



# CITY OF NAPA

955 School Street  
Napa, CA 94559  
www.cityofnapa.org

## MEETING MINUTES - Final

### CITY COUNCIL

*Mayor Jill Techel*  
*Vice Mayor Scott Sedgley*  
*Councilmember Liz Alessio*  
*Councilmember Doris Gentry*  
*Councilmember Mary Luros*

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Tuesday, September 17, 2019

3:30 PM

City Hall Council Chambers

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**3:30 PM Afternoon Session**  
**6:30 PM Evening Session**

#### **3:30 P.M. AFTERNOON SESSION**

##### **1. CALL TO ORDER: 3:30 P.M.**

###### **1.A. Roll Call:**

**Present:** 5 - Councilmember Alessio, Councilmember Gentry, Councilmember Luros, Vice Mayor Sedgley, and Mayor Techel

##### **2. AGENDA REVIEW AND SUPPLEMENTAL REPORTS:**

City Clerk Carranza announced the following supplemental items:

Item 4:

- Photos and Video Clips submitted by Rosemarie Vertullo regarding Salvador Creek Flooding
- Email dated September 16, 2019 from Jarvis Peay

Items 6.A., 6.B., 6.C., and 6.D.:

- PowerPoint Presentations by City Staff

##### **3. SPECIAL PRESENTATIONS:**

###### **3.A. [2022-2019](#) Arbor Day**

Mayor Techel and members of City Council read the proclamation. Parks & Urban Forestry Manager Dave Perazzo, along with Parks, Recreation and Trees Advisory Commission Member Kevin Hansen, accepted the proclamation and invited Council, City staff and the community to participate in the various activities offered during the 30th Annual Napa Arbor Day Celebration at Kennedy Park on Saturday, September 28, 2019 at 9:00 a.m.

##### **4. PUBLIC COMMENT:**

Gladys, resident - spoke in opposition of the Heritage House and Valle Verde project; noted concerns over Salvador Creek Flooding.

Kaila Fornachon, Friday Night Live member - read a letter submitted by fellow FNL member, Malialani Janeway, that shared her concerns regarding the youth population's addiction to vaping.

Julie Lovie, Friday Night Live Advisor and local teacher - reminded Council of former requests made by the Napa Youth Council to restrict access to tobacco by updating the Napa Municipal Code, restricting the use of tobacco in public spaces and at public events, to create a local tobacco retail license, and to eliminate the sale of flavored tobacco.

Rosemarie Vertullo, resident - spoke in opposition of the Heritage House and Valle Verde project. She noted concerns over Salvador Creek Flooding and shared photos and videos.

Beth Nelson, resident - thanked City Council for flying the Rainbow Flag at City Hall during the month of June in celebration of Pride Month.

Jeni Olsen, resident - thanked City Council for flying the Rainbow Flag at City Hall during the month of June in celebration of Pride Month.

Anne Sutkowi-Hemstreet, resident - thanked City Council for flying the Rainbow Flag at City Hall during the month of June in celebration of Pride Month. She also suggested that Council consider passing a ceremonial flag policy, mandate LGBTQ inclusion training for City employees, and create a strong policy to restrict vaping by the youth population.

Ms. Nelson, Ms. Olsen, and Ms. Sutkowi-Hemstreet presented Mayor Techel with a Rainbow Flag that had been signed by members of the LGBTQ community to show their appreciation to the City for celebrating Pride Month.

Susan Rushing-Hart, resident - spoke in opposition of the Heritage House and Valley Verde Project. She voiced concerns over the impact on Salvador Creek and provided supplemental information for council's review.

James Hinton, resident - spoke in regard to access to cannabis.

Mayor Techel asked City Manager Potter to comment on any progress made in regard to the former requests by the students in regard to vaping. City Manager Potter responded that the Napa Police Department, in conjunction with the Napa Valley Unified School District, had applied for a

grant funded School Resource Officer position to help address tobacco and vaping issues. The City had not received a response to the grant, but would be moving forward and would come back with a report on progress.

