



CITY OF NAPA

ATTACHMENT 1

955 School Street
Napa, CA 94559
www.cityofnapa.org

MEETING MINUTES - Draft

CITY COUNCIL

Mayor Scott Sedgley
Vice Mayor Liz Alessio
Councilmember Mary Luros
Councilmember Bernie Narvaez
Councilmember Beth Painter

Tuesday, November 16, 2021

3:30 PM

City Hall Council Chambers

3:30 PM Afternoon Session
No Evening Session

3:30 P.M. AFTERNOON SESSION

1. CALL TO ORDER: 3:30 P.M.

1.A. Roll Call:

Present: 5 - Councilmember Luros, Councilmember Narvaez, Councilmember Painter, Vice Mayor Alessio, and Mayor Sedgley

2. AGENDA REVIEW AND SUPPLEMENTAL REPORTS:

City Clerk Carranza announced the following supplemental items:

Item 3.A.: PowerPoint Presentation from Napa County Flood Control District Manager Rick Thomasser.

Item 6.B.: PowerPoint Presentation from City Staff.

(Copies of all supplemental documents are included in Attachment 1)

3. SPECIAL PRESENTATIONS:

3.A. [423-2021](#) Napa River/Napa Creek Flood Control Project Update

(See supplemental document in Attachment 1)

Rick Thommasher, District Manager for the Napa County Flood Control District, provided the informational report.

Brief discussion and individual Council comments and questions ensued.

4. PUBLIC COMMENT:

Chris Fultz - voiced concerns regarding homeless encampments along the Napa River.

Nancy Mueller, on behalf of the Napa Valley Yacht Club - voiced concerns regarding homeless encampments along the Napa River.

Rob Deits - provided comments regarding the history of tanneries along the Napa River and voiced concerns regarding current condition of the Napa River.

Shawna Terry, President of the Homeowners Association of the Yacht Club - voiced concerns regarding homeless encampments along the Napa River.

Jim Treadway - voiced concerns regarding homeless encampments along the Napa River.

Ross Rubin - sung happy birthday to Councilmember Luros.

Nick Courcoumelis - voiced concerns regarding homeless encampments along the Napa River.

John Marshall - voiced concerns regarding homeless encampments along the Napa River.

Avi Strugo - voiced concerns regarding homeless encampments along the Napa River.

Terri Deits - voiced concerns regarding homeless encampments along the Napa River.

Cyndi Jeanty - voiced concerns regarding homeless encampments along the Napa River.

Lauri Deits - voiced concerns regarding homeless encampments along the Napa River.

Jackie - shared concerns regarding the relocation of the residents camping in the "Bowl," who had no alternate housing, and posed questions regarding housing solutions for those campers.

5. CONSENT CALENDAR:**Approval of the Consent Agenda**

A motion was made by Councilmember Painter, seconded by Councilmember Narvaez, to approve the Consent Agenda. The motion carried by the following vote:

Aye: 5 - Luros, Narvaez, Painter, Alessio, and Sedgley

- 5.A.** [420-2021](#) City Council Meeting Minutes
- Approved the October 26, 2021 Special Meeting Minutes and the November 2, 2021 Regular Meeting Minutes.
- 5.B.** [418-2021](#) 2022 City Council Calendar
- Adopted Resolution R2021-109 establishing the 2022 Calendar for Regular City Council Meetings and City Holidays, and approving the cancellation of a regular meeting of the City Council on July 5, 2022.
- Enactment No: R2021-109
- 5.C.** [425-2021](#) Bicycle and Trails Advisory Commission Membership
- Appointed incumbent, Cynthia J. Deutsch, and new member, Maureen C. Trippe, to the Bicycle and Trails Advisory Commission for terms effective immediately and ending September 30, 2023.
- 5.D.** [397-2021](#) Emergency Replacement of Oak Street Storm Drain
- Determined there was a need to continue the emergency action to execute and implement construction contracts for the replacement of the Oak Street Storm Drain from Franklin Street to Brown Street; approve a transfer from the RMRA Fund to the CIP Project Fund and a project budget increase of \$200,000, as documented in Budget Adjustment Form No. BE2211504; and determine that the actions authorized by this item are exempt from CEQA.
- 5.E.** [408-2021](#) State Route 29 Bicycle and Pedestrian Undercrossing Project
- Authorized the Public Works Director to execute on behalf of the City an amendment to Agreement No. C2021-173 with GHD Inc. for engineering design and project management services for the State Route 29 Bicycle and Pedestrian Undercrossing project in the increased amount of \$25,225 for a total contract amount not to exceed \$449,584, and determine that the actions authorized by this item were adequately analyzed by a previous CEQA action.
- 5.F.** [411-2021](#) Appointment of City Treasurer
- Adopted Resolution R2021-110 to appoint Finance Director Anne Cardwell as City Treasurer.
- Enactment No: R2021-110

5.G. [412-2021](#) Monthly Budget and Investment Statement

Received the Monthly Budget and Investment Statement as of September 30, 2021.

