

EXHIBIT "A"

City of Napa Update to City Fees and Charges

LEGEND FOR IMPLEMENTING THE FEE SCHEDULE SPREADSHEET:

Each row of the Fee Schedule Spreadsheet identifies a separate fee, with a column for: the Fee Description, the Fee Amount, the Fee Type, the Fee Category, and the Authority.

- The Fee Description columns identify a fee number and a narrative description for the fee.
- The Fee Amount column (or columns) identifies how the amount of the fee is calculated. (See "Key to Fee Amounts," set forth below.)
- The Fee Type column identifies one of five Fee Types ("A" through "E"), which generally identifies the processes by which the fee will be imposed. (See "Key to Fee Types," below.)
- The Fee Category column identifies one or more of seven Fee Categories ("1" through "7"), which identifies the relevant subsection of California Constitution Article XIII C, Section 1(e) establishing that the fee is exempt from the constitutional definition of a tax. (See "Key to Fee Categories," below.)
- The Authority column identifies the legal authority for the imposition of the fee.

Key to Fee Amounts

In the Fee Amount columns of the Fee Schedule Spreadsheet, the following defined terms are used:

- **Direct Cost** - Direct cost is defined as the direct cost incurred by the City in performing a service, including the direct wages and benefits calculated as the productive hourly rate for employee(s) providing the service, actual equipment cost directly attributable to the service provided, and any actual discrete costs incurred by the City in performing the service (e.g., payment to vendor for services provided).
- **Full Cost** - Full Cost is defined as the full cost incurred by the City in performing a service including, but not limited to, the fully burdened rate (defined below) for staff time, fully burdened overtime rate (defined below) for staff services performed after normal working hours, the cost for materials, vehicles, equipment, and contracts. Material costs include any supplies used (i.e. paper, water meter, pipe, etc.). Vehicle costs are based on hourly vehicle rates that include operations and maintenance costs, replacement cost of vehicle, overhead/administrative costs, insurance, accident repair costs, and fuel. Contract costs is the cost for a contractor to perform work on behalf of the City.
 - Full Costs are subject to a minimum of 1/2 hour of the Fully Burdened Rate for positions performing service.
 - **Fully Burdened Rate** - a billable rate that captures all costs associated with employees, over and above gross compensation or payroll costs. Typical costs associated with the burdened rate include payroll taxes, worker's compensation, health insurance, paid time off, pension contributions, other

benefits, and indirect costs including departmental and citywide administrative overhead allocations.

- **Fully Burdened Overtime Rate** - a billable rate that includes only those benefits applied to overtime (unemployment, workers' compensation) and direct departmental and citywide overhead/administrative costs.
- **Updates to Standard Direct Costs and Full Costs.** Fully burdened rates and fully burdened overtime rates are updated from time to time when City employee salaries, benefits and/or overhead rates (cost allocation plan) are updated. Vehicle and equipment rates are generally updated bi-annually as part of the budget cycle. A listing of current "Direct Costs" and "Full Costs" is maintained at the City Clerk's Office and may be requested from the City Clerk at clerk@cityofnapa.org or 707-257-9503.

Key to Fee Types

For each fee on the Fee Schedule, the "Fee Type" column identifies a letter ("A" through "E") which corresponds to the relevant "Fee Type" process by which the fee will be imposed, as set forth below:

- A. *The charge must be paid to the City prior to, and as a condition of, the City providing the requested service or product, and as a condition of the City issuing a license, entitlement, or permit. Any Fee Type "A" is non-refundable.*
 - i. *NOTE: Fee Type "A" for Building Permit Fees (2.1.1 - 2.1.36) include Building Plan Review and Inspection. Building Plan Review amounts equal 33% of the total Building Permit Fee and must be paid at time of plan check submittal. The balance must be paid prior to Inspection.*
 - ii. *NOTE: Fee Type "A" for Fire Protection Plan Review Fees (6.11.1a, 6.11.1c, 6.11.4a) require a payment of 25% of the fee which must be paid at time of plan check submittal. The balance must be paid prior to issuance of the permit.*
- B. *The charge must be paid to the City as a deposit prior to, and as a condition of, the City providing the requested service (including the issuance of a license, entitlement, or permit). The City's authorized representative will establish the deposit amount based on a written estimate of the City's Full Costs. If the City's authorized representative determines that a supplemental deposit is required to cover the estimate of the City's Full Costs, the supplemental deposit must be paid no later than 30 days after the City provides a written invoice of the amount owed, and as a condition of the City providing the requested service. Within 30 days after completion of the requested service, the City will refund any amount deposited that exceeds the City's Full Costs.*
- C. *The charge may be paid to the City after the City has provided the requested service. The charge must be paid no later than 30 days after the City provides a written invoice of the amount owed. Any Fee Type "C" is non-refundable.*

- D. *The charge is a fine or penalty that must be paid in accordance with the applicable provisions of the Napa Municipal Code, such as NMC Sections 1.16.050 and 1.24.060.*
- E. *The charge must be paid to the City as a refundable deposit prior to, and as a condition of, the City providing the requested service or product, and as a condition of the City issuing a license, entitlement, or permit. The City will refund the deposit within 30 days of reconciliation, if all conditions of the refundable deposit are met.*

Key to Fee Categories

For each fee on the Fee Schedule, the “Fee Category” column identifies a number (“1” through “7”) which corresponds to a subsection of Constitution Article XIII C, Section 1(e) establishing that the fee is exempt from the constitutional definition of a tax, for the reason set forth below:

1. *Article XIII C, Section 1(e)(1) A charge imposed for a specific benefit conferred or privilege granted directly to the payor that is not provided to those not charged, and which does not exceed the reasonable costs to the local government of conferring the benefit or granting the privilege.*
2. *Article XIII C, Section 1(e)(2) A charge imposed for a specific government service or product provided directly to the payor that is not provided to those not charged, and which does not exceed the reasonable costs to the local government of providing the service or product.*
3. *Article XIII C, Section 1(e)(3) A charge imposed for the reasonable regulatory costs to a local government for issuing licenses and permits, performing investigations, inspections, and audits, and the administrative enforcement and adjudication thereof.*
4. *Article XIII C, Section 1(e)(4) A charge imposed for entrance to or use of local government property, or the purchase, rental, or lease of local government property.*
5. *Article XIII C, Section 1(e)(5) A fine, penalty, or other monetary charge imposed by the judicial branch of government or a local government, as a result of a violation of law.*
6. *Article XIII C, Section 1(e)(6) A charge imposed as a condition of property development.*
7. *Article XIII C, Section 1(e)(7) An assessment or property-related fee imposed in accordance with the provisions of California Constitution Article XIII D.*

City of Napa
Proposed Update to City Fees

1.0 General and Miscellaneous Fees

Description		Unit	Current Fee	Proposed Fee	% change	Comments on Changes	Fee Type	Fee Category	Comments
1.1	Reproduction Work								
1.1.2	Scanned Documents (25 pages or more)	Per page	\$0.17	\$0.20	16%	Fee was added in last update; underestimated time needed	A	2	
1.1.4	Certification of Documents	Per document	\$31.00	\$32.50	5%	Labor Rate Update	A	2	
1.4	Police & Fire Reports								
1.4.1	Up to 10 Pages	First 10 pages	\$21	\$19.50	-7%	Labor Rate Update	A	2	

