



## Budget Adjustment Form

*Finance Department Use Only*

Set/Batch/BE ID#: BE2104501

Proof Job #: \_\_\_\_\_

Entered By: \_\_\_\_\_

Date: \_\_\_\_\_

Request Date: 4/6/2021

Fiscal Year: 20-21

Requesting Department: Public Works

Adjustment Description: Stormdrain Assessment Project

Requestor: Seth Anderson

Department Head Approval: \_\_\_\_\_

Date: 3/24/21

Finance Analyst Review: \_\_\_\_\_

Date: 3/23/2021

City Manager Approval (if required)\*: \_\_\_\_\_

Date: \_\_\_\_\_

GL or JL Key	GL/JL Rev Object	Description of Adjustment	Increase / (Decrease)
49017	61100	From GF for Stormdrain Assess	100,000
<b>Total Revenue Adjustments:</b>			<b>100,000</b>

GL or JL Key	GL/JL Exp Object	Description of Adjustment	Increase / (Decrease)
43017	62101	Transfer for Stormdrain Assess	100,000
43017	53201	To 49017 for Stormdrain Assess	(100,000)
49017	53201	Stormdrain Assessment	100,000
<b>Total Expenditure Adjustments:</b>			<b>100,000</b>

**Net Adjustment:** -

-	200,000
TOTAL DR	TOTAL CR

**Justification:**

Usage of approved General Fund Stormwater Quality and Operations budget for a one-time Stormdrain Condition assessment. Adjustments place funds in Nonrecurring Stormwater key to maintain integrity of normal Stormwater operating activity. There is no overall impact to the General Fund. \$300,000 transferred in FY20. Final \$100,000 of \$400,000 total contract cost.

City Clerk Signature (if required)\*\*: \_\_\_\_\_

Date: \_\_\_\_\_

*\* City Manager Approval required for transfers between departments within the same fund, any changes to salary/benefit budgets, or matching increases to revenue and expense budgets.*

*\*\* City Clerk Signature indicates that the requested Budget Adjustment was approved by Council.*