

## **EXHIBIT A**

### **COOPERATIVE JOINT POWERS HOMELESS SERVICES AGREEMENT**

Between the County of Napa and the City of Napa

County of Napa Contract Number \_\_\_\_\_

City of Napa Contract Number \_\_\_\_\_

This Cooperative Joint Powers Homeless Services Agreement between the City of Napa and the County of Napa for the administration and operation of cooperative homeless outreach and housing systems ("Agreement") is made and entered into under the joint exercise of powers provisions of the Government Code of the State of California, California Government Code Section 6500-6536, as of this 1st day of October, 2017 by and between the City of Napa, a California charter city ("City"), and the County of Napa, a political subdivision of the State of California ("County"). City and County are public entities organized and operating under the laws of the State of California and each is a public agency as defined in California Government Code Section 6500. City and County may be referred to collectively as "the Parties."

### **RECITALS**

- A. Historically, City and County have partnered with each other to address the needs of homeless individuals and families across the region. City has funded outreach activities as well as 50% of year-round shelter operation costs for homeless individuals and families. County has funded specialty mental health services for people with a serious mental illness, including outreach and engagement services, alcohol and drug recovery services for vulnerable individuals and families, as well as 50% of year-round shelter operation costs and 100% of winter shelter operation costs.
- B. In 2016, City and County expanded their efforts to address the community's homelessness and supportive housing crisis. These efforts have led to joint initiatives to gather stakeholder feedback, the completion of a comprehensive homeless systems analysis, and the development of data-driven recommendations for new, innovative change strategies for the City and County's homeless housing and services system. The Parties agree that ending homelessness in Napa is a priority that cannot be achieved without full participation by both jurisdictions, as well as other key stakeholders.
- C. Following discussion and meetings between the Parties and with key regional stakeholders, the Parties have identified and agreed upon five primary strategies upon which to focus their combined efforts to reduce and ameliorate homelessness in the City and County, including: 1) The establishment of the Napa Funders' Collaborative to bring together key community stakeholders with the goal of aligning funding and policy to reduce homelessness in the region; 2) The development of an affordable and supportive housing funding mechanism called the Napa Flexible Housing Funding Pool (Flex Pool) that incorporates resources from public and private sources to fund the creation and operations of housing and supportive services for households experiencing homelessness. The Funders' Collaborative will provide advisory recommendations to the County and resources for the operation of the Flex Pool; 3) The redesign and funding of the homeless emergency shelter and homelessness crisis response system, which includes the drop-in center, to better align with Housing First principles and national best practices, as described by the National Alliance to End Homelessness report to City and County; 4) The creation and implementation of a coordinated entry system to standardize the matching of housing and service resources to people experiencing a housing crisis in order to maximize positive

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- housing outcomes and ensure equity and transparency in the system; 5) Joint funding and County management and hiring of a Napa Homeless Services Coordinator.
- D. Working in close collaboration with the assistance of the Napa Homeless Services Coordinator, the Parties envision a cooperative and collaborative framework to solicit the advisory input of the Napa Funders' Collaborative ("the Funding Collaborative"), to provide consulting support to help facilitate the Funding Collaborative, for the County to hire and manage the contract of a consultant Flex Pool Operator to manage the pooled funds and other resources of the Napa Flexible Housing Funding Pool ("the Flex Pool") as well as manage and operate the shelter system, to implement a jointly funded redesign of the emergency shelter and homeless crisis response system, and to adopt a coordinated entry system as a means of connecting affected families and individuals to the most appropriate housing and assistance resources.
- E. The Parties intend that, beyond the funding provisions set forth in this Agreement, they shall continue their historical funding of programs and initiatives that have been pursued by each respective Party. County intends to continue its funding of specialty mental health services for people with a serious mental health illness, outreach and engagement services, and alcohol and drug recovery services for vulnerable individuals and families, as well as both one-time and recurrent funding of various consultants to provide support for the initiatives and homeless support and placement systems described in this Agreement, and City intends to continue its funding of homelessness outreach and homeless encampment clean up.
- F. The Parties wish to formalize their historical partnership to jointly lead efforts to reduce or eliminate homelessness to the greatest extent possible, and to have County act as the lead and City to participate in developing and implementing homeless system policy changes and efforts to transform and restructure the management of outreach, intake, facilities and placements of homeless individuals and families within Napa County.
- G. The Parties wish to enter into this Agreement in order to set forth necessary cooperative procedures and protocols for the administration and operation of cooperative homeless outreach and housing systems, to set forth the respective obligations and payment responsibilities of the Parties, to provide for a reimbursement of costs from City to County for a portion of the cost of consulting services already contracted for by the County, and to provide for mutual cooperation in the administration and implementation of cooperative efforts to address homelessness within the City and County.

