

CITY OF NAPA CITY COUNCIL
AGENDA REPORT

ADMIN CALENDAR
AGENDA ITEM 11.A.
Date: October 04, 2016

To: Honorable Mayor and Members of City Council

From: Dorothy Roberts, City Clerk

Prepared by: Tiffany Carranza, Office Assistant II

Subject: Appointments to the Senior Advisory Commission

ISSUE STATEMENT:

Approve the recommendation from the City Nomination Committee and Appoint incumbent JoAnn Busenbark and new members Beverly Saxon Leonard, Steve Rodriguez, Linda Leonard and Margaret Klick to the Senior Advisory Commission.

DISCUSSION:

COMPOSITION AND PURPOSE OF THE COMMISSION

The Senior Advisory Commission is governed by Chapter 2.76 of the City of Napa Municipal code and is advisory to the City Council and the Parks and Recreation Services Director on matters regarding services, facility use, and recreational activities at the Napa Senior Center and establishes short and long term goals for senior programs.

The Commission consists of seven members appointed by the City Council. Five members must be representatives of the Napa senior community at-large; two must be representatives from area senior services agencies.

NUMBER AND TIMING OF VACANCIES INCLUDING SPECIAL QUALIFICATIONS

There are five seats to be filled: four by virtue of term expirations (effective September 30, 2016) and one due to an unexpired term vacancy caused by the resignation of Darcy Jezycki.

Council action must also include the designation of two "Senior Agency Representatives".

RECRUITMENT PROCESS

The City Clerk accepted applications for the Commission from July 28, 2016 through August 26, 2016. Recruitment announcements were published on the City's website, posted at City facilities, forwarded to the Napa County Library, Napa Valley College,

Napa Chamber of Commerce, Napa Valley Unified School District, the County of Napa, Napa County Hispanic Chamber of Commerce, and various non-profit agencies.

APPLICATIONS RECEIVED:

Six applications were received: Beverly Saxon Leonard, Steve Rodriguez, Dale Parker, Linda Leonard, Margaret Klick and JoAnn Busenbark (incumbent).

OUTGOING MEMBERS:

Dale Parker: Submitted an application to reapply but withdrew on September 13, 2016.

John Torp: Did not reply.

Howell Broxton: Designated "Senior Agency Representative," did not reapply.

Darcey Jezycki: Provided notice in August of her resignation from the Commission prior to the end of her term due to the fact she was moving from the area. Ms. Jezycki's term ends September 30, 2017; she was also the second designated "Senior Agency Representative".

With regard to the appointment to fill the unexpired term of Ms. Jezycki, Council has the authority to either:

- a) Appoint a Commission member for the unexpired remaining term; or
- b) Appoint a Commission member for the unexpired remaining term plus an additional two years.

NOMINATION COMMITTEE RECOMMENDATIONS:

At the September 13, 2016 Nomination Committee Meeting, Councilmembers Mott and Inman, serving as the Council-appointed Nomination Committee, interviewed applicants with the exception of Mr. Rodriguez who was not able to appear.

The Committee recommends the appointment of incumbent JoAnn Busenbark and new applicant Beverly Saxon Leonard, Steve Rodriguez, Linda Leonard and Margaret Klick; with JoAnn Busenbark and Margaret Klick serving as the designated "Senior Agency Representatives."

The Committee recommends that Council appoints one individual to fill the unexpired remaining term plus an additional full term ending September 30, 2019.

Pursuant to Section 4.7.2 of Policy Resolution 10, the City Council may either approve the nominations from the Committee as submitted, or take further action to evaluate the applicants in accordance with Sections 4.5 of Policy Resolution 10.

FINANCIAL IMPACTS:

None

CEQA:

The City Clerk has determined that the recommended action described in this agenda report is not subject to CEQA, pursuant to CEQA Guidelines Section 15060(c).

DOCUMENTS ATTACHED:

1. Attachment 1 – Senior Advisory Commission applications (five openings):
 1. Beverly Saxon Leonard
 2. Steve Rodriguez
 3. Linda Leonard
 4. Margaret Klick
 5. JoAnn Busenbark (incumbent)

NOTIFICATION:

Applicants

RECOMMENDED ACTION:

Staff recommends that the City Council move, second and approve each of the actions set forth below, in the form of the following motion. Move to:

Appoint to the Senior Advisory Commission: incumbent JoAnn Busenbark and new member Margaret Klick to serve as “Senior Agency Representatives,” and new members Beverly Saxon Leonard, Steve Rodriguez, and Linda Leonard to serve as representatives of the senior community at large, and assign terms as follows:

- a) Four individuals for terms beginning October 1, 2016 and ending September 30, 2018, and;
- b) One individual to fill the unexpired remaining term plus an additional full term ending September 30, 2019.