5.H. [422-2021](#) Purchase of Three (3) Fire Engines

Adopted Resolution R2021-111: (1) amending the FY2021/22 Fleet Replacement Schedule, Appendix H; (2) authorizing the Fire Chief to execute a contract with Pierce Manufacturing, Inc. on behalf of the City of up to \$2,490,000 for the purchase of three Fire Engines; and (3) approving an expenditure budget increase of \$840,000 to the Fire Apparatus Replacement Fund, as documented in Budget Adjustment No. BE2211505.

Enactment No: R2021-111

5.I. [369-2021](#) Proposition 68 Per Capita Grant Application

Adopted Resolution R2021-112 authorizing the Parks and Recreation Services Director to submit an application to the California Department of Parks and Recreation for the "Proposition 68" grant program in an amount up to \$ \$177,952 with a 20% matching requirement from the City.

Enactment No: R2021-112

6. ADMINISTRATIVE REPORTS:**6.A. [317-2021](#) Proclamation of Local Emergency to Respond to the Coronavirus (COVID-19)**

City Manager Potter provided the report.

There were no requests to comment from the public.

A motion was made by Vice Mayor Alessio, seconded by Councilmember Luros, that the Continue the Proclamation of Local Emergency authorizing the City Manager to take actions necessary to respond to the Coronavirus (COVID-19); and ratify actions taken by the City Manager in implementation of the Proclamation of Local Emergency. The motion carried by the following vote:

Aye: 5 - Luros, Narvaez, Painter, Alessio, and Sedgley

6.B. [389-2021](#) Outdoor Commercial Uses & Parklet Program

(See supplemental document in Attachment 1)

Michael Walker, Senior Planner, provided the staff report.

Mayor Sedgley called for public comment.

Craig Smith, Executive Director, Downtown Napa Association - thanked Council and staff for the implementation of the program and spoke regarding the positive impacts the program had on downtown businesses.

Discussion was brought back to Council; individual Council comments ensued regarding permanent program considerations and staff responded to Council questions.

7. CONSENT HEARINGS:**Approval of the Consent Agenda**

A motion was made by Vice Mayor Alessio, seconded by Councilmember Painter, to approve the Consent Hearing Agenda with item 7.B. pulled for discussion. The motion carried by the following vote:

Aye: 5 - Lueros, Narvaez, Painter, Alessio, and Sedgley

7.A. [388-2021](#) Preservation of Qualified Historical Property at 1488 Calistoga Avenue

Authorized the City Manager, on behalf of the City, to execute a Mills Act Historic Preservation Agreement with Karen Wesson for the property at 1488 Calistoga Avenue.

7.B. [395-2021](#) Solid Waste/Recycling Enclosure Standards

This Item was pulled by Vice Mayor Alessio.

Mayor Sedgley opened the public hearing.

Kevin Miller, Materials Diversion Administrator, provided a brief staff report.

Vice Mayor Alessio posed questions regarding the use of polystyrene; Mr. Miller responded.

Mayor Sedgley called for public comment; there were no requests to speak.

A motion was made by Vice Mayor Alessio, seconded by Councilmember Painter to close the public testimony. The motion carried unanimously.

A motion was made by Vice Mayor Alessio, seconded by Councilmember Narvaez, that the Approve the first reading and introduction of an ordinance amending Napa Municipal Code Section 17.52.390 "Recycling/Solid Waste Areas" and determining that the actions authorized by this ordinance are exempt from CEQA. The motion carried by the following vote:

Aye: 5 - Luros, Narvaez, Painter, Alessio, and Sedgley

8. COMMENTS BY COUNCIL OR CITY MANAGER:

Vice Mayor Alessio shared that she attended the grand opening and ribbon cutting ceremony of Wow! Smiles, a new orthodontics office in the City.

9. CLOSED SESSION:

City Attorney Barrett announced the Closed Session item and identified the City designated representatives as City Staff Members: Steve Potter, Liz Habkirk, Heather Ruiz, Anne Cardwell, MJ Tueros, Zach Curren and Michael Barrett.

9.A. [428-2021](#) CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)

The meeting recessed to Closed Session at 5:50 P.M.