NOW, THEREFORE, in consideration of the mutual covenants and conditions identified herein, the parties hereby agree as follows:

1) DEFINITIONS.

For purposes of this Agreement, the following capitalized terms shall have the meanings ascribed to them in this Section:

"Agreement" means this Cooperative Joint Powers Homeless Services Agreement.

"City" means the City of Napa, a California charter city.

"City Clerk" means the City Clerk of the City of Napa, or a designee of the City Clerk or the City Manager.

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“City Manager” means the City Manager of the City of Napa, or a designee of the City Manager.

“Continuum of Care” means the system developed by the United States Department of Housing and Urban Development that is intended to promote communitywide commitment to the goal of ending homelessness by providing funding for efforts by nonprofit providers, and State and local governments to quickly rehouse homeless individuals and families while minimizing the trauma and dislocation caused to homeless individuals, families, and communities by homelessness, promoting access to and effective utilization of mainstream programs by homeless individuals and families, and optimizing self-sufficiency among individuals and families experiencing homelessness.

“Coordinated Entry System” means the process and system to connect homeless individuals and families with the most appropriate housing and services resources as recommended by the U.S. Department of Housing and Urban Development and utilizing standardized assessment tools and processes, participation by all regional stakeholders and coordination amongst relevant agencies and organizations, which the Parties shall utilize as the primary referral mechanism.

“County” means the County of Napa, California, a political subdivision of the State of California.

“Effective Date” means the date inserted by the City Clerk in the first paragraph of this Agreement, which represents the date that this Agreement was fully executed by the required signatories of each Party.

“Fiscal Year” means the period of 12 consecutive months that commences on July 1<sup>st</sup> and ends on June 30<sup>th</sup>.

“Flex Pool” means the Napa Flexible Housing Funding Pool, a repository of pooled funds and resources to be managed by the Flex Pool Operator to augment and subsidize housing production and to leverage both public and private investment in order to fund the creation and operations of housing and supportive services for homeless individuals and families.

“Flex Pool Operator” means the consultant or organization hired and contractually managed by County to manage the Flex Pool and work on behalf of the Parties to increase housing opportunities via landlord outreach and engagement, dedicated rental assistance, services funding or other Flex Pool or other resources to new and/ or existing housing projects and provide (either directly or through sub-contract) wrap-around services tailored to the needs of homeless individuals and families, and who will oversee and manage administration and operation of the Shelter System.

“Funder’s Collaborative” means the Napa Funder’s Collaborative, an advisory body comprised of public and private homelessness and homelessness prevention stakeholders including, but not limited to, designated members from County and City Departments, HACN, Queen of the Valley Medical Center, OLE Health, the Napa Community Foundation, Napa Valley Vintners, the Peter and Vernice Gasser Foundation, and Partnership Health Plan. The Funder’s Collaborative will provide advisory recommendations to City and County regarding policy and funding priorities for homelessness outreach and assistance and the administration and expenditures of the Flex Pool.

“HACN” means the Housing Authority of the City of Napa.

