

RESOLUTION R2019-__

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NAPA,
STATE OF CALIFORNIA, AMENDING THE CITY
CLASSIFICATION PLAN BY ADOPTING CLASSIFICATION
SPECIFICATION REVISIONS FOR RENTAL ASSISTANCE
PROGRAM SUPERVISOR

WHEREAS, the Human Resources Department and Community Development Department assessed the role of Rental Assistance Program Supervisor and determined it was necessary to update the class description based on the existing needs of the organization; and

WHEREAS, staff in the Human Resources Department reviewed the duties to be performed and recommend amending the class specification to better reflect the duties performed; and

WHEREAS, a salary study was conducted and showed that the current salary was within +/-5% of the citywide market threshold and no salary adjustment is needed at this time; and

WHEREAS, the employee bargaining group was provided an opportunity to review and provide input on the recommendations; and

WHEREAS, the Civil Service Commission recommended the class specification changes at their meeting on June 17, 2019; and

WHEREAS, the City Council has considered all information related to this matter, as presented at the public meetings of the City Council identified herein, including any supporting reports by City Staff, and any information provided during public meetings.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Napa, as follows:

1. The City Council hereby finds that the facts set forth in the recitals to this Resolution are true and correct, and establish the factual basis for the City Council's adoption of this Resolution.
2. The City Council hereby approves amendments to the City Classification Plan by: approving the revised classification specification for the class of Rental Assistance Program Supervisor (as described on Exhibit "A," attached hereto, and incorporated herein by reference).
3. This Resolution shall take effect immediately upon its adoption.

ATTACHMENT 1

I HEREBY CERTIFY that the foregoing Resolution was duly adopted by the City Council of the City of Napa at a public meeting of said City Council held on the 16th day of July, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST: _____
Tiffany Carranza
City Clerk

Approved as to form:

Michael W. Barrett
City Attorney