

EXHIBIT A



Budget Adjustment Form

Finance Department Use Only

Set/Batch/BE ID#: BE2003504

Proof Job #:

Entered By:

Date:

Request Date: 3/3/2020

Fiscal Year: 2019/20

Requesting Department: Police

Adjustment Description: CalOES Grant

Requestor: Robert Plummer

Department Head Approval:

Date: 2/24/20

Finance Analyst Review:

Date: 2/21/2020

City Manager Approval (if required)*:

Date:

GL or JL Key	GL/JL Rev Object	Description of Adjustment	Increase / (Decrease)
49121	33114	PDLESU2020 CY20 Grant	203,143
PDLESU2020	33114	PDLESU2020 CY20 Grant	203,143
49121	61100	PDLESU2020 CY20 Match	67,714
Total Revenue Adjustments:			474,000

GL or JL Key	GL/JL Exp Object	Description of Adjustment	Increase / (Decrease)
42123	51100	Reduce for PDLESU2020 Match	(67,714)
42123	62101	Transfer for PDLESU2020 Match	67,714
49121	51998	PDLESU2020 Pay/Benefits	190,620
PDLESU2020	51998	PDLESU2020 Pay/Benefits	190,620
49121	53201	PDLESU2020 Services	68,477
PDLESU2020	53201	PDLESU2020 Services	68,477
49121	56101	PDLESU2020 Supplies	2,006
PDLESU2020	56101	PDLESU2020 Supplies	2,006
49121	58801	PDLESU2020 Training	9,754
PDLESU2020	58801	PDLESU2020 Training	9,754
Total Expenditure Adjustments:			541,714

Net Adjustment: (67,714)

406,286	609,428
TOTAL DR	TOTAL CR

Justification:

The City of Napa Police Department was awarded a CalOES Grant in the amount of \$203,143 and the grant requires a City match of \$67,714 (to be transferred from the General Fund using Police Patrol salary dollars).

City Clerk Signature (if required)**:

Date:

* City Manager Approval required for transfers between departments within the same fund, any changes to salary/benefit budgets, or matching increases to revenue and expense budgets.

** City Clerk Signature indicates that the requested Budget Adjustment was approved by Council.