



## Budget Adjustment Form

*Finance Department Use Only*

Set/Batch/BE ID#: BE2209502

Proof Job #: \_\_\_\_\_

Entered By: \_\_\_\_\_

Date: \_\_\_\_\_

Request Date: 9/21/2021

Fiscal Year: 21/22

Requesting Department: Public Works

Adjustment Description: Pearl St Garage Assessment

Requestor: Seth Anderson

Department Head Approval: \_\_\_\_\_

Date: 9/9/2021

Finance Dept Review: \_\_\_\_\_

Date: 9/9/2021

City Manager Approval (if required)\*: \_\_\_\_\_

Date: \_\_\_\_\_

| GL or JL Key               | GL/JL<br>Rev Object | Description of Adjustment | Increase /<br>(Decrease) |
|----------------------------|---------------------|---------------------------|--------------------------|
|                            |                     |                           |                          |
|                            |                     |                           |                          |
|                            |                     |                           |                          |
|                            |                     |                           |                          |
| Total Revenue Adjustments: |                     |                           | -                        |

| GL or JL Key                   | GL/JL<br>Exp Object | Description of Adjustment | Increase /<br>(Decrease) |
|--------------------------------|---------------------|---------------------------|--------------------------|
| 29303                          | 54302               | Pearl St Assessment       | 100,000                  |
|                                |                     |                           |                          |
|                                |                     |                           |                          |
|                                |                     |                           |                          |
|                                |                     |                           |                          |
|                                |                     |                           |                          |
|                                |                     |                           |                          |
| Total Expenditure Adjustments: |                     |                           | 100,000                  |

Net Adjustment: (100,000)

|          |          |
|----------|----------|
| -        | 100,000  |
| TOTAL DR | TOTAL CR |

### Justification:

Public Works request an increase to the Downtown Parking Garage Maintenance (SB PBIA Zone 1 05&'16 70%alloc) expenditure budget of \$100,000. This request will allow for the repair assessment and design to be conducted and will be funded from the Parking Special Revenue Fund's (29303) undesignated fund balance.

City Clerk Signature (if required)\*\*: \_\_\_\_\_

Date: \_\_\_\_\_

\* City Manager Approval required for transfers between departments within the same fund, any changes to salary/benefit budgets, or matching increases to revenue and expense budgets.

\*\* City Clerk Signature indicates that the requested Budget Adjustment was approved by Council.