City of Napa
Proposed Update to City Fees

2.0 Building

Description	Min Sq Ft	Max Sq Ft	Current Base Fee	Current Fee per SF (for each additional SF)	Current Max Fee at Project Threshold	Proposed Base Fee	Proposed Fee per SF (for each additional SF)	Proposed Max Fee at Project Threshold	% Change	Comments on Changes	Fee Type	Fee Category	
2.1	Building Permit Fees (Include Plan Review and Inspection)												
	NOTE: Building Permit Fees 2.1.1-2.1.36 include Building Plan Review, Inspection, Fire Plan Check and Planning Plan Check. The Building Plan Review portion of the fee is 33% of the Building Permit Fee, and must be paid as a condition of review of the building permit application, concurrently with the plan check submittal. The remainder of the fee must be paid when the Building Permit is approved.												
	New Construction, Additions and Major Remodels												
2.1.1	Commercial Uses - Structural	1	500	\$1,698	\$0.0000	\$1,698	\$2,342	\$0.0000	\$2,342	38%	Fees 2.1.1 - 2.1.36: 21% of fee increase is due to adding in the Fire Plan Check and Planning Plan Check fees, previously listed separately as 2.1.43 and 2.1.44 in earlier fee schedules. The remaining increase for each fee is due to labor rate updates.	A	2, 3
2.1.2	(All newly constructed, added, or structurally remodeled space for non-residential occupancies classified as CBC Group A, B, E, F, H, I, M, or other commercial occupancies not specifically addressed elsewhere in this Fee Schedule)	501	2000	\$1,698	\$0.7245	\$2,784	\$2,342	\$0.9953	\$3,834	38%		A	2, 3
2.1.3		2001	5000	\$2,784	\$0.4461	\$4,122	\$3,834	\$0.6032	\$5,643	37%		A	2, 3
2.1.4		5001	10000	\$4,122	\$0.7502	\$7,872	\$5,643	\$1.0196	\$10,740	36%		A	2, 3
2.1.5		10001	25000	\$7,872	\$0.4322	\$14,355	\$10,740	\$0.5937	\$19,645	37%		A	2, 3
2.1.6	Commercial Residential and Multifamily Residential Uses	1	1000	\$2,368	\$0.0000	\$2,368	\$3,220	\$0.0000	\$3,220	36%		A	2, 3
2.1.7	Residential and Multifamily Uses	1001	5000	\$2,368	\$0.4989	\$4,363	\$3,220	\$0.6734	\$5,913	36%		A	2, 3
2.1.8	(All newly constructed, added, or structurally remodeled space for residential occupancies classified as CBC Group R (except R-3), or other residential occupancies not specifically addressed elsewhere in this Fee Schedule)	5001	10000	\$4,363	\$1.3513	\$11,118	\$5,913	\$1.8652	\$15,237	37%		A	2, 3
2.1.9		10001	50000	\$11,118	\$0.4984	\$31,052	\$15,237	\$0.6983	\$43,168	39%		A	2, 3
2.1.10		50001	100000	\$31,052	\$0.3696	\$49,530	\$43,168	\$0.5161	\$68,971	39%		A	2, 3
2.1.11	Commercial - Low and Moderate Hazard Storage	1	500	\$1,074	\$0.0000	\$1,074	\$1,457	\$0.0000	\$1,457	36%		A	2, 3
2.1.12	(All newly constructed, added, or structurally remodeled space for storage occupancies classified as CBC Group S, or other storage occupancies not specifically addressed elsewhere in this Fee Schedule)	501	2000	\$1,074	\$0.3596	\$1,613	\$1,457	\$0.4810	\$2,178	35%		A	2, 3
2.1.13		2001	5000	\$1,613	\$0.4051	\$2,828	\$2,178	\$0.5328	\$3,776	34%		A	2, 3
2.1.14		5001	10000	\$2,828	\$0.3425	\$4,540	\$3,776	\$0.4611	\$6,081	34%		A	2, 3
2.1.15		10001	25000	\$4,540	\$0.1085	\$6,167	\$6,081	\$0.1439	\$8,239	34%		A	2, 3
2.1.16	Shell Buildings for all Commercial Uses	1	500	\$1,012	\$0.0000	\$1,012	\$1,378	\$0.0000	\$1,378	36%		A	2, 3
2.1.17	(The enclosure for all newly constructed, added, or structurally remodeled space for non-residential occupancies classified as CBC Group A, B, E, F, H, I, M, or other commercial occupancies not specifically addressed elsewhere in this Fee Schedule where the interior is not completed or occupiable)	501	2000	\$1,012	\$0.6251	\$1,949	\$1,378	\$0.8559	\$2,661	37%		A	2, 3
2.1.18		2001	5000	\$1,949	\$0.6012	\$3,752	\$2,661	\$0.8003	\$5,061	35%		A	2, 3
2.1.19		5001	10000	\$3,752	\$0.5803	\$6,653	\$5,061	\$0.7816	\$8,968	35%		A	2, 3
2.1.20		10001	25000	\$6,653	\$0.1017	\$8,178	\$8,968	\$0.1365	\$11,016	35%		A	2, 3
2.1.21	Commercial Tenant Improvement - Non Structural	1	500	\$1,025	\$0.0000	\$1,025	\$1,375	\$0.0000	\$1,375	34%		A	2, 3
2.1.22	(Non-structurally remodeled space for non-residential occupancies classified as CBC Group A, B, E, F, H, I, M, or other commercial occupancies not specifically addressed elsewhere in this Fee Schedule where the structure is not altered)	501	2000	\$1,025	\$0.5504	\$1,850	\$1,375	\$0.7485	\$2,497	35%		A	2, 3
2.1.23		2001	5000	\$1,850	\$0.3591	\$2,927	\$2,497	\$0.4808	\$3,939	35%		A	2, 3
2.1.24		5001	10000	\$2,927	\$0.3507	\$4,680	\$3,939	\$0.4599	\$6,238	33%		A	2, 3
2.1.25		10001	25000	\$4,680	\$0.1440	\$6,840	\$6,238	\$0.1978	\$9,205	35%		A	2, 3
2.1.26	Single Family Dwellings - Plan Review & Inspection	1	1000	\$1,501	\$0.0000	\$1,501	\$2,017	\$0.0000	\$2,017	34%		A	2, 3
2.1.27	(All newly constructed space for residential occupancies classified as CBC Group R-3, or other similar residential occupancies not specifically addressed elsewhere in this Fee Schedule. This category includes the model home or a custom home project)	1001	2500	\$1,501	\$0.9760	\$2,964	\$2,017	\$1.3135	\$3,986	34%		A	2, 3
2.1.28		2501	4000	\$2,964	\$1.0761	\$4,577	\$3,986	\$1.4536	\$6,165	35%		A	2, 3
2.1.29		4001	6000	\$4,577	\$0.8394	\$6,255	\$6,165	\$1.1126	\$8,389	34%		A	2, 3
2.1.30		6001	8000	\$6,255	\$0.6388	\$7,532	\$8,389	\$0.8479	\$10,084	34%		A	2, 3
2.1.31	Residential Remodels and Additions	1	200	\$499	\$0.0000	\$499	\$689	\$0.0000	\$689	38%		A	2, 3
2.1.32	(All newly constructed additions to, or structurally remodeled areas of, residential occupancies classified as CBC Group R-3, or other similar residential occupancies not specifically addressed elsewhere in this Fee Schedule)	201	600	\$499	\$0.5940	\$736	\$689	\$0.8045	\$1,010	37%		A	2, 3
2.1.33		601	1000	\$736	\$1.1930	\$1,212	\$1,010	\$1.6015	\$1,649	36%		A	2, 3
2.1.34		1001	1500	\$1,212	\$1.6713	\$2,046	\$1,649	\$2.1784	\$2,736	34%		A	2, 3
2.1.35		1501	2000	\$2,046	\$1.0641	\$2,577	\$2,736	\$1.4449	\$3,457	34%		A	2, 3
2.1.36	Residential Attached and Detached Accessory and Utility Uses	4	200	\$774	\$0.0000	\$774						A	3
2.1.37	Accessory Dwelling Units and Junior Accessory Dwelling Units	201	600	\$774	\$0.1579	\$837						A	3
2.1.38	(All newly constructed, added, or structurally remodeled space for utility and accessory occupancies classified as CBC Group U, or other utility and accessory occupancies not specifically addressed elsewhere in this Fee Schedule)	601	1000	\$837	\$0.9098	\$1,200						A	3

City of Napa
Proposed Update to City Fees

2.0 Building

Description	Min Sq Ft	Max Sq Ft	Current Base Fee	Current Fee per SF (for each additional SF)	Current Max Fee at Project Threshold	Proposed Base Fee	Proposed Fee per SF (for each additional SF)	Proposed Max Fee at Project Threshold	% Change	Comments on Changes	Fee Type	Fee Category
2.1.39 accessory occupancies not specifically addressed elsewhere in this Fee Schedule)	1001	1500	\$1,200	\$1.3026	\$1,850					actual max square footage is 1200	A	3
2.1.40	1501	2000	\$1,850	\$1.2044	\$2,451						A	3
2.1.36	1	1200				\$1,057	\$0.0000	\$1,057	37%	New flat fee for all accessory dwellings; calculated using prior base rate for 1-200 sq ft with labor rate update and addition of Fire Plan Check and Planning Plan Check fees	A	2, 3

City of Napa
Proposed Update to City Fees

2.0 Building

NOTE: Building Permit Fees include Plan Review and Inspection. Plan Review amounts equal 40% of total Building Permit Fee and will be collected at time of plan check submittal.