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“Homelessness Management Information System” or “HMIS” means the database used to confidentially aggregate data on homeless populations served by the Parties, used to record and store client-level information on the characteristics and service needs of homeless individuals and families.

“Homelessness Services Coordinator” means the staff member, consultant or organization hired and supervised by County who will staff and handle day-to-day program operations of the Funder’s Collaborative, manage the contract of the contract of the Flex Pool Operator, ensure compliance with contract terms, confirm and coordinate the preparation and submission of reports, perform community outreach, recommend new programs, and manage City and County compliance with HUD and ESG grants.

“HUD” means the United States Department of Housing and Urban Development.

“Initial Term” means the period from the Effective Date until June 30, 2018.

“Renewal Term” means the successive period of one (1) year that may be exercised by the written agreement of the Parties pursuant to the provisions of Section 5 of this Agreement.

“RFP” means a Request for Proposals, a document that solicits proposal by one or both of the Parties in procurement of a commodity, service or asset.

“Shared Shelter Operations” means the annual management, maintenance and operation of the Shelter System and the Flex Pool.

“Shelter System” means the Year-Round Emergency Shelter and Homeless Crisis Response System, the system of shelter facilities (including the Hope Center, the South Napa Shelter, and the Samaritan Family Shelter and associated cooperative crisis response protocols that shall be used to provide homeless individuals and families with shelter and beds and crisis response, in accordance with the recommendations of the National Alliance to End Homelessness report (. It does not include the Winter Shelter Operations.

“Term” means the Initial Term and, if applicable, any validly exercised Renewal Term.

“Winter Shelter Operations” means the management, maintenance and operation of temporary homelessness shelters and appurtenant facilities for the Winter months from November through March.

2) COUNTY OBLIGATIONS. County shall be responsible for the following:

- a) Seeking out new and renewal funding opportunities that align with the priorities described in this Agreement and use the Flex Pool or complementary mechanism for the deployment of resources secured. Examples of appropriate funding resources include but are not limited to: HUD Continuum of Care, California Work Opportunity and Responsibility to Kids (CalWORKs) rapid re-housing, Whole Person Care Pilot, Medi-Cal Health Homes, etc.

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- b) Using existing or new funds, such as Whole Person Care pilot funding, to provide systems change infrastructure and housing-based support services.
  - c) Hiring, supervising and managing the contract of the Homeless Services Coordinator.
  - d) Leading the RFP process for the selection of the Flex Pool Operator in collaboration and consultation with City. County will assume responsibility for the management, monitoring and other activities related to the oversight of this contract. County shall assign a County staff person to be the primary point of contact for this contract.
  - e) Contracting with consultants for one-time and on-going support for the activities described herein. At present, Napa County contracts with the following entities: HomeBase for facilitation of Continuum of Care meetings, development of the annual HUD Continuum of Care Notice of Funding Availability (NOFA) process and development of the Emergency Solutions Grant application process, The National Alliance to End Homelessness (NAEH) to provide technical assistance related to emergency shelter, coordinated entry and homeless crisis response system redesign, on-going policy recommendations, and rapid re-housing capacity building and support for housing and services providers, CSH for ongoing technical assistance on homeless system redesign, including supporting the Funders' Collaborative, health and housing integration, creation of the Flex Pool, supportive housing financing opportunities, and on-going policy recommendations to strengthen the overall system.
  - f) Providing staffing for the Continuum of Care and the Funders' Collaborative.
  - g) Continuing to administer the HMIS, which is required for federal HUD HEARTH Act funding.
  - h) Providing staffing for oversight, implementation, and operation of the Coordinated Entry System.
  - i) Participating actively with City and other community partners to create permanent supportive housing inventory.
  - j) Attending regular meetings with the City, consultants, Funders' Collaborative and the Flex Pool Operator, as needed.
  - k) Reviewing outcomes and other reports created by consultants and the Flex Pool Operator.
  - l) Requiring participation in HMIS by all County contractors that serve homeless households.
- 3) CITY OBLIGATIONS. City shall be responsible for the following:
- a) Aligning City housing and services funding for supportive housing interventions.
  - b) Seeking out new and renewal funding opportunities that align with the priorities described in this Agreement and using the Flex Pool or complementary mechanisms for the deployment of resources secured. Examples of appropriate funding resources include but are not limited to outreach services and housing vouchers.

