

RESOLUTION HR2019-\_\_

RESOLUTION OF THE BOARD OF COMMISSIONERS OF  
THE HOUSING AUTHORITY OF THE CITY OF NAPA,  
STATE OF CALIFORNIA, APPROVING AND ADOPTING  
THE BUDGET FOR THE HOUSING AUTHORITY OF THE  
CITY OF NAPA FOR FISCAL YEARS 2019/20 AND 2020/21

WHEREAS, the Executive Director has prepared and proposed a budget for the fiscal years 2019/20 and 2020/21, and presented a copy of the proposed budget to the City Council of the City of Napa (hereafter the "Council") Board and the public at a public hearing on June 4, 2019; and

WHEREAS, the Executive Director has prepared and proposed a budget for the Housing Authority of the City of Napa (hereafter the "Authority") for fiscal years 2019/20 and 2020/21, and presented a copy of the "Proposed Budget" to the Authority Board and the public at a public hearing on June 4, 2019 (a copy of the Proposed Budget is attached hereto as Exhibit "A," and is incorporated herein by reference); and

WHEREAS, the Authority Board has examined the Proposed Budget, has conferred with the Executive Director and appropriate staff, and has deliberated and considered the budget during the public hearing; and

WHEREAS, the Authority Board has considered all information related to this matter, as presented at public meetings of the Authority Board identified herein, including any supporting reports by City Staff, and any information provided during public meetings.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Housing Authority of the City of Napa, as follows:

1. The Authority Board finds that the facts set forth in the recitals to this Resolution are true and correct, and establish the factual basis for the Authority's adoption of this Resolution.
2. The Executive Director is hereby directed to incorporate any amendments to the Proposed Budget, as made by the Authority Board during the public hearing on June 4, 2019 into a document entitled "Housing Authority of the City of Napa Budget, Fiscal Years 2019/20 and 2020/21." The adopted budget may be referred to as "the budget," and a copy shall be filed in the office of the Secretary. The budget is hereby adopted and approved.
3. The Executive Director is authorized and directed to implement the budget in accordance with the requirements of the Authority Bylaws and this

## ATTACHMENT 1

Resolution. While the Executive Director maintains responsibility for the implementation of the budget, the Executive Director may make a written delegation of authority to implement portions of the budget to duly authorized employees.

4. Unless specifically authorized by this Resolution, or otherwise approved by the Authority Board: (a) the amount appropriated in the budget for any "fund" may not be modified; (b) the amount appropriated in the budget for any capital project may not be modified; and (c) the amount appropriated in the budget for any "reserve" may not be modified.
5. The Executive Director is authorized to transfer unencumbered appropriation balances from one account to another account within the same fund; provided that the Executive Director is not authorized to transfer an appropriation for any reserve or any capital project without approval of the Authority Board.
6. The Executive Director is authorized to increase appropriations for each fund in each fiscal year, in an amount not to exceed the amount encumbered but not yet expended from that fund for the previous fiscal year. The actual amount of these increased appropriations due to unexpended encumbrances will be reported to Authority Board as a part of the annual financial audit for the previous fiscal year.
7. The Executive Director is authorized to increase appropriations for each fund in each fiscal year, in an amount not to exceed the appropriation not yet expended from that fund for the previous fiscal year. The actual amount of these increased appropriations will be reported to Authority Board as a part of the annual financial audit for the previous fiscal year.
8. This Resolution shall take effect immediately upon its adoption.

## ATTACHMENT 1

I HEREBY CERTIFY that the foregoing Resolution was duly adopted by the Board of Commissioners of the Housing Authority of the City of Napa at a public meeting of said Housing Authority held on the 4<sup>th</sup> day of June, 2019, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST: \_\_\_\_\_  
Tiffany Carranza  
Authority Deputy Secretary

Approved as to form:

\_\_\_\_\_  
Michael W. Barrett  
Authority General Counsel