The meeting adjourned at 6:29 P.M.; there was no reportable action.

10. ADJOURNMENT: 6:29 P.M.

Submitted by:

Tiffany Carranza, City Clerk

ATTACHMENT 1

**SUPPLEMENTAL REPORTS & COMMUNICATIONS
Office of the City Clerk**

**City Council of the City of Napa
Regular Meeting**

November 16, 2021

FOR THE CITY COUNCIL OF THE CITY OF NAPA:

AFTERNOON SESSION:

3. SPECIAL PRESENTATIONS:

3.A. Napa River/Napa Creek Flood Control Project Update

- PowerPoint Presentation from Napa County Flood Control District Manager, Rick Thomasser, and District Engineer, Andrew Butler.

6. ADMINISTRATIVE REPORTS:

6.B. Outdoor Commercial Uses & Parklet Program

- PowerPoint Presentation from City Staff.

Supplemental I - 3.A.

From: Napa County Flood Control District
Manager, Rick Thomasser, and District
Engineer, Andrew Butler

NAPA RIVER FLOOD PROJECT UPDATE

Napa City Council Meeting
November 16, 2021

CORPS OF ENGINEERS PROCESS/PROJECT
COOPERATION AGREEMENT AMENDMENT

FLOOD DISTRICT LOCAL/EARLY DESIGN EFFORTS

REAL ESTATE ACQUISITION

CORPS OF ENGINEERS

Activity	Start Date	End Date
NCFCWCD Contributed Funds Letter	--	August 18, 2021 ✓
Army Corps Sacramento District Drafts Congressional Notification Package	August 18, 2021	October 29, 2021 ✓
Army Corps South Pacific Division and Corps HQ Review	<i>November 1, 2021</i>	<i>November 29, 2021</i>
Assistant Secretary of the Army and White House Office of Management Budget Coordination	<i>November 30, 2021</i>	<i>December 31, 2021</i>
Clearance to Start Negotiation of Project Cooperation Agreement (PCA) Amendment	<i>Early January 2022</i>	
Army Corps Sacramento District Negotiates PCA Amendment with NCFCWCD	<i>January 15, 2022</i>	<i>January 29, 2022</i>
Army Corps South Pacific Division Review of Negotiated Amendment	<i>February 1, 2022</i>	<i>February 26, 2022</i>
RIT/Director of Civil Works (DCW) Coordination	<i>March 1, 2022</i>	<i>April 15, 2022</i>
Execution of PCA Amendment by NCFCWCD and DCW	<i>April 2022</i>	

All italicized dates are estimated based on timeframes provided by Corps

FLOOD DISTRICT EARLY DESIGN EFFORT

Request for Qualifications ✓

Request for Proposals ✓

Selection of Design Firm and Award of Contract – December 2021

Objectives of Early Design

- Advance the Design Expeditiously and Cost-Effectively
- Address Local Preferences/Design Alternatives
- Include a Public Review Progress

FLOODWALLS NORTH OF THE BYPASS AREA (C3N)



REAL ESTATE ACQUISITION

Update Real Estate Estimates – December 2021

Development of Acquisition Management Plan
February 2022

Provide input into Design for key Properties where Design
Alternatives

Appraisals/Offers – Fall 2022-Spring 2023
Condemnation Procedures (if needed)

Preliminary Project Schedule Contract 3 North Floodwalls

Activity	Start Date	End Date
District Early Design (35%)	December 2021	December 2022
Acquire Right of Way	July 2022	October 2023
Corps Coordination/Design Contract 3 North	May 2022	December 2023
Corps Contract Advertisement/Award	January 2024	May 2024
Construction Contract 3 North	June 2024	October 2025



QUESTIONS

Supplemental I - 6.B.
From: City Staff



Outdoor Uses & Parklets Program

November 16,
2021

Overview

- Provide update on Outdoor Commercial Uses & Parklets Program
- Considerations for City Council Direction
- Next steps
 - Survey of Businesses
 - Municipal Code Updates