Description	Unit	Current Fee	Proposed Fee	% change	Comments on Changes	Fee Type	Fee Category	Comments
2.1 Building Permit Fees (Include Plan Review and Inspection)								
New Construction, Additions and Major Remodels								
2.1.37 Residential Remodels - Bathroom or Kitchen	Each	\$268	\$304	13%	Labor Rate Update	A	2, 3	remodel only: no added square footage
2.1.38 Residential Repeat/Subsequent Lot Plan Check	Each	\$414	\$434	5%	Labor Rate Update	A	2, 3	
2.1.43 Fire Plan Check Review for Major Permits	Each	25% of building permit fees (minus building-plan check)			Fee is now included in Building Permit Fees 2.1.1 - 2.1.36	A	3	
2.1.44 Planning Plan Check Review for Major Permits	Each	40% of building permit fees (minus building-plan check)			Fee is now included in Building Permit Fees 2.1.1 - 2.1.36	A	3	
2.2 Other Building Permit Fees (Including Mechanical, Plumbing and Electrical)								
2.2.1 Residential Permit Processing (Minimum Fee)	Each	\$130	\$152	17%	Labor Rate Update	A	2, 3	
2.2.2 Plan Review (if required)	Per hour	\$144	\$151	5%	Labor Rate Update	A	2, 3	
2.2.3a Simple Inspection (up to 3 hours)	Each	\$130	\$152	17%	Labor Rate Update	A	2, 3	
2.2.3b Complex Inspection (over 3 hours)	Each	\$261	\$305	17%	Labor Rate Update	A	2, 3	
2.2.4 Commercial Other Permit Processing	Each	Minimum fee OR 1% of contract price, whichever is higher	Minimum fee OR 1% of valuation, whichever is higher	0%		A	2, 3	Minimum Fee: 2.2.1
Minor Commercial & Residential Improvement Projects								
2.2.5 Canopy	Per project	\$443	\$503	14%	Labor Rate Update	A	2, 3	
2.2.6 Cell Tower / Attached	Each	\$387	\$437	13%	Labor Rate Update	A	2, 3	
2.2.7 Cell Tower / Detached	Each	\$624	\$702	13%	Labor Rate Update	A	2, 3	
2.2.8 Cell Tower Equipment Shelter	Each	\$499	\$570	14%	Labor Rate Update	A	2, 3	
2.2.9 Commercial Access Upgrade - First Ramp	Each	\$380	\$437	15%	Labor Rate Update	A	2, 3	
2.2.10 Commercial Access Upgrade - each Additional Ramp	Each	\$172	\$196	14%	Labor Rate Update	A	2, 3	
2.2.11 Commercial Racking Systems	Per project	\$512	\$568	11%	Labor Rate Update	A	2, 3	
2.2.12 Deck Or Patio - first 300 sf	Per project	\$268	\$304	13%	Labor Rate Update	A	2, 3	
2.2.13 Deck Or Patio - each additional 300 sf	Per project	\$137	\$152	11%	Labor Rate Update	A	2, 3	
2.2.14 Dry rot	Per project	\$324	\$371	15%	Labor Rate Update	A	2, 3	
2.2.15 Fence or non-engineered wall	Per project	\$387	\$437	13%	Labor Rate Update	A	2, 3	
2.2.16 Fireplace Retrofit / Chimney Repair	Per project	\$387	\$437	13%	Labor Rate Update	A	2, 3	
2.2.17 Flag, Light or Sign Pole (install/replace)	Per project	\$275	\$304	11%	Labor Rate Update	A	2, 3	
2.2.18 Foundation Repair / Replace (includes piles, piers, or foundation-only systems under existing or partial construction)	Per project	\$387	\$437	13%	Labor Rate Update	A	2, 3	
2.2.19 Minor repairs not otherwise listed, requiring no more than two inspections	Per project	\$349	\$397	14%	Labor Rate Update	A	2, 3	
2.2.20 Modular Installation	Each	\$512	\$568	11%	Labor Rate Update	A	2, 3	
2.2.21 Outsourced Plan review	Per project	\$288	\$302	5%	Labor Rate Update	A	2, 3	
2.2.22 Partition	Per project	\$212	\$238	12%	Labor Rate Update	A	2, 3	
2.2.23 Pool and Spa combo - Commercial	Per project	\$506	\$569	12%	Labor Rate Update	A	2, 3	
2.2.24 Pool - new install - Commercial	Per project	\$506	\$569	12%	Labor Rate Update	A	2, 3	
2.2.25 Pool - Remodel - Commercial	Per project	\$506	\$569	12%	Labor Rate Update	A	2, 3	
2.2.26 Spa - New install - Commercial	Per project	\$506	\$569	12%	Labor Rate Update	A	2, 3	
2.2.27 Pool and Spa combo - Residential	Per project	\$499	\$570	14%	Labor Rate Update	A	2, 3	
2.2.28 Pool - new install - Residential	Per project	\$499	\$570	14%	Labor Rate Update	A	2, 3	
2.2.29 Pool - Remodel - Residential	Per project	\$387	\$437	13%	Labor Rate Update	A	2, 3	
2.2.30 Spa - New install - Residential	Per project	\$450	\$503	12%	Labor Rate Update	A	2, 3	
2.2.31a Reroof (first 20 squares)	First 20 squares	\$205	\$238	16%	Labor Rate Update	A	2, 3	
2.2.31b Reroof (each additional 10 squares)	Each additional 10 squares	\$93	\$105	13%	Labor Rate Update	A	2, 3	
2.2.32 Retaining Wall	Per project	\$387	\$437	13%	Labor Rate Update	A	2, 3	
2.2.33 Stair Repair / Replace	Per project	\$387	\$437	13%	Labor Rate Update	A	2, 3	
2.2.34 Siding / Stucco	Per project	\$324	\$371	15%	Labor Rate Update	A	2, 3	
2.2.35 Sign (non-Illuminated)	Per project	\$268	\$304	13%	Labor Rate Update	A	2, 3	
2.2.36 Sign (Illuminated)	Per project	\$331	\$370	12%	Labor Rate Update	A	2, 3	
2.2.37 Sign (Monument)	Per project	\$387	\$437	13%	Labor Rate Update	A	2, 3	
2.2.38 Window / Door - first 10	Per project	\$268	\$304	13%	Labor Rate Update	A	2, 3	
2.2.39 Window / Door - Each additional 10	Per project	\$74	\$86	16%	Labor Rate Update	A	2, 3	

City of Napa
Proposed Update to City Fees

2.0 Building

NOTE: Building Permit Fees include Plan Review and Inspection. Plan Review amounts equal 40% of total Building Permit Fee and will be collected at time of plan check submittal.

Description	Unit	Current Fee	Proposed Fee	% change	Comments on Changes	Fee Type	Fee Category	Comments
2.2.42 Fire Plan Check Review for Minor Permits (section 2.2 only)	Each	25% of building permit fee	25% of building permit fee	0%		A	2, 3	
2.2.43 Planning Plan Check Review for Minor Permits (section 2.2. only)	Each	10% of building permit fee	10% of building permit fee	0%		A	2, 3	
2.2.44 High Performance Building Inspection and Verification	Each	25% of building permit fees (minus building plan check)	25% of building permit fees (minus building plan check)	0%		A	2, 3	
2.2.47 Solar Photovoltaic Permit								
2.2.47a Residential Solar Photovoltaic Permit & Inspection (Includes minimum Electrical permit processing fee. Does not include Fire Prevention Plan Check Review. See Solar Photovoltaic Power Systems Fee 6.11.16)	Fee based on 10 KVV	\$317	\$339	7%	Labor Rate Update	A	2, 3	Maximum fee \$500
2.3 Miscellaneous Permits								
Inspection Certification								
2.3.1 Group R-3 occupancies conformed with zoning regulations	Per hour	Minimum Fee	Full Cost		Change to Full Cost recovery, rather than Minimum Fee (2.2.1). Fee Type changed from A to C.	C	2, 3	
2.3.2 Re-inspection fee	Per hour	Minimum Fee	Full Cost		Change to Full Cost recovery, rather than Minimum Fee (2.2.1). Fee Type changed from A to C.	C	2, 3	
2.3.3 Deposit for temporary advertising (forfeited if City caused the sign to be removed)	Per hour	\$25			Remove fee; issue is handled through Code Enforcement	A	3	
2.3.5 Demolition permit fee	Per hour	Minimum Fee	\$152	0%	Fee has not changed; showing dollars rather than stating "Minimum Fee"	A	2, 3	Equal to Minimum Fee: 2.2.1
House Moving								
2.3.6a House Moving Application	Per application	Minimum Fee	\$152	0%	Fee has not changed; showing dollars rather than stating "Minimum Fee"	A	2, 3	Equal to Minimum Fee: 2.2.1
2.4 Miscellaneous Taxes								
Land Development Excise Tax								
2.4.5 Industrial	per square foot of gross floor area	\$0.004	\$0.005	25%	Updated to match NMC	Tax	2, 3	

City of Napa
Proposed Update to City Fees

3.0 City Clerk

Description		Unit	Current Fee	Proposed Fee	% change	Comments on Changes	Fee Type	Fee Category	Comments
3.1	Appeals to Council (decisions of the Planning Commission or Cultural Heritage Commission)	Per Appeal	\$415	\$438.00	6%	Labor Rate Update	A	2	
3.2	Government Use of Council Chamber or Committee Room								
	Council Chambers (2 hour minimum)								
3.2.1	Up to 4 hours	Per Rental	\$118	\$120.00	2%		A	4	
	Committee Room (2 hour minimum)								
3.2.5	Up to 4 hours	Per Rental	\$87	\$90.00	3%		A	4	

City of Napa
Proposed Update to City Fees

5.0 Engineering

Description		Unit	Current Fee	Proposed Fee	% change	Comments on Changes	Fee Type	Fee Category	Comments
5.2	Engineering Permit Fees								
5.2.2	Excavation and encroachment permits that do not require inspection or traffic control	Each	\$154	\$163	6%	Labor Rate Update	A	2, 3	
5.2.3	Excavation and encroachment permits that require inspection, but no traffic control	Each	\$228	\$240	5%	Labor Rate Update	A	2, 3	
5.2.4	Excavation and encroachment permits that require inspection and traffic control (basic permit)	Each	\$318	\$335	5%	Labor Rate Update	A	2, 3	
5.2.7	Storage of material or use of the right-of-way for private construction work	Per calendar day	\$15.40	\$16	4%		A	2, 3	
5.4	Storm Drain								
5.4.2	Storm Drain Markers	Per marker	\$12.00	\$13	8%	Labor Rate Update	A	2	

