



Budget Adjustment Form

Finance Department Use Only

Set/Batch/BE ID#: BE2003503

Proof Job #: _____

Entered By: _____

Date: _____

Request Date: 3/3/2020

Fiscal Year: FY2019-20

Requesting Department: Fire

Adjustment Description: CA Fire Grant

Requestor: Joy Riesenber

Department Head Approval: _____

Date: 2-20-2020

Finance Analyst Review: _____

Date: 2/21/2020

City Manager Approval (if required)*: _____

Date: _____

GL or JL Key	GL/JL Rev Object	Description of Adjustment	Increase / (Decrease)
49270	33703	CA Fire Foundation Grant	12,185
Total Revenue Adjustments:			12,185

GL or JL Key	GL/JL Exp Object	Description of Adjustment	Increase / (Decrease)
49270	56101	CERT Supplies - CA Fire Grant	12,185
Total Expenditure Adjustments:			12,185

Net Adjustment: -

12,185	12,185
TOTAL DR	TOTAL CR

Justification:

The Napa Fire Department was awarded a California Fire Foundation Grant in the amount of \$12,185 to support the CERT Program.

City Clerk Signature (if required)**: _____

Date: _____

* City Manager Approval required for transfers between departments within the same fund, any changes to salary/benefit budgets, or matching increases to revenue and expense budgets.

** City Clerk Signature indicates that the requested Budget Adjustment was approved by Council.