## 5. CONSENT CALENDAR:

### Approval of the Consent Agenda

A motion was made by Councilmember Gentry, seconded by Councilmember Alessio, to approve the Consent Agenda. The motion carried by the following vote:

Aye: 5 - Alessio, Gentry, Lueros, Sedgley, and Techel

- 5.A.**     [2036-2019](#)     City Council Meeting Minutes
- Approved the Meeting Minutes for the August 20, 2019 Regular City Council Meeting.
- 5.B.**     [2024-2019](#)     Monthly Budget and Investment Statements
- Received and filed the Monthly Budget and Investment Statements as of June 30, 2019, and as of July 31, 2019.
- 5.C.**     [2025-2019](#)     Emergency Repair of Browns Valley Creek Damage to Browns Valley Road at Valley Glen Lane
- Determined there was a need to continue the emergency action to execute and implement contracts for the design, permitting and construction of the creek bank and sidewalk repairs adjacent to Browns Valley Creek at Browns Valley Road and Valley Glen Lane, and determined that the actions authorized by this item are exempt from CEQA.
- 5.D.**     [2034-2019](#)     Encouraging Action by Other Governmental Agencies during the League of California Cities ("LOCC") Annual Conference
- Authorized the City's voting delegate at the LOCC Annual Conference Business Meeting, on October 18, 2019, to vote in favor of two proposed LOCC resolutions: (1) call on the California Public Utilities Commission to amend Rule 20A to increase funding for undergrounding of overhead utilities in Very High Fire Hazard Severity Zones; and (2) restore and ensure proper funding by Federal and State governments to the U.S.-Mexico Border Water Infrastructure Program.
- 5.E.**     [2030-2019](#)     Opposition to California Senate Bill 266 "Public Employees' Retirement System: Disallowed Compensation: Benefit Adjustments"
- Authorized the Mayor to sign a Letter of Opposition to SB-266, which would require the City to make direct payments to retirees for disallowed retirement payments under the Public Employees' Retirement System.
- 5.F.**     [2032-2019](#)     Appointment of City Treasurer
- Adopted Resolution R2019-102 to appoint Assistant City Manager Frances "Fran" Robustelli as City Treasurer.

Enactment No: R2019-102

- 5.G.**     [2010-2019](#)     Classification and Budget Staffing Plan for the Police Records Division of the Police Department

**Adopted Resolution R2019-103 amending the City Classification Plan by adopting the classification and salary ranges for Police Records Specialist I/II and Senior Police Records Specialist, and abolishing the classifications of Police Records Assistant I/II and Senior Police Records Assistant; and updating the FY 19/20 Budget Staffing Plan.**

Enactment No: R2019-103

- 5.H.**     [1968-2019](#)     Public Safety Dispatching Services provided to the County of Napa

**Adopted Resolution R2019-104 authorizing the City Manager to execute a one-year contract amendment for Public Safety Dispatching Services between the City of Napa and the County of Napa.**

Enactment No: R2019-104

- 5.I.**     [2026-2019](#)     Radio Repeater Replacement and Service

**Authorized the Finance Director to execute a contract with Vision Communications Corporation in the amount of \$252,389.60, for the purchase of 13 radio repeaters with 5 years of service and support.**

- 5.J.**     [2000-2019](#)     Bridge Preventive Maintenance Program for Six City Bridges

**Adopted Resolution R2019-105 authorizing the Public Works Director to award and execute a construction contract to American Civil Constructors West Coast LLC for the Bridge Preventive Maintenance for Six Bridges (BR12PW02) in the bid amount of \$419,319; authorizing the Public Works Director to approve contract amendments and charges for project services up to a total amount not to exceed \$510,222; and determining that the actions authorized by this resolution are exempt from CEQA.**

Enactment No: R2019-105

- 5.K.**     [2027-2019](#)     Kiwanis Park Lighting Upgrades

**Adopted Resolution R2019-106 authorizing the Public Works Director to award and execute a construction contract with Capitol Valley Electric, Inc., for the Kiwanis Park Lighting Upgrades Project in the bid amount of \$181,175; authorizing a budget appropriation of \$86,066, for a total project budget of \$228,293; authorizing the Public Works Director to approve contract amendments and charges for project services up to a total amount not to exceed the total project budget amount; and determining that the actions authorized by this resolution are exempt from CEQA.**

