

# EXHIBIT A



## Budget Adjustment Form

Finance Department Use Only

Set/Batch/BE ID#: BE2109504

Proof Job #: \_\_\_\_\_

Entered By: \_\_\_\_\_

Date: \_\_\_\_\_

Request Date: 9/15/2020

Fiscal Year: 21

Requesting Department: Public Works

Adjustment Description: Grant & GF CIP Res Approp.

Requestor: Rosalba Ramirez

Department Head Approval: [Signature]

Date: 9/18/2020

Finance Analyst Review: [Signature]

Date: 9/8/2020

City Manager Approval (if required)\*: \_\_\_\_\_

Date: \_\_\_\_\_

GL or JL Key	GL/JL Rev Object	Description of Adjustment	Increase / (Decrease)
30101	33703	BAAQM Grant for MS20CD01	14,000
MS20CD01	33703	BAAQM Grant for MS20CD01	14,000
30101	61301	Transfer In for MS20CD01	15,000
MS20CD01	61301	Transfer In for MS20CD01	15,000
Total Revenue Adjustments:			58,000

GL or JL Key	GL/JL Exp Object	Description of Adjustment	Increase / (Decrease)
30199	62300	Transfer Out to MS20CD01	15,000
30101	57601	MS20CD01/EV Charging BAAQM	14,000
MS20CD01	57601	MS20CD01/EV Charging BAAQM	14,000
30101	57601	MS20CD01/EV Charging CIPGen	15,000
MS20CD01	57601	MS20CD01/EV Charging CIPGen	15,000
Total Expenditure Adjustments:			73,000

Net Adjustment: (15,000)

58,000	73,000
TOTAL DR	TOTAL CR

### Justification:

Budget Appropriation for Electric Vehicle Charging Stations Lot A, Coombs and Second Streets Project. A \$14,000 Grant from the Bay Area Air Quality Management District has been awarded. A \$15,000 appropriation from the CIP General Reserve undesignated fund balance is also needed for additional ADA, paving and construction management required to complete the project.

City Clerk Signature (if required)\*\*: \_\_\_\_\_

Date: \_\_\_\_\_

\* City Manager Approval required for transfers between departments within the same fund, any changes to salary/benefit budgets, or matching increases to revenue and expense budgets.

\*\* City Clerk Signature indicates that the requested Budget Adjustment was approved by Council.