City of Napa
Proposed Update to City Fees

6.0 Fire

Description		Unit	Current Fee	Proposed Fee	% change	Comments on Changes	Fee Type	Fee Category	Comments
6.1	Project Development Application Review								
6.1.2a	Administrative Fee		\$37			Remove Fee from schedule	C	3	
6.2	Fire Plan Check Review and Inspection Services (as required for building permit [1])	Per Review	25% of building permit fee (minus Building Plan Check) for basic services. Full Cost for additional service level	12% of building permit fee for basic services. Full Cost for additional service level	0%	Fee is now included in the listed Building Permit Fees 2.1.1 - 2.1.36	B	2, 3	Included in Building Fees 2.1.1 - 2.1.36
6.8	Fines								
6.8.1	Malicious or negligent false alarms	3 or more alarms within 180 consecutive days	\$682	\$533	-28%	Reduced size of fire crew from 4 to 3; Labor Rate Update	C, D	5	
6.11	Construction Permits								
6.11.1	Automatic Fire Extinguishing Systems [2] NFPA 13/13R (Commercial and multi-family residential)								
6.11.1a	New system Installation [first 100 heads] New System Installation [first 50 heads]	First 100 heads per system First 50 heads per system	\$346	\$363	5%	Change from first 100 heads to first 50 heads; Labor Rate Update; reduction in vehicle charges	A	2, 3	25% of fee due upon plan submittal; remaining 75% due upon permit issuance
6.11.1b	New system Installation [each additional 50 heads] New System Installation [each additional 25 heads]	Each additional 50-heads per system Each additional 25 heads per system	\$103	\$108	5%	Change from each additional 50 heads to each additional 25 heads; Labor Rate Update; reduction in vehicle charges	A	2, 3	
6.11.1c	Alteration or Addition [first 100 heads] Alteration or Addition [first 50 heads]	First 100 heads per system First 50 heads per system	\$276	\$290	5%	Change from first 100 heads to first 50 heads; Labor Rate Update; reduction in vehicle charges	A	2, 3	25% of fee due upon plan submittal; remaining 75% due upon permit issuance
6.11.1d	Alteration or Addition [each additional 50 heads] Alteration or Addition [each additional 25 heads]	Each additional 50-heads per system Each additional 25 heads per system	\$103	\$108	5%	Change from each additional 50 heads to each additional 25 heads; Labor Rate Update; reduction in vehicle charges	A	2, 3	
6.11.2	Automatic Fire Extinguishing Systems [2] NFPA 13D (Single family, duplex, and modular)	Per residence	\$243	\$255	5%	Labor Rate Update; reduction in vehicle charges	A	2, 3	
6.11.2a	Alteration or addition	Per system	\$140	\$147	5%	Labor Rate Update; reduction in vehicle charges	A	2, 3	
6.11.3	Alternative Automatic Fire Extinguishing Systems [3]	Per system	\$243	\$255	5%	Labor Rate Update; reduction in vehicle charges	A	2, 3	
6.11.3a	Alteration or addition	Per system	\$140	\$147	5%	Labor Rate Update; reduction in vehicle charges	A	2, 3	

City of Napa
Proposed Update to City Fees

6.0 Fire

Description		Unit	Current Fee	Proposed Fee	% change	Comments on Changes	Fee Type	Fee Category	Comments
6.11.4	Alarm monitoring equipment and devices for fire protection systems [5]								
6.11.4a	New System Installation [first 20 devices]	First 20 devices per system	\$243	\$255	5%	Labor Rate Update; reduction in vehicle charges	A	2, 3	25% of fee due upon plan submittal; remaining 75% due upon permit issuance
6.11.4b	New System Installation [each additional 20 devices]	Each additional 20 devices per system	\$103	\$108	5%	Labor Rate Update; reduction in vehicle charges	A	2, 3	
6.11.4c	Alteration or addition	Per system	\$140	\$147	5%	Labor Rate Update; reduction in vehicle charges	A	2, 3	
6.11.5	Underground Fire Service Systems [6]	Per system							
6.11.5a	Plan Check	Per system	\$295	\$351	16%	Increased Fire Prevention Inspector time from 2.5 to 3 hours; Labor Rate Update; Removed vehicle charges	A	2, 3	
6.11.5b	Inspection and Testing (including hydrant) (up to 3 inspections)	Per system	\$346	\$363	5%	Labor Rate Update; reduction in vehicle charges	A	2, 3	
6.11.6	Battery systems	Per review	\$192	\$201	5%	Labor Rate Update; reduction in vehicle charges	A	2, 3	
6.11.7	Compressed Gasses	Per review	\$192	\$201	5%	Labor Rate Update; reduction in vehicle charges	A	2, 3	
6.11.8	Cryogenic fluids	Per review	\$192	\$201	5%	Labor Rate Update; reduction in vehicle charges	A	2, 3	
6.11.9	Emergency responder radio coverage system	Per review	\$192	\$363	47%	Increased Fire Prevention Inspector time from 1.5 to 3 hours; Labor Rate Update; reduction in vehicle charges	A	2, 3	
6.11.10	Fire pumps and related equipment [8]	Per review	\$192	\$472	59%	Increased Fire Prevention Inspector time from 1.5 to 4 hours; Labor Rate Update; reduction in vehicle charges	A	2, 3	
6.11.11	Flammable and combustible liquids	Per review	\$192	\$201	5%	Labor Rate Update; reduction in vehicle charges	A	2, 3	
6.11.12	Hazardous materials	Per review	\$192	\$201	5%	Labor Rate Update; reduction in vehicle charges	A	2, 3	
6.11.13	Industrial ovens	Per review	\$192	\$201	5%	Labor Rate Update; reduction in vehicle charges	A	2, 3	
6.11.14	LP-gas	Per review	\$192	\$201	5%	Labor Rate Update; reduction in vehicle charges	A	2, 3	
6.11.15	Private fire mains supplying hydrants and fire protection systems	Per 2 inspections	\$192	\$363	47%	Increased Fire Prevention Inspector time from 1.5 to 3 hours; Labor Rate Update; reduction in vehicle charges	A	2, 3	
6.11.16a	Solar Photovoltaic Power Systems – Plan Check Review Solar Photovoltaic Power Systems, Commercial - Plan Check Review (This fee is in addition to Building Permit and Inspection Fee 2.2.47)	Per review	\$26	\$216	88%	Split out Commercial vs Residential Fees; Increased Fire Prevention Inspector time from 0.25 to 2 hours; Labor Rate Update; reduction in vehicle charges	A	2, 3	Maximum fee \$500
6.11.16b	Solar Photovoltaic Power Systems – Plan Check Review Solar Photovoltaic Power Systems, Residential - Plan Check Review (This fee is in addition to Building Permit and Inspection Fee 2.2.47)	Per review	\$26	\$54	52%	Split out Commercial vs Residential Fees; Increased Fire Prevention Inspector time from 0.25 to 0.5 hour; Labor Rate Update; reduction in vehicle charges	A	2, 3	Maximum fee \$500

City of Napa
Proposed Update to City Fees

6.0 Fire

Description		Unit	Current Fee	Proposed Fee	% change	Comments on Changes	Fee Type	Fee Category	Comments
6.11.17	Spraying and dipping	Per review	\$192	\$201	5%	Labor Rate Update; reduction in vehicle charges	A	2, 3	
6.11.18	Standpipe systems [4]	Per review	\$250	\$255	2%	Increased Fire Prevention Inspector time from 1.5 to 2 hours; Labor Rate Update; reduction in vehicle charges	A	2, 3	

FOOTNOTES:

[1] - Fee for building inspections conducted by fire prevention employees are typically "Fire Final" or "Fire Clearance" inspections. These inspections include but are not limited to inspection of fire extinguishers, exiting components, signage, emergency plans, utility identification, addressing, key box, gathering emergency contact information, travel time to occupancy, file review, inspection documentation and data entry.

[2] - Fire Sprinkler inspections include an initial inspection of rough piping, hangers, fasteners, head location and hydrostatic testing, a return inspection for final approval which includes finished trim, required testing, signage, and any other test required by the applicable NFPA design standard. If additional inspections are required due to non-compliance or other reasons, payment shall be made for the Full Costs of the additional inspections.

[3] - Alternate fire extinguishing system plan reviews include confirmation that system design meets the manufacturer installation requirements. Reviews include equipment specifications, calculating system flow points, review of nozzle locations, mechanical systems and fire alarm requirements. Inspection time reflects the typical time required for one inspection to perform a complete system acceptance test of in accordance with the applicable NFPA standard. If additional inspections are required due to non-compliance, payment shall be made for the Full Costs of the additional inspections.

[4] - Standpipe systems are usually reviewed and installed in combination with NFPA 13 systems. Inspections specific to standpipe systems include visual inspection, testing as required by the applicable NFPA design standard, and review of certification documentation. If additional inspections are required due to non-compliance, payment shall be made for the Full Costs of the additional inspections. Use of fire department equipment or personnel to test flow standpipes may require payment of Full Costs.

[5] - Fire alarm inspections include one inspection to confirm design per approved plan, device locations, test system function, communication and any other test required by the applicable NFPA design standard. An additional inspection is included for return inspections to complete additional tests required by the applicable NFPA design standard (i.e. 24 hr battery test). If additional inspections are required due to non-compliance, payment shall be made for the Full Costs of the additional inspections.

[6] - The following inspections are required for underground piping serving fire sprinkler systems and/or private hydrants: 1) Pre-pour inspection; 2) Hydrostatic testing; 3) Flush inspection.

[7] - These inspections require the completion of a Fire Safety Inspection Request (STD 850 Form) for Community Care Licensing.

[8] - Fire pump testing and commissioning with pump manufacturer.