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- c) Assisting County with the RFP process and joint selection of Operator for the Flex Pool/Shelter System Operator. In collaboration with the County, on a biennial basis, reviewing and amending, as needed, the scope of activities for the agreement with the Flex Pool Operator/Shelter System Operator. Assigning a City staff person to be primary point of contact.
  - d) Participating in the Continuum of Care and Funders' Collaborative.
  - e) Leading efforts on homeless encampment clean-up.
  - f) Leading homeless street outreach efforts.
  - g) Participating actively with the County and other community partners to create permanent supportive housing inventory.
  - h) Attending regular meetings with the County, consultants, Funders' Collaborative, Flex Pool Operator / Shelter System Operator, as needed.
  - i) Reviewing outcomes and other reports created by consultants, Flex Pool Operator/Shelter System Operator.
  - j) Requiring participation in HMIS by all City contractors that serve homeless households.
  - k) Collaborating with HACN with the goal of:
    - 1. Identifying potential set-aside of housing choice vouchers for homeless referrals from Flex Pool
    - 2. Identifying potential funding opportunities for the homeless system which may include funding for permanent supportive housing, rapid rehousing, and housing based support services.
    - 3. Continuing HACN participation in the Continuum of Care and Funders' Collaborative
    - 4. Seeking out new funding opportunities & programs to complement the overall effort of ameliorating homelessness throughout Napa
    - 5. Continuing to participate in regular check-in meetings with the County and City on homeless systems efforts.
- 4) APPORTIONMENT OF COSTS FOR PROVISION OF HOMELESSNESS SERVICES.
- a) County shall pay for the full cost of Winter Shelter Operations.
  - b) Per the budget outlined in Exhibit A, City shall pay County a sum of \$555,931 as compensation in full for the costs of Shared Shelter Operations during the Initial Term (by separate Agreement, City shall contract directly with the Flex Pool Operator to disburse CDBG funding in the amount of \$73,158), a sum of \$50,000 as compensation for the costs of the Homelessness Services Coordinator during the Initial Term (representing one third (1/3) -of the estimated cost of funding the position), and a sum of \$33,646 to reimburse County for City's agreed-upon share of costs for County's contracts with CSH and the National Alliance to End Homelessness.
  - c) City and County agree to work cooperatively on an annual basis for any Renewal Terms, with a shared goal of: (1) equally sharing costs for Shared Shelter Operations for each upcoming Fiscal Year (provided, however, that if there are no

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Winter Shelter Operations in a particular year, City and County shall jointly re-visit funding allocations for the Shared Shelter Operations) and (2) sharing the annual costs of contract costs of the Homelessness Services Coordinator for each upcoming Fiscal Year, with the County Office of Affordable Housing responsible for 33.3%, the County Health and Human Services Agency responsible for 33.3%, and the City responsible for 33.3%. It is the County's and the City's intent that if Hope Center closes, and this closure results in an overall decrease in the Shared Shelter Operations cost, that the funding previously needed for Shared Shelter Operations costs would be re-allocated towards rent subsidies and other related expenses for housing the homeless.

- d) By no later than March 1<sup>st</sup> of each year, County shall provide to the City a written proposed budget for Shared Shelter Operations and for the position of Homelessness Services Coordinator to be provided in the following Fiscal Year, and the projected cost of those services.
- e) Within 90 days of receipt of the County's written proposed budget for the upcoming Fiscal Year, City and County shall either 1) agree in writing regarding the scope of services and apportionment of Shared Shelter Operations costs to be paid by City for the upcoming Fiscal Year/ Renewal Term, based on the mutual goals identified in this Agreement, or 2) the City or County will provide written notice of termination pursuant to Section 7.

