

CITY OF NAPA CITY COUNCIL
AGENDA REPORT

CONSENT CALENDAR
AGENDA ITEM 5.C.
Date: September 20, 2016

To: Honorable Mayor and Members of City Council

From: Dorothy Roberts, City Clerk

Prepared by: Tiffany Carranza, Office Assistant II

Subject: Appointments to the Board of the Housing Authority of the City of Napa

ISSUE STATEMENT:

Consider re-appointment of incumbents Johanna Moore and Carol Hamilton to fill the two tenant representative seats of the Board of Commissioners for the Housing Authority of the City of Napa.

DISCUSSION:

COMPOSITION AND PURPOSE OF THE BOARD

The Housing Authority Board is the Governing Body of the Housing Authority of the City of Napa, which provides rental assistance through Federal rental subsidy programs to very low-income families throughout Napa County, and develops affordable housing for low and moderate-income households.

The Board consists of seven members, including the five members of the City Council of the City of Napa, as well as two tenants appointed by the City Council to two year terms. Tenant representatives must be utilizing facilities providing rental subsidy programs. One tenant commissioner shall be over 62 years of age if the Authority has tenants over that age.

NUMBER AND TIMING OF VACANCIES INCLUDING SPECIAL QUALIFICATIONS

There are two term expirations effective September 30, 2016.

RECRUITMENT PROCESS

The City Clerk accepted applications for the Board from July 28, 2016 through August 26, 2016. Recruitment announcements were published on the City's website, posted at City facilities, forwarded to the Napa County Library, Napa Valley College, Napa Chamber of Commerce, Napa Valley Unified School District, the County of Napa, Napa County Hispanic Chamber of Commerce, and various non-profit agencies.

APPLICATIONS RECEIVED

Two applications were received from incumbents Johanna Moore and Carol Hamilton.

SPECIAL NOTES

Johanna Moore and Carol Hamilton are both applying for a fifth term. Johanna Moore is the tenant representative over 62 years of age.

FINANCIAL IMPACTS:

None

CEQA:

The City Clerk has determined that the recommended action described in this agenda report is not subject to CEQA, pursuant to CEQA Guidelines Section 15060(c).

DOCUMENTS ATTACHED:

1. Attachment 1 – Housing Authority Board applications (two openings):
 1. Johanna Moore
 2. Carol Hamilton

NOTIFICATION:

Applicants

RECOMMENDED ACTION:

Staff recommends that the City Council move, second and approve each of the actions set forth below, in the form of the following motion. Move to:

Reappoint incumbents Johanna Moore and Carol Hamilton as tenant representatives to the Board of Commissioners for the Housing Authority of the City of Napa for terms effective October 1, 2016 and ending September 30, 2018.