City of Napa
Proposed Update to City Fees

9.0 Parks & Recreation

Description	Unit	Current Fee	Proposed Fee	% change	Comments on Changes	Fee Type	Fee Category	Comments
9.1 All Facilities								
9.1.1 Napa-Valley Unified School District Joint Use Agreement Weekday Rentals NO FEE		\$0.00			Remove Fee from schedule	A	4	NVUSD Joint Use Agreement Contract
9.1.2 Excess Occupancy Surcharge - Number of people exceeding posted preferred occupancy standards.	Flat Rate	\$76.00			Remove Fee from schedule	A	4	Each increment of 50 attendees or portion thereof; Maximum charge: \$500.00
9.1.4 Non-Resident Fee - Outdoor Park Facility Rentals	Flat Rate	\$142.75	\$150.00	5%		A	4	
9.1.5 Non-Resident Fee - Building Facility Rentals	Flat Rate	\$171.00	\$175.00	2%		A	4	
9.1.7 Alcohol Use Request Permit Additional Fee	Flat Rate	\$20.25			Remove Fee from schedule	A	4	Per NMC 12.36.220
9.1.8 Late Application Fee	Flat Rate	\$50.75			Remove Fee from schedule	A	4	Per NMC 12.48.070
9.1.9 Commercial Rate Surcharge	Flat Rate	50% of Posted Private Fee			Remove Fee from schedule	A	4	
9.1.10 Electrical Access Fee for outdoor park spaces	Flat Rate	\$28.50				A	4	
9.1.12 Lifeguard Employee	Per hour, Per guard	\$27.40	\$20.00	-27%		C	4	
9.1.14 Equipment Deposit	Flat Rate	\$20-\$200			Remove Fee from schedule	E	4	Flat rate deposits are collected to cover a potential (estimated) cost for the employee charges for clean-up and/or repair or to cover the cost for lost or damaged equipment. When determining what the deposit amount will be, employee considers the number of attendees, the type of equipment, the venue and the potential for damages.
9.1.15 All Facilities - Additional Deposit when use exceeds standard occupancy standards	Flat Rate	\$500-\$1000			Remove Fee from schedule	A	4	
9.1.17 Buildings - Security Deposit Monday - Friday Buildings - Security Deposit Monday - Thursday	Flat Rate	\$300	\$250.00	-17%	Changed from Mon-Fri Rate to Mon-Thurs Rate	E	4	
9.1.18 Buildings - Security Deposit Saturday, Sunday or Holidays Buildings - Security Deposit Friday-Sunday or Holidays	Flat Rate	\$775	\$500.00	-35%	Changed from Sat/Sun/Holiday Rate to Fri/Sat/Sun/Holiday Rate	E	4	
9.1.19 Outdoor Park Facilities - Security Deposit - Small Areas	Flat Rate	\$110			Remove Fee from schedule	E	4	Small Park Area: Capacity of 30 or less
9.1.20 Outdoor Park Facilities - Security Deposit - Medium Areas	Flat Rate	\$225			Remove Fee from schedule	E	4	Medium Park Area: Capacity of 31 - 60; Medium Plaza: Capacity 200 or less
9.1.21 Outdoor Park Facilities - Security Deposit - Large Areas	Flat Rate	\$375			Remove Fee from schedule	E	4	Large Park Area: Capacity of 61 - 100; Large Plaza: Capacity 201 - 500
9.1.23 Portable Toilet Use	Per Day	\$84.00	Full Cost			A	4	Full cost is based on Parks and Recreation's contracted rate with vendor
9.1.24 Portable Toilets - Additional Cleaning	Per Service	\$41.00	Full Cost			A	4	Full cost is based on Parks and Recreation's contracted rate with vendor
9.1.25 Additional Portable Toilets		Full Cost			Remove Fee from schedule	A	4	
Portable Hand Washing Stations	Per Day		Full Cost		New Fee	A	4	Full cost is based on Parks and Recreation's contracted rate with vendor
Portable Picnic Table(s)	Per Day / Per Table		\$15.00		New Fee	A	4	
9.2 Pelusi Recreation Building								
9.2.1 Nonprofit/Government	Per Hour	\$51.75	50% of All User Rate			A	4	3 hour minimum
All Users								
All users (Monday-Thursday)	Per Hour		\$45.00		New Fee - change from daily rate to hourly rate	A	4	3 hour minimum
All users (Friday-Sunday & Holidays)	Per Hour		\$65.00		New Fee - change from daily rate to hourly rate	A	4	3 hour minimum
9.2.2 Private Groups or Organizations	Per Hour	\$62.75			Remove Fee from schedule	A	4	3 hour minimum
9.2.3 Friday, Saturdays & Holidays	Per Day	\$683.25			Remove Fee from schedule	A	4	All Day Rental
9.2.4 Sundays	Per Day	\$570.00			Remove Fee from schedule	A	4	All Day Rental
9.2.5 Friday set-up	Flat Rate	\$186.25			Remove Fee from schedule	A	4	For Saturday event set-up
9.2.6 60" Round Table Rentals	Per Table	\$10.00			Remove Fee from schedule	A	4	
9.2.7 60" Round Table Rentals	Per 7 tables	\$62.75			Remove Fee from schedule	A	4	

City of Napa
Proposed Update to City Fees

9.0 Parks & Recreation

Description	Unit	Current Fee	Proposed Fee	% change	Comments on Changes	Fee Type	Fee Category	Comments
9.3 Las Flores Center								
Gym								
9.3.1 Nonprofit/Government	Per Hour	\$102.25	50% of All User Rate			A	4	No minimum hours
All users	Per Hour		\$40.00		New Fee - change from daily rate to hourly rate	A	4	No minimum hours
9.3.2 Private Groups or Organizations	Per Hour	\$151.00				A	4	Monday-Sunday; 3-hour min.
9.3.3 Informal Small Group (25 or less)	Per Hour	\$90.00				A	4	Monday-Sunday 3-hour min.
All users - Include Use of Serving Kitchen								
9.3.4 Fridays, Saturdays & Holidays	Per Day	\$1,055.00				A	4	8:30am - 11:30pm
9.3.5 Sundays	Per Day	\$980.50				A	4	1/2 rate of Sat. Fee. Facility only available until 4pm
Meeting Room								
9.3.6 Nonprofit/Government	Per Hour	\$36.75	50% of All User Rate			A	4	No minimum hours
All users	Per Hour		\$20.00		New Fee - change from daily rate to hourly rate	A	4	No minimum hours
9.3.7 Private Groups or Organizations	Per Hour	\$54.75			Remove Fee from schedule	A	4	Monday-Thursday; 3-hour min.
9.3.8 All users - Include Use of Serving Kitchen	Per Day	\$418.00			Remove Fee from schedule	A	4	Friday, Saturday, Sunday & Holidays; 8:30am-11:30pm
9.4 Senior Center								
Social Hall / Multi-Use Room / Kitchen / Patio								
9.4.1 Nonprofit / Government	Per Hour	\$36.50	50% of All User Rate			A	4	
All users (Monday-Thursday)	Per Hour		\$80.00		New Fee - change from daily rate to hourly rate	A	4	
All users (Friday-Sunday & Holidays)	Per Hour		\$160.00		New Fee - change from daily rate to hourly rate	A	4	
9.4.2 Private Groups or Organizations	Per Hour	\$75.00			Remove Fee from schedule	A	4	Monday-Thursday
9.4.3 All Users	Per Day	\$758.25			Remove Fee from schedule	A	4	Friday, Saturday, Sunday & Holidays
9.4.4 Senior Center Locker Fees for All Users	Per Year-Per Locker	\$12.00			Remove Fee from schedule	A	4	No Change
9.4.5 Reservation Changes/Cancellation Fee - All Users	Per Change	\$28.50			Remove Fee from schedule	A	4	No Change
Large Multi-Use Room or Large Annex								
9.4.6 Nonprofit / Government	Per Hour	\$40.50	50% of All User Rate			A	4	
All users (Monday-Thursday)	Per Hour		\$40.00		New Fee - change from daily rate to hourly rate	A	4	
All users (Friday-Sunday & Holidays)	Per Hour		\$80.00		New Fee - change from daily rate to hourly rate	A	4	
9.4.7 Private Groups or Organizations	Per Hour	\$37.50			Remove Fee from schedule	A	4	Monday - Thursday 3-hour minimum
9.4.8 All Users	Per Day	\$302.75			Remove Fee from schedule	A	4	Friday, Saturday, Sunday & Holidays
Small Meeting Rooms (Sr. Annex, Jeff St. Annex)								
9.4.9 Nonprofit / Government	Per Hour	\$27.25	50% of All User Rate			A	4	
All users (Monday-Thursday)	Per Hour		\$20.00		New Fee - change from daily rate to hourly rate	A	4	
All users (Friday-Sunday & Holidays)	Per Hour		\$40.00		New Fee - change from daily rate to hourly rate	A	4	
9.4.10 Private Groups or Organizations	Per Hour	\$28.25			Remove Fee from schedule	A	4	Monday - Friday
9.4.11 All Users	Per Day	\$170.00			Remove Fee from schedule	A	4	Saturday, Sunday & Holidays
Bocce Courts								
9.4.9 Nonprofit / Government	Per Hour	\$27.25	50% of All User Rate		New Fee	A	4	Monday-Sundays - 2 hour minimum; Facility Attendent Fee may be required on rentals during non-business hours
All users	Per Hour / Per Court		\$5.00		New Fee	A	4	Monday-Sundays - 2 hour minimum; Facility Attendent Fee may be required on rentals during non-business hours