5) TERM. The Term of this Agreement shall be from the Effective Date until terminated in accordance with Section 7; except that the obligations of the parties under Paragraph 9 (Insurance) and Paragraph 10 (Indemnification) shall continue in full force and effect after said expiration date or early termination in relation to acts or omissions occurring prior to such dates during the Initial Term of this Agreement.

6) METHOD OF PAYMENT. City agrees to pay County in two equal payments per Fiscal Year during the Initial Term and any Renewal Terms of this Agreement. Such payments will be made within 30 days after billing by the City and as follows: County agrees to bill City for July 1 through December 31 services during the first week of July of each year of the Initial Term and any Renewal Terms and to bill City for January 1 through June 30 services during the first week of January of the Initial Term and any Renewal Terms.

7) TERMINATION OF AGREEMENT. This Agreement may be terminated as follows: 1) without cause by either party in the following manner only: The party desiring to terminate this Amendment must give not less than six (6) weeks written notice of its intent to terminate prior to the end of the Fiscal Year, with the termination effective as of the beginning of the immediately following Fiscal Year; or 2) for cause, if either party shall fail to fulfill in a timely and proper manner that party's obligations under this Agreement or otherwise breach this Agreement and fail to cure such failure or breach within ten (10) days of receipt of written notice from the other party describing the nature of the breach, the non-defaulting party may, in addition to any other remedies it may have, terminate this Agreement by giving five (5) days written notice to the defaulting party in the manner set forth in Paragraph 8 (Notices).

8) NOTICES. All notices required or authorized by this Agreement shall be in writing and shall be delivered in person or by deposit in the United States mail, by certified mail, postage

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prepaid, return receipt requested. Any mailed notice, demand, request, consent, approval or communication that either party desires to give to the other party shall be addressed to the other party at the address set forth below. Any notice sent by mail in the manner prescribed by this paragraph shall be deemed to have been received on the date noted on the return receipt or five days following the date of deposit, whichever is earlier.

### COUNTY

Mitch Wipperfurth, Chief Deputy Director  
County of Napa Health & Human Services  
2751 Corporate Valley Drive, Building B  
Napa, CA 94558

### CITY

Lark Ferrell, Housing Manager  
City of Napa  
Housing Division  
P.O. Box 660  
Napa, CA 94559

9) INSURANCE. City and County shall each maintain in full force and effect throughout the term of this Agreement and thereafter as to matters occurring during the term of this Agreement the following insurance coverage:

a) Workers' Compensation Insurance. City and County shall each provide, to the extent required by law, workers' compensation insurance in the performance of all duties under this Agreement.

b) General Liability Insurance. Any services performed by the Parties under this Agreement shall be covered by general liability coverage and the Parties shall maintain adequate liability coverage during the term of this Agreement. County acknowledges that City maintains a self-insured retention of \$150,000 which amount is subject to change at any time by action of the City of Napa City Council.

10) INDEMNIFICATION.

a) County shall hold City harmless from all loss, claims or liability asserted against or incurred by City by reason of any action of County or of any employees of County during the term of this Amendment. City shall hold County harmless from all loss, damage, claims or liability asserted against or incurred by County by reason of any action of City or any employee of City during the term of this Amendment.

11) INDEPENDENT ENTITIES

Although this Agreement is a Joint Powers Agreement as authorized by California Government Code 6500 *et seq*, City and County are independent entities, and City and County and the respective officers, agents and employees of City and County are not, and shall not be deemed,



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employees of the other agency for any purpose, including but not limited to worker's compensation and employee benefits.

