

**DRAFT - REGULAR MEETING MINUTES
FOR THE CITY OF NAPA NOMINATION
COMMITTEE**

**October 27, 2020
5:30 PM**

**City Hall Council Chambers
955 School Street, Napa, CA 94559**

1. CALL TO ORDER/ROLL CALL: 5:30 PM

NOMINATION COMMITTEE MEMBERS PRESENT:

Councilmember Alessio and Councilmember Luros were in attendance.

STAFF MEMBERS PRESENT:

City Clerk Tiffany Carranza, Deputy City Clerk Caitlin Saldanha, Office Assistant Paulette Cooper, Assistant Housing Manager Stephanie Gaul, and Management Analyst Brandon Alves

2. AGENDA REVIEW AND SUPPLEMENTAL REPORTS:

City Clerk Carranza announced the following supplemental items:

Item 5.A.

- Resume from Harry Collamore
- Email from Virginia Young received on 10/27/2020

Item 5.B.

- Email attachment from Dan Wilkowsky received on 10/26/2020

3. PUBLIC COMMENT: NONE

4. APPROVAL OF MINUTES

Approved the August 26, 2020 Regular Nomination Committee Meeting Minutes.

5. INTERVIEWS AND RECOMMENDED APPOINTMENTS

5.A. Interview applicants and make recommended appointments to the Community Development Block Grant Citizens' Advisory Committee (CDBG).

City Clerk Carranza announced that applicant Virginia A. Young was

unable to join the meeting, but still wished to have her application considered for appointment.

Councilmember Alessio and Councilmember Luros interviewed the 4 applicants in the following order:

Virginia A. Young (Councilmembers Alessio and Luros individually reviewed applicant Young's application)

Karina O'Briain

Charles A. Koch

Kimberly C. McGinness

Harry Collamore

At the conclusion of the applicant interviews, Councilmember Alessio and Councilmember Luros completed a ballot ranking the applicants on a scale of 1-5, with five being the most qualified. Ballots were then handed to City Clerk Carranza.

The ballots resulted in the following votes:

Alessio: Young 1; O'Briain 3; Koch 4; McGinness 2; Collamore 5

Luros: Young 4; O'Briain 5; Koch 1; McGinness 2; Collamore 3

City Clerk Carranza announced with a vote of 8, applicants O'Briain and Collamore would move forward as recommended appointments.

With a tie in score for applicants Young and Koch, City Clerk Carranza redistributed the ballots and asked Councilmembers Alessio and Luros to do a second vote for the remaining applicants, Young, Koch and McGinness.

The ballots resulted in the following votes:

Alessio: Young 1; Koch 3; McGinness 2

Luros: Young 3; McGinness 1; Collamore 2

Due to an additional tie in votes, Councilmembers Alessio and Luros discussed and reviewed the remaining applicants' qualifications to determine the third applicant to move forward as a recommended appointment.

Councilmember Alessio and Councilmember Luros made the following nominations:

- Virginia A. Young, Karina O'Briain and Harry Collamore to serve a three-year term on the Community Development Block Grant

Citizens' Committee (CDBG) for a term beginning on the date of City Council Appointment and ending September 30, 2023.

City Clerk Carranza announced that the Nomination Committee's recommendation would be heard by the City Council at the November 17, 2020 City Council Meeting under the Consent Calendar.

5.B. Interview applicants and make recommended appointments to the Bicycle and Trails Advisory Committee.

Councilmember Alessio and Councilmember Lueros interviewed the 4 applicants in the following order:

Jimmy Kawalek
Daniel I. Wilkowsky
Donal C. O'Briain
Seth Riggs

Councilmember Alessio and Councilmember Lueros completed a ballot ranking the applicants on a scale of 1-4, with four being the most qualified. Ballots were then handed to City Clerk Carranza.

The ballots resulted in the following votes:

Alessio: Kawalek 4; Wilkowsky 3; O'Briain 2; Riggs 1
Lueros: Kawalek 4; Wilkowsky 3; O'Briain 2; Riggs 1

Councilmember Alessio and Councilmember Lueros made the following nominations:

- Jimmy Kawalek, Daniel I. Wilkowsky and Donal C. O'Briain to serve a two-year term on the Bicycle and Trails Advisory Commission for a term beginning on the date of City Council Appointment and ending September 30, 2022.

City Clerk Carranza announced that the Nomination Committee's recommendation would be heard by the City Council at the November 17, 2020 City Council Meeting under the Consent Calendar.

6. ADJOURNMENT: 6:37 PM

Tiffany Carranza, City Clerk