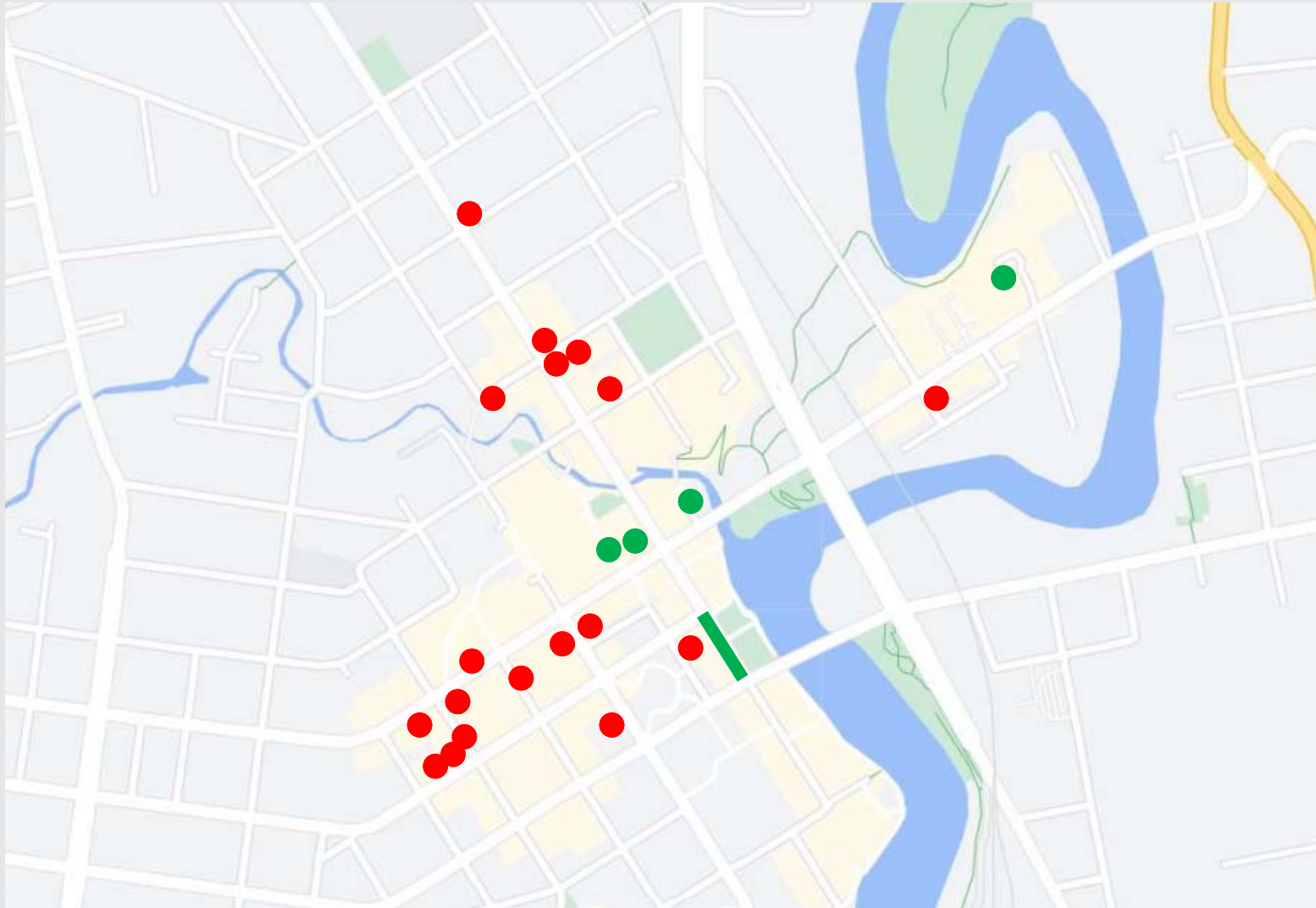


Background

- COVID-19 Napa County Health Order
- City Emergency Proclamations
- Parklet & Outdoor Commercial Uses Program
- Extended through February 2022



Outdoor Uses & Parklet Locations



Permanent Program Considerations

- Design Standards & Functionality
- Ongoing Maintenance
- Permit Fees
- Update Existing Ordinances
- Transition



City Council Consideration

- Geographic Limitations on Parklets
- Types of City Property Available for Outdoor Dining Uses
- Main Street Closure
- Maximum Number & Cost of Providing Parklet Spaces



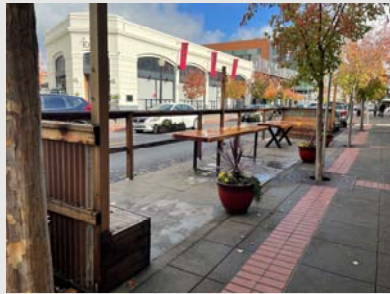
Next Steps

- Outreach With Local Businesses
 - Survey Interest of Permanent Program
 - New Requirements & Fees
 - Seasonal or Year-Round Operations
- Review & Update Municipal Code
- Implementation



Questions





Parklets

