

EXHIBIT B TO RESOLUTION



Budget Adjustment Form

Finance Department Use Only

Set/Batch/BE ID#: BE2003501

Proof Job #: _____

Entered By: _____

Date: _____

Request Date: 3/3/2020

Fiscal Year: 2020

Requesting Department: City Manager

Adjustment Description: ERP Implementation Budget

Requestor: Liz Habkirk

Department Head Approval: _____

Date: _____

Finance Analyst Review: _____

Date: 2/21/2020

City Manager Approval (if required)*: _____

Date: 2/24/20

GL or JL Key	GL/JL Rev Object	Description of Adjustment	Increase / (Decrease)
63002	61101	FR 49510 TO 63002	2,425,000
Total Revenue Adjustments:			2,425,000

GL or JL Key	GL/JL Exp Object	Description of Adjustment	Increase / (Decrease)
49510	53201	FR 53201 TO 62630	(750,000)
49510	62630	FR 49510 TO 63002	2,425,000
63002	53201	TYLER ERP IMPLEMENTATION	4,425,000
Total Expenditure Adjustments:			6,100,000

Net Adjustment: (3,675,000)

1,675,000	6,850,000
TOTAL DR	TOTAL CR

Justification:

FY20 Budget includes \$0.75 million appropriation in 49510-53201 for ERP Implementation. Non-Recurring General Fund has sufficient balance in FY20 to transfer needed \$2.426 million to the IT Replacement Fund's new ERP Project tracking key. Additionally need to appropriate another \$2 million from the IT Replacement Fund balance (amount was deposited at FY19 closeout for future projects) to secure full funding for the project.

City Clerk Signature (if required)**: _____

Date: _____

* City Manager Approval required for transfers between departments within the same fund, any changes to salary/benefit budgets, or matching increases to revenue and expense budgets.

** City Clerk Signature indicates that the requested Budget Adjustment was approved by Council.