

RESOLUTION R2017 __

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NAPA, STATE OF CALIFORNIA, AMENDING THE CITY CLASSIFICATION PLAN BY ADOPTING A NEW CLASSIFICATION SPECIFICATION AND SALARY RANGE FOR THE DEPUTY CHIEF BUILDING OFFICIAL AND REVISING THE CLASSIFICATION SPECIFICATION FOR THE CHIEF BUILDING OFFICIAL; AND AMENDING THE BUDGET STAFFING PLAN

WHEREAS, the Community Development and Human Resources Departments have reviewed the duties, responsibilities and roles currently needed within the Building Division; and

WHEREAS, staff in the Human Resources Department reviewed the duties to be performed and recommend a new classification of Deputy Chief Building Official and revisions to the class specifications for Chief Building Official; and

WHEREAS, the Civil Service Commission recommended the proposed adoption of the classification specification for the class of Deputy Chief Building Official and revisions to the classification specification for the class of Chief Building Official; and

WHEREAS, the Civil Service Commission recommended that City Council approve setting the salary range for the class of Deputy Chief Building Official to top step \$10,072 per month (Range 5333); and

WHEREAS, the existing salary range for the class of Chief Building Official is set at top step \$11,726 per month (Range 5480); and

WHEREAS, the City Council has considered all information related to this matter, as presented at the public meetings of the City Council identified herein, including any supporting reports by City Staff, and any information provided during public meetings.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Napa, as follows:

1. The City Council hereby finds that the facts set forth in the recitals to this Resolution are true and correct, and establish the factual basis for the City Council's adoption of this Resolution.

2. The City Council hereby approves an amendment to the City Classification Plan by: (a) approving the new classification specification for the class of Deputy Chief Building Official (as described on Exhibit "A," attached hereto, and incorporated herein by reference); (b) approving the salary range for the class of Deputy Chief Building Official at a top step of \$10,072 per month (Range 5333); and (c) approving a revision to the classification specification for the class of Chief Building Official (as described on Exhibit "B," attached hereto, and incorporated herein by reference).

3. The City Council hereby authorizes the City Manager to amend the Budget Staffing Plan by adding one Deputy Chief Building Official position, and deleting one Senior Building Official position.

ATTACHMENT 1

4. This Resolution shall take effect immediately upon its adoption.

I HEREBY CERTIFY that the foregoing Resolution was duly adopted by the City Council of the City of Napa at a public meeting of said City Council held on the 21st day of March, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST: _____
Dorothy Roberts
City Clerk

Approved as to form:

Michael W. Barrett
City Attorney