### 12) PRIVILEGES, IMMUNITIES AND OTHER BENEFITS

In accordance with California Government Code section 6513, all of the privileges and immunities from liability, all exemptions from laws, ordinances and rules, and all pension, relief, disability, workmen's compensation, and other benefits which apply to the activity of the trustees, officers, employees or agents of the Parties when performing their functions within the territorial limits of their respective public agencies, shall apply to them to the same degree and extent while engaged in the performance of any of their functions and duties associated with performance of this Agreement.

13) THIRD PARTY BENEFICIARIES. Nothing contained in this Agreement shall be construed to create and the parties do not intend to create any rights in third parties.

### 14) GENERAL PROVISIONS.

a) Headings. The heading titles for each paragraph of this Agreement are included only as a guide to the contents and are not to be considered as controlling, enlarging, or restricting the interpretation of the Agreement.

b) Severability. If any term of this Agreement (including any phrase, provision, covenant, or condition) is held by a court of competent jurisdiction to be invalid or unenforceable, the Agreement shall be construed as not containing that term, and the remainder of this Agreement shall remain in full force and effect; provided, however, this paragraph shall not be applied to the extent that it would result in a frustration of the parties' intent under this Agreement.

c) Governing Law, Jurisdiction, and Venue. The interpretation, validity, and enforcement of this Agreement shall be governed and interpreted in accordance with the laws of the State of California. Any suit, claim, or legal proceeding of any kind related to this Agreement shall be filed and heard in a court of competent jurisdiction in the County of Napa.

d) Attorney's Fees. In the event any legal action is commenced to enforce or interpret this Agreement, the prevailing party is entitled to reasonable attorney's fees, costs, and expenses incurred, whether or not such action proceeds to judgment.

e) Assignment and Delegation. This Agreement, and any portion thereof, shall not be assigned or transferred, nor shall any of the duties be delegated without the written consent of the other party to this Agreement. Any attempt to assign or delegate this Agreement without the written consent of the other party shall be void and of no force or effect. A consent to one assignment shall not be deemed to be a consent to any subsequent assignment.

f) Modifications. This Agreement may not be modified orally or in any manner other than by an agreement in writing signed by both parties.

g) Waivers. Waiver of a breach or default under this Agreement shall not constitute a continuing waiver or a waiver of a subsequent breach of the same or any other provision of this Agreement.

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h) Entire Agreement. This Agreement, including all documents incorporated herein by reference, comprises the entire integrated understanding between the parties concerning the services described herein. This Amendment supersedes all prior negotiations, agreements, and understandings regarding this matter, whether written or oral. The documents incorporated by reference into this Agreement are complementary; what is called for in one is binding as if called for in all.

i) Signatures. The individuals executing this Agreement represent and warrant that they have the right, power, legal capacity, and authority to enter into and to execute this Agreement on behalf of the respective legal entities of the City and the County.

**REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK**

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed the day and year first above written.

**CITY OF NAPA:**

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\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Type name and title)

ATTEST:

\_\_\_\_\_  
(Signature)  
Dorothy Roberts, City Clerk  
(Type name and title)

COUNTERSIGNED:

\_\_\_\_\_  
(Signature)  
Desiree Brun, City Auditor  
(Type name and title)

APPROVED AS TO FORM:

\_\_\_\_\_  
(Signature)  
Michael W. Barrett, City Attorney  
(Type name and title)

NAPA COUNTY, a political subdivision of the State of California

By \_\_\_\_\_  
BRAD WAGENKNECHT, Chair of the Board of Supervisors

APPROVED AS TO FORM  Office of County Counsel  By: _____ County Counsel Date: _____	APPROVED BY THE NAPA COUNTY  BOARD OF SUPERVISORS  Date: _____  Processed By: _____  Deputy Clerk of the Board	ATTEST:  Clerk of the Board of Supervisors  By: _____
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# EXHIBIT A

