

EXHIBIT A



Budget Adjustment Form

Finance Department Use Only

Set/Batch/BE ID#: BE2203501

Proof Job #: _____

Entered By: _____

Date: _____

Request Date: 3/1/2022

Fiscal Year: 21/22

Requesting Department: Public Works

Adjustment Description: FY22 CIP Mid-Yr Adjustment

Requestor: Heather Maloney

Department Head Approval: _____

Date: 2/17/22

Finance Analyst Review: _____

Date: 2/17/2022

City Manager Approval (if required)*: _____

Date: _____

GL or JL Key	GL/JL Rev Object	Description of Adjustment	Increase / (Decrease)
30101	61301	FC22FD01 FACR Project	50,000
FC22FD01	61301	FC22FD01 FACR Project	50,000
30101	61301	FC20PW02 reduce budget	(46,170)
FC20PW02	61301	FC20PW02 reduce budget	(46,170)
30101	61301	FC22PW06 increase budget	80,000
FC22PW06	61301	FC22PW06 increase budget	80,000
Total Revenue Adjustments:			167,660

GL or JL Key	GL/JL Exp Object	Description of Adjustment	Increase / (Decrease)
30101	57601	FC22FD01 FACR Project	50,000
FC22FD01	57601	FC22FD01 FACR Project	50,000
30199	62300	FC22FD01 FACR Project	50,000
30101	57601	FC20PW02 reduce budget	(46,170)
FC20PW02	57601	FC20PW02 reduce budget	(46,170)
30199	62300	FC20PW02 reduce budget	(46,170)
30101	57601	FC22PW06 increase budget	80,000
FC22PW06	57601	FC22PW06 increase budget	80,000
30199	62300	FC22PW06 increase budget	80,000
Total Expenditure Adjustments:			251,489

Net Adjustment: (83,830)

180,000	390,000
TOTAL DR	TOTAL CR

Justification:

1. FC22FD01- new CIP to replace Fire Station Facilities' Control Access. This project will be funded by \$50,000 of the CIP Facilities Reserve Fund's undesignated fund balance.
2. Reduce FC20PW02 budget by \$46,170.21 & return to CIP Facilities reserve fund balance; Corp Yard Gate, work completed
3. Increase FC22PW06 Parking Structure FCA budget by \$80K from CIP Facilities Reserve Fund Balance.

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City Clerk Signature (if required)**: _____

Date: _____

** City Manager Approval required for transfers between departments within the same fund, any changes to salary/benefit budgets, or matching increases to revenue and expense budgets.*

*** City Clerk Signature indicates that the requested Budget Adjustment was approved by Council.*

General Description (indicate AS400 JV# here, if applicable):

3/1/2022

Ser/ Batch # JE2203101
 JE ID# JE2203101
 Posting #
 Distrib #
 Entered by:
 Date:

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TOTALS

Submitted to Workflow

Backup Attached

Justification: Move fund balance in accordance with BE2203501