Enactment No: R2019-106

- 5.L.**     [2008-2019](#)     Community Development Block Grant (CDBG) Program Consolidated Annual Performance Evaluation Report (CAPER) 2018-2019

**Adopted Resolution R2019-107 approving the CDBG Fiscal Year 2018-2019**

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**Consolidated Annual Performance Evaluation Report (CAPER).**

Enactment No: R2019-107

**6. ADMINISTRATIVE REPORTS:**

- 6.A.**     [1993-2019](#)     Installation of Francis Bridge Historic Plaques on the Existing Third Street Bridge

Julie Lucido, Public Works Director, provided the report.

Vice Mayor Sedgley thanked staff for their support.

Councilmember Gentry asked for clarification on the costs associated with the installation. Ms. Lucido responded that there was adequate funding in the existing Public Works operating budget and that no appropriations of funds were required.

Councilmembers Alessio and Luros also thanked staff and shared their support of the installation.

**A motion was made by Councilmember Luros, seconded by Vice Mayor Sedgley, that the Adopt a resolution directing the installation of the Historic Francis Bridge Plaques on the existing Third Street Bridge, and determining that the actions authorized by this resolution are exempt from CEQA. The motion carried by the following vote:**

**Aye:** 5 - Alessio, Gentry, Luros, Sedgley, and Techel

Enactment No: R2019-108

- 6.B.**     [1990-2019](#)     Response to the Napa County Grand Jury Report on Napa Pipe

Vin Smith, Community Development Director, provided the report and reviewed the City's response to the Grand Jury's findings.

Brief Council discussion and questions ensued regarding the Grand Jury interview process.

**A motion was made by Councilmember Luros, seconded by Vice Mayor Sedgley, that the Approve the City of Napa Response to the 2018-2019 Napa County Grand Jury Final Report entitled "Where's my Costco? A History of the Napa Pipe Project," and direct the City Manager to submit the response on behalf of the City Council to the Presiding Judge of the Superior Court. The motion carried by the following vote:**

**Aye:** 5 - Alessio, Gentry, Luros, Sedgley, and Techel

- 6.C.**     [2038-2019](#)     Display of Flags Policy and the Official City Flag

Desiree Brun, Deputy City Manager, and Fran Robustelli, Assistant City Manager, provided the staff report.

Julie Lucido, Public Works Director, reviewed the proposed new flagpole locations and installation.

Council questions and discussion ensued to include clarification on the illumination of the flags, the order of the display of the flags and the process as to how Council would consider, and authorize, the flying of a commemorative flag.

**A motion was made by Councilmember Alessio, seconded by Councilmember Gentry, to adopt Resolution R2019-109 approving the Display of Flags Policy, the Official City Flag, and the installation of new flagpoles in front of City Hall; and approving an increase in appropriations of \$22,100 to the Non-Recurring General Fund budget. The motion carried by the following vote:**

**Aye:** 5 - Alessio, Gentry, Lueros, Sedgley, and Techel

Enactment No: R2019-109

**6.D. [2039-2019](#) Budget Staffing Plan for the City Manager's Office**

Fran Robustelli, Assistant City Manager, provided the staff report.

Brief Council comments and questions ensued.

**A motion was made by Councilmember Gentry, seconded by Councilmember Alessio, to adopt Resolution R2019-110 authorizing the City Manager to amend the Budget Staffing Plan by adding one Limited Term Deputy City Manager position; and approving a FY 2019/2020 budget adjustment between the General Services Administration Account and the City Managers Department. The motion carried by the following vote:**

**Aye:** 5 - Alessio, Gentry, Lueros, Sedgley, and Techel

Enactment No: R2019-110

**7. COMMENTS BY COUNCIL OR CITY MANAGER:**

Councilmember Gentry acknowledged the concern by community members in regard to vaping, and stated that she looked forward to receiving a future report from staff in regard to the matter.