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### BUDGET

<u>Expenditures</u>							<u>Funding</u>			
<b>Abode Services</b>							<u>Whole</u>	<u>County of</u>	<u>City of</u>	<u>City of Napa</u>
	<u>Outreach</u>	<u>HOPE</u>	<u>South</u>	<u>Samaritan</u>	<u>Winter</u>	<u>Totals</u>	<u>Person</u>	<u>Napa</u>	<u>Napa</u>	<u>General</u>
			<u>Napa</u>				<u>Care Grant</u>		<u>CDBG</u>	<u>Fund</u>
<i>Staffing</i>										
Enrollment Coordinator	16,254	14,900	18,963	4,064	-	54,180	54,180	-	-	-
Outreach Coordinator	70,950	-	-	-	-	70,950	70,950	-	-	-
Mental Health Outreach Worker	129,000	-	-	-	-	129,000	129,000	-	-	-
Peer Outreach Worker	83,716	-	-	-	-	83,716	83,716	-	-	-
Housing Navigators	129,000	32,250	88,688	8,063	-	258,000	258,000	-	-	-
Director of Shelter Services	-	22,575	54,180	13,545	-	90,300	-	45,150	-	45,150
Shelter Coordinator	-	40,635	67,725	-	-	108,360	-	54,180	50,000	4,180
Shelter Monitors - HOPE	-	128,794	-	-	-	128,794	-	64,397	-	64,397
Shelter Monitors - South Napa	-	-	257,587	-	-	257,587	-	128,794	23,158	105,636
Shelter Monitors - Samaritan	-	-	-	171,725	-	171,725	-	85,863	-	85,863
Volunteer Coordinator	-	-	32,250	-	-	32,250	-	16,125	-	16,125
Kitchen Coordinator	-	-	27,090	-	-	27,090	-	13,545	-	13,545
Shelter Only	-	-	-	-	90,000	90,000	-	90,000	-	-
<i>Subtotal</i>						<i>1,501,951</i>	<i>595,846</i>	<i>498,053</i>	<i>73,158</i>	<i>334,895</i>
<i>Operations</i>										
Training	5,000	1,000	7,000	1,000	-	14,000	5,000	4,500	-	4,500
Equipment and Furnishings	2,000	1,300	5,000	3,000	-	11,300	2,000	4,650	-	4,650
Mileage	21,900	5,760	10,000	2,730	-	40,390	21,900	9,245	-	9,245
Cell Phone	6,570	2,250	1,800	900	-	11,520	6,570	2,475	-	2,475
Vehicle/Insurance/Maintenance	7,000	-	-	-	-	7,000	7,000	-	-	-
Recruitment	600	300	600	300	-	1,800	600	600	-	600
Office Supplies	6,570	5,040	9,383	4,095	-	25,088	6,570	9,259	-	9,259
Maintenance/Utilities/Site Insurance	-	40,940	63,000	30,790	40,600	175,330	-	107,965	-	67,365
Rent	-	-	-	60,000	-	60,000	-	30,000	-	30,000
<i>Subtotal</i>						<i>346,428</i>	<i>49,640</i>	<i>168,694</i>	<i>-</i>	<i>128,094</i>
<i>Direct Client Support</i>										
Client Gap Funds	10,000	-	-	-	-	10,000	10,000	-	-	-
<i>Administration</i>										
Administration	73,284	44,361	96,490	45,032	19,590	278,757	73,284	112,532	-	92,942
<b>Abode Services Total</b>	<b>561,844</b>	<b>340,105</b>	<b>739,755</b>	<b>345,243</b>	<b>150,190</b>	<b>2,137,136</b>	<b>728,770</b>	<b>779,279</b>	<b>73,158</b>	<b>555,931</b>
<b>Homeless Services Coordinator Cost Share</b>										<b>50,000</b>
<b>CSH and NAEH Cost Share</b>										<b>33,646</b>
							<i>728,770</i>	<i>779,279</i>	<i>73,158</i>	<i>639,576</i>