City of Napa
Proposed Update to City Fees

9.0 Parks & Recreation

Description	Unit	Current Fee	Proposed Fee	% change	Comments on Changes	Fee Type	Fee Category	Comments
9.5 Rental rates for users who have been granted Senior Service Provider status by the Senior Advisory Commission								
Small Facilities (House 1, 2 and Small Annex)- Small Meeting Areas (Sm. Annex, Jeff St. Annex, Game Room, Patios)					Added Patios to Small Facilities			
9.5.1 Support Groups Use (Type 1)	Per Hour	\$0.00	\$0.00	0%		A	4	For Senior Service Providers
9.5.2 Organizational Meetings/Programs (Type 2)	Per Hour	\$2.50	\$2.50	0%		A	4	
9.5.3 Paid Social Events/Services (Type 3)	Per Hour	\$5.00	\$5.00	0%		A	4	
Medium Facilities (Dining Room), Social Hall and Large Annex Room					Combined Large & Medium Facilities into one Fee Structure			
9.5.4 Support Groups Use (Type 1)	Per Hour	\$0.00	\$0.00	0%		A	4	
9.5.5 Organizational Meetings/Programs (Type 2)	Per Hour	\$5.00	\$7.00	40%		A	4	
9.5.6 Paid Social Events/Services (Type 3)	Per Hour	\$10.00	\$14.00	40%		A	4	
Large Facilities (Large Annex, Social Hall)								
9.5.7 Support Groups Use (Type 1)	Per Hour	\$0.00			Remove Fee from schedule; Medium and Large Facilities now combined	A	4	
9.5.8 Organizational Meetings/Programs (Type 2)	Per Hour	\$7.00			Remove Fee from schedule; Medium and Large Facilities now combined	A	4	
9.5.9 Paid Social Events/Services (Type 3)	Per Hour	\$14.00			Remove Fee from schedule; Medium and Large Facilities now combined	A	4	
Patio Area								
9.5.10 Support Groups Use (Type 1)	Per Hour	\$0.00			Remove Fee from schedule; Patios now included in Small Meeting Areas	A	4	
9.5.11 Organizational Meetings/Programs (Type 2)	Per Hour	\$0.00			Remove Fee from schedule; Patios now included in Small Meeting Areas	A	4	
Bocce Complex (includes 4 courts)								
9.5.13 Other (Type 4) - Senior Service Providers	Per Hour	\$7.00	\$8.00	14%		A	4	Rental Fee Includes all 4 courts in complex
9.6 Softball Field General Sports Field General								
Sports Field	Per Hour		\$11.25		New Fee - simplified prior structure	A	4	2 Hour Minimum
Sports Field with Lights	Per Hour		\$15.25		New Fee - simplified prior structure	A	4	2 Hour Minimum
Security Deposit	Flat Rate		\$250.00		New Fee - simplified prior structure	E	4	Refundable
Sports Field Tournaments								
Sports Field Tournaments	Per Field Per Day		\$200.00		New Fee - simplified prior structure	A	4	2 Hour Minimum
Site Supervisor and/or Field Preparation	Per Field, Per Hour	\$30.10	\$30.10	0%	Name change	A	4	2 Hour Minimum per field
Sports Field Attendant Fee	Per Field, Per Hour		\$17.25		New Fee - simplified prior structure	A	4	2 Hour Minimum per field
Security Deposit	Flat Rate		\$250.00		New Fee - simplified prior structure	E	4	Refundable

City of Napa
Proposed Update to City Fees

9.0 Parks & Recreation

Description	Unit	Current Fee	Proposed Fee	% change	Comments on Changes	Fee Type	Fee Category	Comments
Youth & Adult Teams – Practice Only								
9.6.1 NVUSD fields	Per Hour	\$7.00			Remove Fee from schedule	A	4	2 Hour Minimum
9.6.2 Kiwanis, NVC, and JFK Fields	Per Hour	\$11.25			Remove Fee from schedule	A	4	2 Hour Minimum
9.6.3 Lights	Per Hour	\$15.25			Remove Fee from schedule	A	4	2 Hour Minimum
9.6.4 Softball Field Tournaments – Youth & Adult	Per Field Per Day	\$151.75			Remove Fee from schedule	A	4	
9.6.5 Site Supervisor and/or Field Preparation (Facility Attendant Fee)	Per Field, Per hour	\$30.10			Remove Fee from schedule	A	4	
9.6.6 Security Deposit	Flat Rate	\$607.50			Remove Fee from schedule	E	4	
9.6.7 Lights	Per Field Per hour	\$15.25			Remove Fee from schedule	A	4	
Softball Field Youth Sports Council Members Practice Only								
9.6.8 Kiwanis, NVC, and JFK Fields		\$0.00			Remove Fee from schedule	A	4	
9.6.9 Lights	Per Field Per Hour	\$15.25			Remove Fee from schedule	A	4	2 Hour Minimum
Softball Field – Informal Use/Non-League Play								
9.6.10 Kiwanis, NVC, and JFK Fields	Per Hour	\$36.50			Remove Fee from schedule	A	4	2 Hour Minimum
9.6.11 Lights	Per Field Per Hour	\$15.25			Remove Fee from schedule	A	4	2 Hour Minimum
9.6.12 Security Deposit	Flat Rate	\$227.75			Remove Fee from schedule	E	4	Refundable
9.7 Balloon Landing Permits								
9.7.1 Annual Landing Permit	Per Year	\$141.75	\$165.00	16%	Labor Rate Update	A	2, 3	
Bocce Ball Court Complex								
9.8.5 Nonprofit/Government	Per Hour (Mon-Thurs)	\$40.50			Moved Fee to 9.4 Senior Center	A	4	
9.8.6 Private Groups or Organizations	Per Hour (Mon-Thurs)	\$60.75			Moved Fee to 9.4 Senior Center	A	4	
9.8.7 All Users	Per Hour (Fri, Sat, Sun, & Holidays)	\$76.00			Moved Fee to 9.4 Senior Center	A	4	
Plaza/Park Rentals								
9.8.8 Nonprofit/Government	Per Hour		50% off Listed Fee		New Fee	A	4	
9.8.9 Dwight Murray & Opera House	Per Hour		\$25.00		New Fee	A	4	
9.8.10 Veterans Park	Per Hour		\$40.00		New Fee	A	4	
9.8.11 Oxbow Commons Park	Per Hour		\$100.00		New Fee	A	4	
9.9 Vendor Fees - Non City Sponsored Events								
9.9.1 Under 1,000 participants	Per Day		\$50.00		New Fee - Change to Fee Structure	A	1	
9.9.2 Between 1,001 and 5,000 participants	Per Day		\$100.00		New Fee - Change to Fee Structure	A	1	
9.9.3 Over 5,000 participants	Per Day		\$150.00		New Fee - Change to Fee Structure	A	1	
9.9.1 Less than 149 Participants Per Day	Per Day	\$37.50			Remove Fee - Change to Fee Structure	A	4	
9.9.2 150 to 249 Participants Per Day	Per Day	\$62.75			Remove Fee - Change to Fee Structure	A	4	
9.9.3 250 or More Participants Per Day	Per Day	\$99.25			Remove Fee - Change to Fee Structure	A	4	
9.9.4 Monday – Thursday, 3 Days or More	Per Week	\$93.25			Remove Fee - Change to Fee Structure	A	4	Excludes Special Events and Softball Tournaments

City of Napa
Proposed Update to City Fees

9.0 Parks & Recreation

Description		Unit	Current Fee	Proposed Fee	% change	Comments on Changes	Fee Type	Fee Category	Comments
9.11	Special Event Permits								
9.11.1	Application received 90 or more days prior to event	Flat Rate	\$200	\$250.00	25%	Labor Rate Update	A	1	
9.11.2	Application received 89-30 days prior to event	Flat Rate	\$400	\$475.00	19%	Labor Rate Update	A	1	
9.11.3	Application received 29-15 days prior to event	Flat Rate	\$800			Remove Fee from schedule - no longer accepting applications less than 30 days prior to event	A	4	
9.11.4	Special Event Change Fee	Flat Rate - Per Change / Per Dept	\$500	\$50.00	-90%	Change to Fee Structure	A	1	
9.11.4a	Tier 1: 250-500 projected attendance	Deposit	\$250			Remove Fee from schedule - Change to Fee Structure	E	4	
9.11.4b	Tier 2: 501-1200 projected attendance	Deposit	\$500			Remove Fee from schedule - Change to Fee Structure	E	4	
9.11.4c	Tier 3: 1201+ projected attendance	Deposit	\$1,000			Remove Fee from schedule - Change to Fee Structure	E	4	
	Special Event Permit Security Deposit			\$1,000.00		Change to Fee Structure	E	4	
9.13	Commercial Boating Permit								
9.13.1	Annual Permit for Kennedy, Trancas and Riverside Boat Launch	Per Year		\$165.00		New Fee	A	2, 3	

