

CITY OF NAPA CITY COUNCIL
AGENDA REPORT

CONSENT CALENDAR
AGENDA ITEM 4.H.
Date: May 21, 2013

To: Honorable Mayor and Members of City Council

From: Jacques R. LaRochelle, Public Works Director

Prepared by: Chris Burgeson, Fleet Manager

Subject: Approve Accelerated Purchase of Scheduled Replacement Police Patrol Cars

ISSUE STATEMENT:

Adopt a resolution approving a purchase order with Courtesy Chevrolet for five 2013 Chevrolet Caprice 9C1 PPV patrol cars and authorizing a budget appropriation.

DISCUSSION:

For the 2013-2014 fiscal year, five patrol cars are due for scheduled replacement. Those cars are unit #s 2207, 2215, 2217, 2218, and 2219. The planned replacement vehicles are 2013 Chevrolet Caprice 9C1 PPV sedans.

The order-to-delivery window is a large one with this particular model, estimated at 6 to 9 months.

The City of Napa's regional Government Sales representative for Chevrolet contacted the Fleet Division about the immediate availability of five (5), 2013 year model Caprice 9C1 PPV sedans; 3 with partial upfits and 2 base cars without upfits. These cars are currently at Courtesy Chevrolet in San Jose and available for purchase. Due to the dealership's mistake in ordering, they have reduced the prices for these vehicles. The specifications for these vehicles match up perfectly with the City of Napa's patrol car specifications, down to the exact same key code.

The five Caprice PPV sedans currently available are a limited opportunity purchase. Staff recommends the City take advantage of this opportunity by accelerating this purchase by 6 months and purchasing in FY2012-2013. The City benefits positively in two areas:

- Eliminate the 6 - 9 month order-to-delivery delay, while still getting vehicles with the exact specification we require.
- Save over \$2,100 per car by taking advantage of this opportunity now.

FINANCIAL IMPACTS:

The base price quote of \$27,783 per car is \$2,131 less than our last purchase order for the same year model cars. The issuance of that purchase order was a result of a bid process involving 3 vendors, one of which was a local Napa vendor. That vendor responded with an intent to bid; however, no bids were received from them, and no responses were received to several follow-up emails and phone calls.

These five replacement vehicles were planned for replacement in FY2013-14. If this action is approved, the FY 2013-14 budget request will be adjusted downward to reflect the adjusted timing. The funding for this purchase is available in the Fleet Fund.

This action increases the Fleet Replacement Fund appropriation for Vehicles (61004-57402) by \$160,342.56 and accelerates the purchase of five Police patrol cars approximately 6 months to take advantage of a \$2,000/car, or \$10,000 total savings. There is no negative impact.

CEQA:

The Public Works Director has determined that the Recommended Action described in this Agenda Report is not subject to CEQA, pursuant to CEQA Guidelines Section 15060(c).

DOCUMENTS ATTACHED:

1. Attachment 1: Resolution approving a purchase order with Courtesy Chevrolet for five patrol cars and authorizing a budget appropriation
2. Attachment 2: Courtesy Chevrolet Quote #280381 (with options)
3. Attachment 3: Courtesy Chevrolet Quote #280386 (no option)

NOTIFICATION:

None.

RECOMMENDED ACTION:

Staff recommends that the City Council move, second and approve each of the actions set forth below, in the form of the following motion. Move to:

Adopt a resolution approving a purchase order with Courtesy Chevrolet for five 2013 Chevrolet Caprice 9C1 PPV patrol cars and authorizing a budget appropriation.