

CITY OF NAPA CITY COUNCIL
AGENDA REPORT

CONSENT CALENDAR
AGENDA ITEM 5.B.
Date: September 20, 2016

To: Honorable Mayor and Members of City Council

From: Dorothy Roberts, City Clerk

Prepared by: Tiffany Carranza, Office Assistant II

Subject: Appointments to the City of Napa Bicycle and Trails Advisory Commission

ISSUE STATEMENT:

Appoint incumbents Joel King and Jeremy Sill, and new member Jimmy Kawalek, to the Bicycle and Trails Advisory Commission.

DISCUSSION:

COMPOSITION AND PURPOSE OF THE BOARD

The Bicycle and Trails Advisory Commission is governed by Chapter 2.73 of the City of Napa Municipal Code and is advisory to City Council and to the City's Public Works Department on matters regarding bicycle transportation and bicycle and trail issues. Each member should demonstrate dedication as a bicyclist and/or training or experience in the field of transportation, recreational trail planning or engineering.

The commission consists of six members. Five are appointed by the City Council. The sixth, non-voting member, is appointed by the Parks and Recreation Advisory Commission from their existing membership.

NUMBER AND TIMING OF VACANCIES INCLUDING SPECIAL QUALIFICATIONS

There are three term expirations effective September 30, 2016.

RECRUITMENT PROCESS

The City Clerk accepted applications for the Commission from July 28, 2016 through August 26, 2016. Recruitment announcements were published on the City's website, posted at City facilities, forwarded to the Napa County Library, Napa Valley College, Napa Chamber of Commerce, Napa Valley Unified School District, the County of Napa, Napa County Hispanic Chamber of Commerce, and various non-profit agencies.

APPLICATIONS RECEIVED

Three applications were received: Jeremy Sill, Joel King and Jimmy Kawalek

SPECIAL NOTES

Joel King is applying for a fifth term and Jeremy Sill is applying for a third term. Jimmy Kawalek is a new applicant.

Genji Schmeder, commission member since October 1, 2014, did not reapply for an additional term.

FINANCIAL IMPACTS:

None

CEQA:

The City Clerk has determined that the recommended action described in this agenda report is not subject to CEQA, pursuant to CEQA Guidelines Section 15060(c).

DOCUMENTS ATTACHED:

1. Attachment 1 – Bicycle and Trails Advisory Commission Applications (three openings):
 1. Joel King (incumbent)
 2. Jeremy Sill (incumbent)
 3. Jimmy Kawalek

NOTIFICATION:

Applicants

RECOMMENDED ACTION:

Staff recommends that the City Council move, second and approve each of the actions set forth below, in the form of the following motion. Move to:

Reappoint incumbents Joel King and Jeremy Sill and appoint Jimmy Kawalek to the Bicycle and Trails Advisory Commission for terms effective October 1, 2016 and ending September 30, 2018.