

RESOLUTION R2020-__

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NAPA, STATE OF CALIFORNIA, (1) AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT WITH TYLER TECHNOLOGIES, INC. FOR: (A) PROVIDING SOFTWARE, HARDWARE, AND IMPLEMENTATION SERVICES TO UPGRADE THE CITY'S ENTERPRISE RESOURCE PLANNING (ERP) SYSTEM AND PROVIDING ANNUAL MAINTENANCE FOR FIVE YEARS IN THE AMOUNT NOT TO EXCEED \$3,959,200; AND (B) PROVIDING AN OPTION FOR AN ADDITIONAL FIVE YEARS OF ANNUAL MAINTENANCE AT THE CITY'S DISCRETION NOT TO EXCEED AN ADDITIONAL \$1,631,892; (2) AUTHORIZING THE CITY MANAGER TO AMEND THE FY 2019/20 BUDGET STAFFING PLAN TO ADD TWO LIMITED TERM ACCOUNTING TECHNICIANS AND ADD ONE LIMITED TERM SYSTEMS ANALYST IN THE FINANCE DEPARTMENT; AND (3) APPROVING THE TRANSFER OF \$2,425,000 FROM THE NON-RECURRING GENERAL FUND TO THE IT REPLACEMENT FUND AND THE APPROPRIATION OF \$4,425,000 IN THE IT REPLACEMENT FUND FOR THE ERP IMPLEMENTATION PROJECT BUDGET AS DOCUMENTED IN BUDGET ADJUSTMENT NO. BE2003501

WHEREAS, the City plans to implement a new Enterprise Resource Planning (ERP) software to update financial, utility billing, cashiering and human resource systems, which will impact every department; and

WHEREAS, following a competitive procurement process, the City desires to execute a contract with Tyler Technologies Inc. to provide software, hardware and implementation services to upgrade the City's ERP system and to provide system maintenance for five years in an amount not to exceed \$3,959,200 with an option for Tyler Technologies, Inc. to provide maintenance for an additional five years in an amount not to exceed an additional \$1,631,892; and

WHEREAS, the Finance Department will be especially impacted by the ERP implementation project as a significant number of staff will be required to serve on the implementation team to provide expertise in designing new business processing, collaborating with software representatives, and testing the new system; and

WHEREAS, to support the goal of a successful implementation it is necessary to add staff to supplement the Finance Department to continue to provide daily services both internally and externally, as well as ensure technical expertise is available; and

ATTACHMENT 1

WHEREAS, sufficient funding has been identified and will be transferred to the project fund and a total of \$1,015,000 will be allocated for these limited term positions; and

WHEREAS, this program is limited to no more than two and a half years, utilizing a Limited-Term status; and

WHEREAS, the City Council has considered all information related to this matter, as presented at the public meetings of the City Council identified herein, including any supporting reports by City Staff, and any information provided during public meetings.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Napa, as follows:

1. The City Council hereby finds that the facts set forth in the recitals to this Resolution are true and correct, and establish the factual basis for the City Council's adoption of this Resolution.

2. The City Council hereby authorizes the City Manager to execute an agreement with Tyler Technologies, Inc. substantially in the form attached hereto as Exhibit "A" and incorporated herein by reference for an amount not to exceed \$3,959,200 with an option for Tyler Technologies, Inc. to provide maintenance for an additional five years in an amount not to exceed an additional \$1,631,892.

3. The City Council hereby authorizes the City Manager to amend the Citywide Staffing Plan for the Finance Department by adding two Limited Term Accounting Technicians and one Limited Term Systems Analyst. The initial term of each limited term position shall be up to two years from the time that each position is initially filled.

4. The City Council hereby approves the transfer of \$2,425,000 from the Non-Recurring General Fund to the IT Replacement Fund and the appropriation of \$4,425,000 in the IT Replacement Fund for the ERP implementation project as documented in Budget Adjustment No. BE2003501 attached hereto as Exhibit "B" and incorporated herein by reference.

5. This Resolution shall take effect immediately.

ATTACHMENT 1

I HEREBY CERTIFY that the foregoing Resolution was duly adopted by the City Council of the City of Napa at a public meeting of said City Council held on the 3rd day of March 2020, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST: _____
Tiffany Carranza
City Clerk

Approved as to form:

Michael W. Barrett
City Attorney