

RESOLUTION R2019-XX

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NAPA, STATE OF CALIFORNIA, AUTHORIZING THE CITY MANAGER TO AMEND THE BUDGET STAFFING PLAN TO: ADD ONE SECRETARY POSITION TO THE POLICE DEPARTMENT, ADD ONE OFFICE ASSISTANT I/II POSITION TO THE FIRE DEPARTMENT, ADD ONE ADMINISTRATIVE SECRETARY POSITION TO THE FIRE DEPARTMENT, DELETE ONE SECRETARY POSITION FROM THE FIRE DEPARTMENT, AND APPROVE A BUDGET ADJUSTMENT FOR THE FY2018-19 POLICE AND FIRE DEPARTMENT BUDGETS.

WHEREAS, the Police Chief and Fire Chief have evaluated the on-going workload and needs for administrative support for the departments and determined that changes to the Police and Fire Department Budget Staffing Plan are needed to meet current and projected needs; and

WHEREAS, the changes do not require additional budget allocation, only the reallocation of current budgeted part-time staffing and services funds within the Police and Fire Departments; and

WHEREAS, the City Council has considered all information related to this matter, as presented at the public meetings of the City Council identified herein, including any supporting reports by City Staff, and any information provided during public meetings.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Napa, as follows:

1. The City Council hereby finds that the facts set forth in the recitals to this Resolution are true and correct, and establish the factual basis for the City Council's adoption of this Resolution.
2. The City Council authorizes the City Manager to amend the Budget Staffing Plan to: add one Secretary position to the Police Department, add one Office Assistant I/II position to the Fire Department, add one Administrative Secretary position to the Fire Department, and delete one Secretary position from the Fire Department.
3. The City Council approves the budget adjustments to the FY2018-19 Police and Fire Department budgets as set forth on Exhibit "A", attached hereto and incorporated herein by reference
4. This Resolution shall take effect immediately upon its adoption.

I HEREBY CERTIFY that the foregoing Resolution was duly adopted by the City Council of the City of Napa at a public meeting of said City Council held on the 15th day of January, 2019 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST: _____
Tiffany Carranza
City Clerk

Approved as to form:

Michael W. Barrett
City Attorney