



Budget Adjustment Form

Finance Department Use Only

Set/Batch/BE ID#: BE2002503

Proof Job #: _____

Entered By: _____

Date: _____

Request Date: 3/3/2020 2/18/2020

Fiscal Year: 2020

Requesting Department: Parks and Recreation Services

Adjustment Description: Senior Center Public Art

Requestor: Katrina Gregory

Department Head Approval: _____

Date: 2/10/20

Finance Analyst Review: _____

Date: 2/10/20

City Manager Approval (if required)*: _____

Date: _____

GL or JL Key	GL/JL Rev Object	Description of Adjustment	Increase / (Decrease)
30101	61217	FC16PR01 Art for Senior Center	15,000
FC16PR01	61217	FC16PR01 Art for Senior Center	15,000
Total Revenue Adjustments:			30,000

GL or JL Key	GL/JL Exp Object	Description of Adjustment	Increase / (Decrease)
21701	53201	FR 53201 TO 62301 FC16PR01	(15,000)
21701	62300	FR 53201 TO 62301 FC16PR01	15,000
30101	57601	FC16PR01 Art for Senior Center	15,000
FC16PR01	57601	FC16PR01 Art for Senior Center	15,000
Total Expenditure Adjustments:			30,000

Net Adjustment: -

15,000	45,000
TOTAL DR	TOTAL CR

Justification:

Appropriate \$15,000 of current Public Art budget for permanent art installation at the Senior Center. Funds will be transferred from the Public Art Fund to the CIP Fund as expenses are incurred.

City Clerk Signature (if required)**: _____

Date: _____

* City Manager Approval required for transfers between departments within the same fund, any changes to salary/benefit budgets, or matching increases to revenue and expense budgets.

** City Clerk Signature indicates that the requested Budget Adjustment was approved by Council.