



Staff Reports

File #: 332-2021, **Version:** 1

To: Honorable Mayor and Members of City Council

From: Tiffany Carranza, City Clerk

Prepared By: Paulette Cooper, Office Assistant II

TITLE:

Parks, Recreation and Trees Advisory Commission Membership

RECOMMENDED ACTION:

Appoint Quincy D. Frommelt as the High School Student Representative to the Parks, Recreation and Trees Advisory Committee, with a two-year term expiring June 30, 2023 or until the student graduates from High School.

DISCUSSION:

COMPOSITION AND PURPOSE OF THE COMMISSION

The Parks, Recreation and Tree Advisory Commission is advisory to City Council and the Parks and Recreation Services Director on matters affecting the acquisition, development and maintenance of parks within the city; public recreation; cultural activities of public interest; matters affecting development of privately and publicly landscaped areas within the city; and matters related to trees, tree preservation and arboriculture, including the review of city tree ordinances, policies and programs. The commission is also authorized to act as the decision-making body for specified actions set forth in the Municipal Code, particularly related to appeals of decisions regarding planting and removal of city trees under Chapter 12.44 and the consideration of permits for activities affecting significant trees and appeals of determinations regarding activities affecting protected trees pursuant to Chapter 12.45.

At least three of the seven voting members shall be a person who demonstrates experience in one of the following identified fields: urban planning, park planning, park operations, park maintenance, recreation programming, horticulture, or arboriculture. Commissioner Bordona, Commissioner Reeves and Commissioner Sauer satisfy the requirement.

The Commission consists of seven voting members appointed by the City Council. One member is a non-voting high school student in the City of Napa.

NUMBER AND TIMING OF VACANCIES INCLUDING SPECIAL QUALIFICATIONS

There was one vacancy for the non-voting high school student member due to the graduation from high school of the previous member, Ian S. Clark.

RECRUITMENT PROCESS

The City Clerk accepted applications for the Committee from May 12, 2021 through June 4, 2021. Recruitment announcements were published on the City's website, posted at various locations at City Hall, Human Resources, and the Community Services building, and sent to the Napa County Library, Napa Valley College, Napa Chamber of Commerce, Napa Valley Unified School District, Napa County Board of Supervisors, Napa County Administration, Napa County Hispanic Chamber of Commerce, Napa Valley Coalition of Non-Profit Agencies, Napa Valley Community Housing, Puertas Abiertas Community Resource Center, Leadership Napa Valley and Napa Valley Unified School District Communications Director.

APPLICATIONS RECEIVED

Two applications were originally received from Quincy D. Frommelt and Hayden J. Hodges. Hayden J. Hodges withdrew their application on July 12, 2021.

NOMINATION COMMITTEE RECOMMENDATIONS

Vice Mayor Alessio and Councilmember Luros, serving as the Council-appointed Nomination Committee, reviewed the application that was submitted.

The Committee recommends the appointment of Quincy D. Frommelt.

Pursuant to Section 4.7.2 of Policy Resolution 10, the City Council may either approve the nominations from the Committee as submitted or take further action to evaluate the applicants in accordance with Sections 4.5 of Policy Resolution 10.

FINANCIAL IMPACTS:

None.

CEQA:

The City Clerk has determined that the action described in this agenda report is not subject to CEQA, pursuant to CEQA Guidelines Section 15060(c).

DOCUMENTS ATTACHED:

ATCH 1 - Application

NOTIFICATION:

Applicant