City of Napa
Proposed Update to City Fees

10.0 Planning

Description	Unit	Current Fee	Proposed Fee	% change	Comments on Changes	Fee Type	Fee Category	Comments
10.4 Use Permit for Residential Care & Daycare Facilities, Church or other place of worship	Each	\$570	\$594	4%	Labor Rate Update	A	2, 3	
10.6 Zoning clearance	Each	\$24.50	\$25.00	2%	Labor Rate Update; removed vehicle charges	A	2, 3	
10.7 Plan check required for building permits (collected with the building permit)	Each	10% of building permit fee (minus Building Plan Check)	5% of Building Permit Fee (2.1.1 - 2.1.36)	0%	Fee is now included in the listed Building Permit Fees 2.1.1 - 2.1.36	A	2, 3	Included in Building Fees 2.1.1 - 2.1.36
10.8 Appeals to Planning Commission or Cultural Heritage Commission (for appeals of vacation rental permits see item 10.17)	Per Appeal	\$415	\$438	6%	Labor Rate Update	A	2	
10.9 Use Permit for fences over 6 feet	Each	\$384	\$399	4%	Labor Rate Update	A	2, 3	
10.10 Minor Administrative Permit - Staff level design review (ie. fences, carport side yard encroachments, outdoor dining on public or private property)	Each	\$570	\$594	4%	Labor Rate Update	A	2, 3	
10.12 Vacation Rental Program Fee	Per year	\$265	\$281	6%	Labor Rate Update	A	2, 3	
10.13 Alcohol License - Determination of PCN	Each	\$328	\$340	4%	Labor Rate Update; removed vehicle charges	A	2, 3	
10.14 Determination of Legal Non-Conformity (other consistency determination) / Zoning Compliance Letter	Each	\$292	\$301	3%	Labor Rate Update	A	2, 3	
10.15 Flood Waiver	Each	\$213	\$219	3%	Labor Rate Update	A	2, 3	
10.16 Sign Permit - Staff level	Each	\$64	\$117	83%	Labor Rate Update; increase in planner time from 0.5 to 1 hour	A	2, 3	

City of Napa
Proposed Update to City Fees

11.0 Police

Description		Unit	Current Fee	Proposed Fee	% change	Comments on Changes	Fee Type	Fee Category	Comments
11.1	Permit Fees								
	Concealed Weapons Permit								
11.1.1	Civilian-initial	Per Permit	\$124.00	\$122	-2%	Labor Rate Update	A	2, 3	Max amount per penal code, fee listed includes Rolling Fee (11.2.14). Plus California Department of Justice Fee (not included here).
11.1.5	Judicial-initial	Per Permit	\$124.00	\$122	-2%	Labor Rate Update	A	2, 3	Max amount per penal code, fee listed includes Rolling Fee (11.2.14). Plus California Department of Justice Fee (not included here).
11.1.7	Reserve Peace Officer-Initial	Per Permit	\$124.00	\$122	-2%	Labor Rate Update	A	2, 3	Max amount per penal code, fee listed includes Rolling Fee (11.2.14). Plus California Department of Justice Fee (not included here).
11.2	Permit Processing Fees for Various Businesses								
11.2.1	Cardroom Dealer Permit (6 month permit)	Per Permit	\$146.00	\$147	1%	Labor Rate Update	A	2, 3	Plus California Department of Justice Fee (not included here).
11.2.7	Permit Changes	Per Permit	\$32.00	\$31	-3%	Labor Rate Update	A	2, 3	
11.2.8	Renewals for Annual Permits	Per Permit	\$128.79	\$131	2%	Labor Rate Update	A	2, 3	
	Second-hand dealer license								
11.2.12	Each additional	Per License	\$32.00	\$31	-3%	Labor Rate Update	A	2, 3	Plus California Department of Justice Fee (not included here).
11.2.13	Renewal	Per License	\$65.00	\$63	-3%	Labor Rate Update	A	2, 3	Plus California Department of Justice Fee (not included here).
11.2.14	Fingerprinting (each card) or Live Scan -rolling fee only	each	\$24.00	\$22	-8%	Labor Rate Update	A	2, 3	
11.3	Other Fees								
11.3.1	Original Alarm Permit	Per 3 year permit	\$49.00	\$47	-4%	Labor Rate Update	A	2, 3	
11.3.2	Renewal Alarm Permit	Per 3 year permit	\$49.00	\$47	-4%	Labor Rate Update	A	2, 3	
11.3.3	Visa Letters, ABC Local Background/License/Commercial		\$32.00	\$31	-3%	Labor Rate Update	A	2, 3	
11.3.6a	Administrative Fee		\$98.19			Remove Fee from schedule	C	3	

City of Napa
Proposed Update to City Fees

13.0 Water

Description	Unit	Current Fee	Proposed Fee	% change	Comments on Changes	Fee Type	Fee Category	Comments
13.1 Service Initiation or Shutoff								
13.1.1 Account initiation/transfer fee	Each	\$5.90	\$9.00	53%	Increased processing time from 5 to 8 minutes; Labor Rate update	C	2	
13.1.1a Service Initiation Outside Normal Working Hours (weekdays, 2 hour min)		\$208	\$231	11%		C	2	
13.1.1b Service Initiation Outside Normal Working Hours (weekends, 3 hour min)		\$281	\$317	13%		C	2	
13.1.2a Turn-off Outside Normal Working Hours (weekdays, 2 hour min)		\$208	\$231	11%		C	2	Except Emergencies
13.1.2b Turn-off Outside Normal Working Hours (weekends, 3 hour min)		\$281	\$317	13%		C	2	Except Emergencies
13.1.3 Replacement of Cut Water Service Lock		\$225	\$162	-28%	Moved to section 13.1 from section 13.4	C	2	Padlock only. Facility damage will be at cost.
13.1.4 Replacement of Damaged Curb Stop		\$257	Full Cost		Moved to section 13.1 from section 13.4	C	2	
13.1.5 Failure to Pay Delinquent Water Bill by 12 Noon on Turn-Off Date		\$50	\$50	0%	Moved to section 13.1 from section 13.4	C	2	
13.1.6 Unauthorized Initiation of Water Service		\$50	\$50	0%	Moved to section 13.1 from section 13.4	C	2	
13.2 Fire Services								
Turn-on after turn-off due to unauthorized connector								
13.2.1 Turn-on During Normal Working Hours		\$115	\$142	23%		C	2	
13.2.2a Turn-on Outside Normal Working hours (weekday, 2 hour min)		\$208	\$231	11%		C	2	
13.2.2b Turn-on Outside Normal Working hours (weekend, 3 hour min)		\$281	\$317	13%		C	2	
13.3 Water for Construction Purposes								
13.3.3 Moving Hydrant Meter and Backflow Device within Same Project	Meter	\$179	\$183	2%		C	2	
Water Usage							2	Outside the City Commercial Rate - see 13.17.19
13.3.4 Quantity Charge (\$/unit)	1,000 gal	\$8.23	Current Outside the City Commercial Rate	9%	See 13.16.19 for current fee	C	2	
13.3.6 Replace Cut Hydrant Lock	Lock	\$202	\$162	-20%		C	2	Padlock only. Facility damage will be at cost.
13.4 Reconnection Charges Where Meter is Not Removed								
13.4.1a Turn-On Outside Normal Working Hours (weekdays, 2 hour min)		\$208			Remove Fee from schedule	C	2	
13.4.1b Turn-On Outside Normal Working Hours (weekends, 3 hour min)		\$281			Remove Fee from schedule	C	2	
13.5 Reconnection Charge Where Meter is Removed								
During Normal Working Hours								
13.5.1 ¾" & 1" water meters		\$142			Remove Fee from schedule	C	2	
13.5.2 1¼" & 2" water meters		\$189			Remove Fee from schedule	C	2	
13.5.3 3" and larger water meters		\$457			Remove Fee from schedule	C	2	
Outside Normal Working Hours								
13.5.4 ¾" & 1" water meters		\$236			Remove Fee from schedule	C	2	
13.5.5 1¼" & 2" water meters		\$283			Remove Fee from schedule	C	2	
13.5.6 3" and larger water meters		\$559			Remove Fee from schedule	C	2	
13.4 Service Installation/Abandonment/Relocator								
13.4.1 Installation of a Standard Fire Hydrant on an Existing 6" Lateral		\$6,352	Full Cost			C	2	
13.4.2 Installation of a 6" Lateral for a Fire Hydrant		\$11,588			Remove Fee from schedule	C	2	

