

OXBOW BUSINESS IMPROVEMENT AREA
Required Components of Annual Report
California Streets and Highways Code Section 36533

1. Any proposed change in boundary of area or benefit zone, or parcel classification.

Response: No changes to boundaries or classifications are proposed.

2. Improvements and activities to be provided for the Fiscal Year.

Response: Activities include advertising, collateral, employee payroll, printing, general membership meetings, telephone and website expenses.

3. Estimate of cost to provide the improvements and activities for the year:

Response: The estimated cost to fund the items listed above is \$25,400

4. Method and basis of levying assessment.

Response: Per Napa Municipal Code Section 3.29.040 Method of Assessment: The assessments for the Oxbow BIA shall be levied in an amount equal to 40% of the business license tax (imposed on each business pursuant to Napa Municipal Code Chapter 5.04).

5. Amount of any surplus or deficit revenues to be carried over from previous fiscal year.

Response: The Budget vs Actual for FY 2012 indicates \$3,140.80 in surplus revenue.

6. Amount of any contributions to be made from sources other than assessments levied pursuant to this part.

Response: No contributions from other sources are identified under this part.

Advisory Board for the 2013 Oxbow Business Improvement Area:

<u>Name</u>	<u>Affiliation</u>
Sara Brooks, President	Napa Mill
Celeste Carducci	Uncorked at Oxbow
Tom Finch	Filippi's Pizza Grotto
Stephanie Kendall	Carpe Diem
Anette Madsen	Anette's Chocolates
Joe Peatman, Jr.	Downtown Joe's
Steve Pierce	The Executive Room
Cheryl Richburg	Napa Valley Traditions
Steve Rodrigues	Val's Liquors Downtown
Craig Smith	Executive Director