

RESOLUTION R2018 __

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NAPA, STATE OF CALIFORNIA, AMENDING THE FIVE-YEAR BUDGET STAFFING PLAN BY DELETING ONE SECRETARY POSITION, AND ADDING ONE MANAGEMENT ANALYST I POSITION IN THE ADMINISTRATIVE DIVISION OF THE POLICE DEPARTMENT

WHEREAS, the Police and Human Resources Departments have reviewed the duties and scope of responsibilities for the existing Secretary position within the Police Department Administration Division; and

WHEREAS, the staff in the Human Resources Department determined due to growth in the department there is a need for greater analytical support and therefore recommend reclassification of one Secretary position to Management Analyst I; and

WHEREAS, the City Council has considered all information related to this matter, as presented at the public meetings of the City Council identified herein, including any supporting reports by City Staff, and any information provided during public meetings.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Napa, as follows:

1. The City Council hereby finds that the facts set forth in the recitals to this Resolution are true and correct, and establish the factual basis for the City Council's adoption of this Resolution.

2. The City Council hereby approves an amendment to the Five-Year Budget Staffing Plan by deleting one Secretary position, and adding one Management Analyst I position in the Police Department Administrative Division.

3. This Resolution shall take effect immediately upon its adoption.

I HEREBY CERTIFY that the foregoing Resolution was duly adopted by the City Council of the City of Napa at a public meeting of said City Council held on the 16th day of January 2018, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTACHMENT 1

ATTEST: _____
Dorothy Roberts
City Clerk

Approved as to form:

Michael W. Barrett
City Attorney