**CITY COUNCIL RECESS: 4:52 P.M.**

**6:30 P.M. EVENING SESSION**

**8. CALL TO ORDER:**

**8.A. Roll Call:**

**Present:** 5 - Councilmember Alessio, Councilmember Gentry, Councilmember Lueros, Vice Mayor Sedgley, and Mayor Techel

**9. PLEDGE OF ALLEGIANCE:**

**10. AGENDA REVIEW AND SUPPLEMENTAL REPORTS:**

City Clerk Carranza announced the following supplemental items:

Items 13.A. and 13.B.  
- PowerPoint Presentations by City Staff

**11. SPECIAL PRESENTATIONS:****11.A. [2041-2019](#) Latino Heritage Month**

Mayor and Council read the proclamation. Representatives from the Napa County Hispanic Network, Latino Heritage Committee, and the Napa County Hispanic Chamber of Commerce received the proclamation and shared various activities and celebrations that would take place throughout the months of September, October, and November, in celebration of Latino Heritage Month.

**12. PUBLIC COMMENT:**

James Hinton, resident - spoke in opposition of the proposed Polvora Card Room.

Robert Tillinghast, resident - spoke in regard to climate change and shared Napa's youth would be gathering at Veteran's Park on Friday, September 20th, for the Global Climate Strike.

Beth Nelson, resident - spoke in regard to climate change and supported Napa's youth participation in the Global Climate Strike.

Carla Magana, local student - shared information regarding the Global Climate Strike.

Susu Steyeyieu, local student - spoke in regard to climate change and asked Council to support the youth's effort in addressing the climate crisis.

**13. ADMINISTRATIVE REPORTS:****13.A. [1957-2019](#) Workplace Culture and Employee Engagement Training Program Update**

Fran Robustelli, Assistant City Manager, MJ Tueros, People & Culture Manager, and Heather Maloney, Administrative Services Manager, provided the report.

Ms. Robustelli opened the report and provided the background of the program.

Mr. Tueros reviewed the methodology, the project team, and the pillars of the E3 program.

Ms. Maloney reviewed the strategic framework of the program and how the program applied to the organization, as a whole.

Council questions ensued.

Councilmember Gentry asked if part-time employees would be participating. Mr. Robestelli responded that no, they were not. Councilmember Gentry also asked if everyone was taking the DiSC assessment. Ms. Maloney responded affirmatively and shared that assessments were reviewed as part of day 2 of the program, and that there was a structure focused around teams.

Mayor Techel asked Cindy Hanson, consultant with the Henson Consulting Group, what the Council should expect to see in employees following the E3 rollout. Ms. Henson reviewed the model, and stated that Council would see more smiles as employees would be more engaged, involved, and interested, because their voices would be heard.

Mayor Techel asked for clarification on new terminology and asked if Council would be participating in the creation of a mission statement and core values. Ms. Robustelli responded.

Councilmember Alessio asked for the history behind the program; Ms. Henson responded. Councilmember Alessio also asked what the recommendation would be to include part-time staff. Ms. Henson deferred to City staff for future consideration.

**13.B.** [2043-2019](#)

Public Safety and City Hall Facilities Project, Including Buildings for City Offices, Meeting Spaces, and Related Facilities for Public Safety, General Government Administration, Fire Station No. 1, and Public Parking

Nancy Weiss, Executive Project Manager, opened the report and reviewed the project background and need.

James Birkey, Vice President of JLL, and the City's consultant for the project, provided the analysis and findings for site areas "A" and "C," and compared considerations for both sites, to include potential related costs.

Julie Lucido, Public works Director, reviewed flood risks associated with the use of site area "C," and noted that a public project at site C, which would need to be occupied during a flood, would have a different requirement for private development. She also reviewed the Flood Project status.



Ms. Weiss reviewed the staff recommendation of moving forward with site area "A," and also provided next steps.

Mayor called for public comment.

Aaron Medina, Secretary for the Napa Police Officers Association - thanked Council and staff for taking the time to explore site C and stated that while the Association would like a site with more parking and better access, they recognized the unknowns of the site, and stated that the Association withdrew their opposition of Site "A", and would remain committed to the process.

Chuck Shinnamon, resident - suggested consideration of shared parking downtown.

Mayor Techel brought the discussion back to Council.

