

CITY OF NAPA CITY COUNCIL  
**AGENDA REPORT**

PUBLIC HEARING  
AGENDA ITEM 7.B.  
Date: September 20, 2016

To: Honorable Mayor and Members of City Council

From: Rick Tooker, Community Development Director

Prepared by: Stephanie Gaul, Management Analyst II

Subject: Consolidated Annual Performance Evaluation Report (CAPER)

**ISSUE STATEMENT:**

Adopt a resolution approving the CDBG Fiscal Year 2015-2016 Consolidated Annual Performance Evaluation Report (the "CAPER") with the addition of public hearing comments and authorizing staff to submit the report to HUD and determine that the recommended action is exempt from CEQA.

**DISCUSSION:**

The City's 2015-2020 Consolidated Plan identifies housing needs and problems in the community, sets priorities and strategies, allocates resources under U. S. Department of Housing and Urban Development ("HUD") funded programs and provides an annual plan to track how resources will be spent and goals accomplished. As required by HUD, a Consolidated Annual Performance Evaluation Report ("CAPER") must be prepared by all cities receiving entitlement funds from HUD, such as Community Development Block Grant ("CDBG") and HOME Investment Partnership ("HOME") funds.

The CAPER is intended to review the City's progress towards achieving the goals outlined in its adopted 2015-2020 Consolidated Plan. The City is required to submit this report because of its receipt of an annual grant of CDBG funds.

**CDBG Funding**

During the 2015-16 program year, the City was allocated \$640,129 in CDBG entitlement funds. Additionally, while the City had anticipated receiving \$35,000 in program income from the revolving loan fund, the City ultimately received \$95,498 from loan repayments.

**CDBG and Other Accomplishments**

- The City provided \$447,663 in funding for Community Action Napa Valley (CANV) for operation of the homeless shelter system. This included \$76,338 from the CDBG Fund to operate the Samaritan Family Shelter and \$371,325 from the City's General Fund to assist other homeless facilities. The CDBG funds assisted 116 persons during the program year at the Samaritan Family Shelter.

- The Napa Emergency Women's Services (NEWS) received \$30,681 in CDBG funding for bilingual counseling services for battered persons and children. The funding assisted 78 persons.
- Fair Housing Napa Valley (FHNV) received \$10,000 in CDBG funds for fair housing assistance, mediation and education of fair housing. In addition, FHNV received \$45,000 from the Housing Authority and \$10,000 from the City's General Fund for landlord tenant mediation services and to assist in the preservation of affordable mobile home space rent. FHNV assisted 1,716 households during the program year.
- The City's Housing Rehabilitation program completed two rehabilitation projects under the CDBG Loan Program and 21 projects under the CDBG Emergency Repair Grant Program totaling \$148,375.
- The Public Works Department Sidewalk Infill Program installed 1,407 linear feet of sidewalk and 37 ADA ramps. Sidewalk and ADA ramp work was completed in the ABC Streets neighborhood and the St. John's neighborhood, both of which are Low/Mod census tract block groups.
- State CalHome and HOME funds provided down payment assistance loans totaling \$1,023,920 to 12 low- and moderate-income first time homebuyers. In addition, State CalHome funds assisted an additional nine households with housing rehabilitation loans.

#### CDBG Projects in Progress

The Public Works Department Sidewalk Infill project in the St. John's neighborhood was substantially completed in the 2015-16 program year. It is expected to be complete by fall 2016. The \$100,000 in CDBG funds was matched with \$392,338 of General Fund monies, and all CDBG funds were expended by June 30, 2016.

#### CDBG Citizens Advisory Committee

The CAPER was reviewed by the CDBG Citizens' Advisory Committee on August 29, 2016.

#### **FINANCIAL IMPACTS:**

None.

#### **CEQA:**

The Community Development Director has determined that the Recommended Action described in this Agenda Report is not subject to CEQA, pursuant to CEQA Guidelines Section 15060(c).

#### **DOCUMENTS ATTACHED:**

1. Attachment 1: Resolution authorizing approval of the Consolidated Annual Performance Evaluation Report (CAPER) with Exhibit A (CAPER)

**NOTIFICATION:**

The CDBG Citizens' Advisory Committee reviewed the draft CAPER at a public meeting on August 29, 2016. In addition, a public notice was published in the Napa Valley Register on August 26, 2016. Notices were also placed on the City's website and copies were posted at the Napa City County Library. Notices in Spanish were posted at Puertas Abiertas and two Spanish markets. Copies of the CAPER were made available at the Housing Division and the library and posted on the Housing Division's page on the City's website.

**RECOMMENDED ACTION:**

Staff recommends that the City Council move, second and approve each of the actions set forth below, in the form of the following motion. Move to:

Adopt a resolution authorizing approval of the Consolidated Annual Performance Evaluation Report (CAPER) with the addition of public hearing comments and authorizing staff to submit the report to HUD.