City of Napa
Proposed Update to City Fees

13.0 Water

Description	Unit	Current Fee	Proposed Fee	% change	Comments on Changes	Fee Type	Fee Category	Comments
13.4.2 Complete Lateral and Fire Hydrant Installation		\$16,450	\$15,062	-8%		C	2	
13.4.3 Complete Lateral and Fire Hydrant Installation (less excavation)			\$7,484		New fee for when excavation by City is not needed	C	2	
13.4.4 Abandonment of a ¾" or 1" Metered Service		\$3,827	\$3,997	4%		C	2	
13.4.5 Relocation of a ¾" or 1" Metered Service less than or equal to 5 feet parallel to the street		\$3,059	Full Cost		Change to Full Cost	C	2	A new water service is required for relocations greater than 5 feet or for services larger than 1".
13.5 Service Connections								
Meter Set								
13.5.1 Service Size: ¾"		\$360	\$659	83%		C	2	
13.5.2 Service Size: 1"		\$465	\$788	69%		C	2	
13.5.3 Service Size: 1" on undersized service			\$1,298		New fee	C	2	New for undersized service install
13.5.4 Service Size: 1½"		\$766	\$1,226	60%		C	2	
13.5.5 Service Size: 2"		\$2,460	\$1,337	-46%		C	2	
13.5.6 Service Size: 3"		\$3,469	\$3,119	-10%		C	2	
13.5.7 Service Size: 4"		\$4,846	\$4,511	-7%		C	2	
13.5.8 Service Size: 6"		\$6,500	\$7,038	8%		C	2	
13.5.9 Service Size: 8"		\$9,000	\$9,204	2%		C	2	
Service Pipe and Hot Tap								
13.5.11 Service Size: ¾"		\$8,562	\$7,978	-7%		C	2	
13.5.12 Service Size: 1"		\$8,562	\$7,978	-7%		C	2	
13.5.13 Service Size: 1½"		\$12,435	\$10,558	-15%	Changed way of doing work and parts used. Down from 4" tap to a 2" tap in Part size.	C	2	
13.5.14 Service Size: 2"		\$12,435	\$10,558	-15%	Changed way of doing work and parts used. Down from 4" tap to a 2" tap in Part size.	C	2	
13.5.15 Service Size: 3"		\$18,941	\$20,871	10%		C	2	
13.5.16 Service Size: 4"		\$19,583	\$20,344	4%		C	2	
13.5.17 Service Size: 6"		\$19,463	\$21,869	12%		C	2	
13.5.18 Service Size: 8"		\$19,693	\$25,126	28%		C	2	
Fire Service Pipe and Hot Tap								
13.5.20 Service Size: 2"			\$10,444		New fee	C	2	
13.5.21 Service Size: 4"			\$10,822		New fee	C	2	
13.5.22 Service Size: 6"			\$11,497		New fee	C	2	
13.5.23 Service Size: 8"			\$13,657		New fee	C	2	
13.5.24 Service Size: 12"			Full Cost		New fee	C	2	
Metered Fire Service Pipe and Hot Tap								
13.5.25 Service Size: 4"			\$15,677		New fee	C	2	
13.5.26 Service Size: 6"			\$17,655		New fee	C	2	
13.5.27 Service Size: 8"			\$19,785		New fee	C	2	
13.5.28 Service Size: 12"			Full Cost		New fee	C	2	
Service Pipe and Hot Tap (less excavation): Excludes excavating, backfilling and materials for backfilling, paving, traffic control, trench shoring, or encroachment permit. Alternative for developers who hire a private contractor to perform excavation and install.								
13.5.19 Service Size: ¾"		\$2,426	\$2,620	8%		C	2	
13.5.20 Service Size: 1"		\$2,426	\$2,620	8%		C	2	
13.5.21 Service Size: 1½"		\$5,506	\$3,665	-33%		C	2	
13.5.22 Service Size: 2"		\$5,506	\$3,665	-33%		C	2	
13.5.23 Service Size: 3"		\$12,424	\$10,710	-14%		C	2	
13.5.24 Service Size: 4"		\$12,714	\$10,183	-20%		C	2	
13.5.25 Service Size: 6"		\$12,956	\$11,626	-10%		C	2	
13.5.26 Service Size: 8"		\$13,318	\$14,335	8%		C	2	

City of Napa
Proposed Update to City Fees

13.0 Water

Description	Unit	Current Fee	Proposed Fee	% change	Comments on Changes	Fee Type	Fee Category	Comments
Fire Service Pipe and Hot Tap (less excavation): Excludes excavating, backfilling and materials for backfilling, paving, traffic control, trench shoring, or encroachment permit. Alternative for developers who hire a private contractor to perform excavation and install.								
13.5.28 Service Size: 2"			\$3,574		New fee	C	2	
13.5.29 Service Size: 4"			\$4,735		New fee	C	2	
13.5.30 Service Size: 6"			\$10,650		New fee	C	2	
13.5.31 Service Size: 8"			\$12,180		New fee	C	2	
13.5.32 Service Size: 12"			Full Cost		New fee	C	2	
Metered Fire Service Pipe and Hot Tap (less excavation): Excludes excavating, backfilling and materials for backfilling, paving, traffic control, trench shoring, or encroachment permit. Alternative for developers who hire a private contractor to perform excavation and install.								
13.5.33 Service Size: 4"			\$8,704		New fee	C	2	
13.5.34 Service Size: 6"			\$10,650		New fee	C	2	
13.5.35 Service Size: 8"			\$12,180		New fee	C	2	
13.5.36 Service Size: 12"			Full Cost		New fee	C	2	
Hot Tap (less excavation):								
13.5.37 Service Size: ¾"		\$1,426	\$1,743	22%		C	2	
13.5.38 Service Size: 1"		\$1,426	\$1,743	22%		C	2	
13.5.39 Service Size: 1½"		\$3,597	\$1,953	-46%	Changed way of doing work and parts used. Down from 4" tap to a 2" tap in Part size.	C	2	
13.5.40 Service Size: 2"		\$3,597	\$1,953	-46%	Changed way of doing work and parts used. Down from 4" tap to a 2" tap in Part size.	C	2	
13.5.41 Service Size: 3"		\$3,619	\$3,358	-7%		C	2	
13.5.42 Service Size: 4"		\$3,726	\$3,358	-10%		C	2	
13.5.43 Service Size: 6"		\$4,403	\$3,660	-17%		C	2	
13.5.44 Service Size: 8"		\$5,112	\$4,628	-9%		C	2	
13.5.46 Standard Service Pipe/Hot Tap Fees for the following streets, and other areas requiring nighttime, extensive work, or main size greater than 12": Big Ranch Rd, Browns Valley Rd, California Blvd, Caltrans Right-of-Way, First St (Laurel to Soscol), Jefferson St, Lincoln Ave, Main Street (Lincoln to Fifth), Old Sonoma Rd, Pearl St (Franklin to Soscol), Public Water Easements within Private Property, Redwood Rd, Second St (California to Soscol), Solano Ave, Soscol Ave, Third St (Jefferson to Silverado Trail), Trancas St, Trower Ave.		Full Cost	Full Cost	0%	added language regarding main size larger than 12"	C	2	

City of Napa
Proposed Update to City Fees

13.0 Water

Description		Unit	Current Fee	Proposed Fee	% change	Comments on Changes	Fee Type	Fee Category	Comments
13.6	Backflow Prevention Device Testing Fee for City employee to test backflow device during normal working hours. Does not include repair or replacement of device.								
13.6.1	Backflow Prevention Device Testing Inside City Limits	Test		\$195.00		New fee	C	2	
13.6.2	Backflow Prevention Device Testing Outside City Limits	Test		\$304.00		New fee	C	2	
13.6.3	Backflow Prevention Test Form Processing Fee	Test		\$2.00		New fee	C	2	
13.8.1	¾" & 1" services	Test	\$203			Replaced with new fees 13.6.1-13.6.3	C	2	
13.8.2	1½" & 2" services	Test	\$203			Replaced with new fees 13.6.1-13.6.3	C	2	
13.8.3	3" & 4" services	Test	\$251			Replaced with new fees 13.6.1-13.6.3	C	2	
13.8.4	6" services	Test	\$345			Replaced with new fees 13.6.1-13.6.3	C	2	
13.8.5	8" services	Test	\$393			Replaced with new fees 13.6.1-13.6.3	C	2	
13.8.6	12" services	Test	\$393			Replaced with new fees 13.6.1-13.6.3	C	2	
13.8.7	Additional Charge for Testing Devices Outside City Limits	Test	\$75			Replaced with new fees 13.6.1-13.6.3	C	2	
13.12	Outside Water Service Application Fee	Per Application	\$402	\$591	47%		A	2	
13.12.1	LAFCO Process with Council Action	Each	\$1,398	\$1,589	14%		A	2	
13.13	Meter Box Trim								
13.13.1	Inside City	Each	\$187	\$183	-2%		C	2	
13.13.2	Outside City	Each	\$279	\$284	2%		C	2	

City of Napa
Proposed Update to City Fees

14.0 Finance

Description	Unit	Current Fee	Proposed Fee	% change	Comments on Changes	Fee Type	Fee Category	Comments
14.1 Administrative fee applied on all City generated invoices (except where indicated otherwise)	Per Invoice	\$17.90	\$17.00	-5%	Labor Rate Update	C	2	
14.2 Late charge applied on all City generated invoices not paid within net 30 days	Per Invoice	\$17.90	\$17.00	-5%	Labor Rate Update	C	2	
14.4 Wage Garnishment Administrative Fee (except for child support)	Per Garnishment, Per Payroll check	\$20.70	\$20.00	-3%	Labor Rate Update	C	2	
14.6 Business License Applications and Permits								
Regular Applications								
14.6.1a Disability Access Fee	Per Application	\$1.00	\$4.00	300%	Increase set by Assembly Bill 1379	A	2, 3	Amount set by State
14.6.2 Building Inspection	Per Application	\$67.20	\$77.00	15%	Labor Rate Update	A	2, 3	
14.6.3 Planning Zoning Compliance	Per Application	\$24.50	\$25.00	2%	Labor Rate Update	A	2, 3	
14.6.4 Fire Code Compliance	Per Application	\$24.50	\$26.00	6%	Labor Rate Update	A	2, 3	
Home Occupancy Applications								
14.6.6 Planning Zoning Compliance	Per Application	\$24.50	\$25.00	2%	Labor Rate Update	A	2, 3	