Councilmember Gentry thanked staff and stated that she agreed with staff's recommendation in moving forward with site area "A," and looked forward to the future report

Councilmember Luros asked if work on the bypass pump station would be done, regardless of the project. Ms. Lucido responded that such work was not in the priority of the funding, and she was uncertain of a date, or how firm the project was. Councilmember Luros stated that, due to that uncertainty, she did not want to move forward with site area "C." She also posed questions regarding the time until open assumption, and how a phased project would effect the time until open assumptions; Mr. Birkey responded.

Councilmember Luros voiced concern in regard to the recommended agreement amendment as it appeared that the City would be paying for work that had already happened. She also noted that the \$76,000 for work to be done in February and March, seemed high, since next steps were to be determined. She suggested that approval for that funding come back as a future Council item once the project was identified. Mr. Birkey responded in regard to the back dating and noted that the original scope did not include the interim analysis that they just walked through, and that additional community engagement accounted for the remainder of the costs. He noted the recommended future not to exceed amount of \$76,000 was optional, intended for the city to choose to use to engage in strategic next steps.

Councilmember Luros stated that she was comfortable moving forward with site area "A," and, as discussed prior, suggested the removal of the

additional \$76,000 from the proposed amendment and to consider it as a sperate extension at a future time.

Vice Mayor Sedgley supported staff's recommendation in regard to site area "A," and also stated that he could support Councilmember Luros's suggestion to remove the additional funding from the amendment.

Councilmember Alessio commended staff for their work in providing additional communication, transparency and participation in regard to the project. She stated that she was flexible with the contract amendment and would defer to staff's recommendation.

**A motion was made by Councilmember Luros, seconded by Vice Mayor Sedgley, to provide direction to the City Manager to: (a) prepare alternative project configurations for a proposed Public Safety and City Hall Facilities Project, focused on the Site Area "A" (described herein) based on the Site Comparison Analysis presented September 17, 2019 and (b) return to City Council at a future public meeting to evaluate the proposed alternative Project configurations. The motion carried by the following vote:**

**Aye: 5 - Alessio, Gentry, Luros, Sedgley, and Techel**

**A motion was made by Councilmember Luros, seconded by Vice Mayor Sedgley to authorize the City Manager to execute Amendment No. 2 to Agreement No. C2018-331 with Jones Lang LaSalle for project management consulting services in the increased amount of \$186,000 for a total Agreement amount of \$935,500, through January 31, 2020. The motion carred by the following vote:**

**Aye: 5 - Alessio, Gentry, Luros, Sedgley, and Techel**

#### **14. COMMENTS BY COUNCIL OR CITY MANAGER:**

Councilmember Alessio shared that NVTA was hosting a Transportation Summit on Wednesday, September 18th from 4:00 PM to 6:00 PM at CIA Copia. She also shared that City of Napa Fire Fighter/Paramedic, Rodger Collinson, participated as a contestant on the Food Network's show Guy's Grocery Game, and invited the Council and public to a watch party at Forge on Wednesday September 18th beginning at 7:00 PM with happy hour and a live band, and the show viewing at 9:00 PM.

Councilmember Alessio informed Council that Anna Chouteau, St. Helena Councilmember, wrote a letter to Congressman Mike Thompson expressing her support of HR 8 which was a bill he sponsored regarding the expansion of background checks on every firearm sold, and that she also asked him to sponsor HR 1296, a bill to ban the sale of automatic assault weapons. Councilmember Alessio stated that the City of St. Helena City Council had agendized the discussion of a similar letter for consideration, and wanted to know if there was interest by the City of Napa City Council to consider one as well.

Brief discussion ensued.

Vice Mayor Sedgley stated that he may be able to support it. He shared that he did research and there was only one gun supplier in the County. He suggested an effort to stop selling them in the County first.

Councilmember Luross stated that she responded to Councilmember Chouteau that individually she could support, but with Congressman Thompson being a leading Congressman working on the issue, she trusted his expertise and felt a letter from the City was unnecessary.

Mayor Techel stated that she agreed with the message, but would be concerned with agendizing it and bringing the community in to discuss sending a letter. She appreciated the request, but felt like Council should focus on priorities within the city.

#### **15. ADJOURNMENT: 8:17 P.M.**

**Submitted by:**

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**Tiffany Carranza, City Clerk**