



Budget Adjustment Form

Finance Department Use Only

Set/Batch/BE ID#: BE2003502

Proof Job #: _____

Entered By: _____

Date: _____

Request Date: 3/3/2020

Fiscal Year: 2020

Requesting Department: Utilities

Adjustment Description: Contract Increase Alta Group

Requestor: Michael Hether

Department Head Approval: _____

Date: 2/19/2020

Finance Analyst Review: _____

Date: 2/19/2020

City Manager Approval (if required)*: _____

Date: _____

GL or JL Key	GL/JL Rev Object	Description of Adjustment	Increase / (Decrease)
53942	61530	DR15F116 Alta Group	37,500
DR15F116	61530	DR15F116 Alta Group	37,500
53942	61530	DR15F117 Alta Group	37,500
DR15F117	61530	DR15F117 Alta Group	37,500
53942	61530	DR15F118 Alta Group	37,500
DR15F118	61530	DR15F118 Alta Group	37,500
53942	61530	DR15F206 Alta Group	37,500
DR15F206	61530	DR15F206 Alta Group	37,500
Total Revenue Adjustments:			300,000

GL or JL Key	GL/JL Exp Object	Description of Adjustment	Increase / (Decrease)
53001	65239	Alta Group for DR15 Projects	150,000
53942	57601	DR15F116 Alta Group	37,500
DR15F116	57601	DR15F116 Alta Group	37,500
53942	57601	DR15F117 Alta Group	37,500
DR15F117	57601	DR15F117 Alta Group	37,500
53942	57601	DR15F118 Alta Group	37,500
DR15F118	57601	DR15F118 Alta Group	37,500
53942	57601	DR15F206 Alta Group	37,500
DR15F206	57601	DR15F206 Alta Group	37,500
Total Expenditure Adjustments:			450,000

Net Adjustment: (150,000)

300,000	450,000
TOTAL DR	TOTAL CR

Justification:

Contract increase to Alta Group leads to increased project budgets; funding coming from the Water CIP Reserve in fund 530

City Clerk Signature (if required)**: _____

Date: _____

* City Manager Approval required for transfers between departments within the same fund, any changes to salary/benefit budgets, or matching increases to revenue and expense budgets.

** City Clerk Signature indicates that the requested Budget Adjustment was approved by Council.