

RESOLUTION R2019-\_\_

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NAPA, STATE OF CALIFORNIA, AMENDING THE CITY CLASSIFICATION PLAN AND BUDGET STAFFING PLAN BY ADOPTING THE CLASSIFICATION SPECIFICATION AND SALARY RANGE OF ASSISTANT CITY MANAGER AND ABOLISHING THE CLASSIFICATIONS OF ASSISTANT CITY MANAGER, DEVELOPMENT SERVICES AND ASSISTANT CITY MANAGER, ADMINISTRATIVE SERVICES

WHEREAS, the City Manager's Office and Human Resources Department have reviewed the professional level duties, responsibilities and roles currently needed within the City Manager's Office; and

WHEREAS, staff in the Human Resources Department reviewed the duties to be performed and recommend a new classification and salary range of Assistant City Manager, \$206,001 annually (Range 7500); and

WHEREAS, the study conducted by Human Resources staff determined the Assistant City Manager, Development Services and Assistant City Manager, Administrative Services classifications are obsolete with the adoption of the Assistant City Manager classification; and

WHEREAS, the City Council has considered all information related to this matter, as presented at the public meetings of the City Council identified herein, including any supporting reports by City Staff, and any information provided during public meetings.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Napa, as follows:

1. The City Council hereby finds that the facts set forth in the recitals to this Resolution are true and correct, and establish the factual basis for the City Council's adoption of this Resolution.
2. The City Council hereby approves amendments to the City Classification Plan by: approving the classification specification and Salary Range (7500), Top Step \$206,001 annually for the class of Assistant City Manager (as described on Exhibit "A," attached hereto, and incorporated herein by reference); and abolishing the classification of Assistant City Manager, Development Services (as described on Exhibit "B" attached hereto, and incorporated herein by reference) and Assistant City Manager, Administrative Services (as described on Exhibit "C" attached hereto, and incorporated herein by reference) from the City's classification plan.
3. The City Council hereby authorizes the City Manager to amend the Budget Staffing Plan by adding one Assistant City Manager position and deleting one Assistant City Manager, Development Services position.

**ATTACHMENT 1**

4. This Resolution shall take effect immediately upon its adoption.

I HEREBY CERTIFY that the foregoing Resolution was duly adopted by the City Council of the City of Napa at a public meeting of said City Council held on the 5<sup>th</sup> day of March, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST: \_\_\_\_\_  
Tiffany Carranza  
City Clerk

Approved as to form:

\_\_\_\_\_  
Michael W. Barrett  
City Attorney