# **EXHIBIT A**

3			Finance Departm	ent Use Only		
	<u>Budget Adju</u>	Set/Batch/BE ID#:	BE2212501			
			Proof Job #:			
CITY OF			Entered By:			
NAPA			Date:			
	Request Date:	12/7/2021	Fiscal Year:	21/22		
Requ	esting Department:	Utilities				
Adju	stment Description:	Hillcrest Pump Station Project				
	Requestor:	Joy Eldredge				
Departm	ent Head Approval:	1 miles	Date:	11/22/2021		
Finar	nce Analyst Review:	D-(	Date:	11/23/2021		
City Manager Ap	proval (if required)*:		Date:			
	GL/JL			Increase /		
GL or JL Key	Rev Object	Description of Adjustment		(Decrease)		
53942	61530	Transfer In from Water CIP Res		250,000		
Total Revenue Adjustments:						
		i otal Revent	ue Adjustments:	250,000		
	GL/JL	Total Revent	ue Adjustments:	250,000		
GL or JL Key	GL/JL Exp Object	Description of Adjustment	ue Adjustments:			
53001	Exp Object 62539	Description of Adjustment Trnsfr Out to WTR NonRecurring	ue Adjustments:	Increase /		
53001 53942	Exp Object 62539 57601	Description of Adjustment Trnsfr Out to WTR NonRecurring Capital Outlay	de Adjustments:	Increase / (Decrease) 250,000 250,000		
53001	Exp Object 62539	Description of Adjustment Trnsfr Out to WTR NonRecurring	ue Adjustments:	Increase / (Decrease) 250,000		
53001 53942	Exp Object 62539 57601	Description of Adjustment Trnsfr Out to WTR NonRecurring Capital Outlay	Je Adjustments:	Increase / (Decrease) 250,000 250,000		
53001 53942	Exp Object 62539 57601	Description of Adjustment Trnsfr Out to WTR NonRecurring Capital Outlay	ue Adjustments:	Increase / (Decrease) 250,000 250,000		
53001 53942	Exp Object 62539 57601	Description of Adjustment Trnsfr Out to WTR NonRecurring Capital Outlay	Je Adjustments:	Increase / (Decrease) 250,000 250,000		
53001 53942	Exp Object 62539 57601	Description of Adjustment Trnsfr Out to WTR NonRecurring Capital Outlay Capital Outlay	ue Adjustments:	Increase / (Decrease) 250,000 250,000		
53001 53942	Exp Object 62539 57601	Description of Adjustment Trnsfr Out to WTR NonRecurring Capital Outlay Capital Outlay		Increase / (Decrease) 250,000 250,000 250,000		
53001 53942	Exp Object 62539 57601	Description of Adjustment Trnsfr Out to WTR NonRecurring Capital Outlay Capital Outlay	ure Adjustments:	Increase / (Decrease) 250,000 250,000 250,000 750,000		
53001 53942	Exp Object 62539 57601	Description of Adjustment Trnsfr Out to WTR NonRecurring Capital Outlay Capital Outlay	ure Adjustments: Net Adjustment:	Increase / (Decrease) 250,000 250,000 250,000 750,000 (500,000)		
53001 53942	Exp Object 62539 57601 57601	Description of Adjustment Trnsfr Out to WTR NonRecurring Capital Outlay Capital Outlay	ure Adjustments: Net Adjustment: 250,000 TOTAL DR	Increase / (Decrease) 250,000 250,000 250,000 750,000 (500,000) 750,000 TOTAL CR		
53001 53942 DR17FR01	Exp Object 62539 57601 57601	Description of Adjustment Trnsfr Out to WTR NonRecurring Capital Outlay Capital Outlay Total Expenditu CIP Reserve to increase project budget ir	ure Adjustments: Net Adjustment: 250,000 TOTAL DR	Increase / (Decrease) 250,000 250,000 250,000 750,000 (500,000) 750,000 TOTAL CR		
53001 53942 DR17FR01	Exp Object 62539 57601 57601	Description of Adjustment Trnsfr Out to WTR NonRecurring Capital Outlay Capital Outlay Total Expenditu CIP Reserve to increase project budget ir	ure Adjustments: Net Adjustment: 250,000 TOTAL DR	Increase / (Decrease) 250,000 250,000 250,000 750,000 (500,000) 750,000 TOTAL CR		
53001 53942 DR17FR01	Exp Object 62539 57601 57601	Description of Adjustment Trnsfr Out to WTR NonRecurring Capital Outlay Capital Outlay Total Expenditu CIP Reserve to increase project budget ir	ure Adjustments: Net Adjustment: 250,000 TOTAL DR	Increase / (Decrease) 250,000 250,000 250,000 750,000 (500,000) 750,000 TOTAL CR		

City Clerk Signature (if required)\*\*:

Date:

\* City Manager Approval required for transfers between departments within the same fund, any changes to salary/benefit budgets, or matching increases to revenue and expense budgets.

\*\* City Clerk Signature indicates that the requested Budget Adjustment was approved by Council.

## **EXHIBIT A**

### **IFAS JOURNAL ENTRY**

# General Description (indicate AS400 JV# here, if applicable): DR17FR01 Funding from CIP Rsv

#### POST DATE: 12/7/2021

for input documentation only:					
Set/Batch #	JE22MM1XX				
JE ID#	JE22MM1XX				
Posting #					
Distrib #					
Entered by:					
Date:					

Back Up							JL Cost				Secondary Reference
Reference	Description (30 Characters)	Key	Key Title	Object	Object Title	JL Key	Code	JL Title	Debit	Credit	(15 characters)
			NR Water Disaster								
	Trsf In fr Water Operating		Response		Tsfr In from Water Operating	DR17FR01	61530			250,000.00	
	Trsf Out to Wtr Capital Project Trtmnt		Water Admin		Tsfr Out to Water NonRec				250,000.00		
	Trsf fr Wtr CIP Rsv	53000	BS Water	25399	Fund Bal-Unrsvd Undesigna	ated				250,000.00	DR17FR01
	Trsf to Unrsvd Undesignated	53000	BS Water	25002	Fund Bal-Water CIP Reserv	/e			250,000.00		DR17FR01
	Claim on Cash	53000	BS Water	10102	Claim on Cash					250,000.00	
	Claim on Cash	53900	BS NR Water	10102	Claim on Cash				250,000.00		
		TOTALS							750,000.00	750,000.00	OK (balance check)

Prepared By Donna Lee Lawrence

Submitted to Workflow

Backup Attached

Justification: Transfer from CIP Reserve to increase project budget in order to complete Hillcrest Water Pump Station Replacement Project; budget adopted by Council 12/7/21 BE2212501