



Staff Reports

File #: 1511-2018, **Version:** 1

To: Honorable Mayor and Members of City Council

From: Dorothy Roberts, City Clerk

Prepared By: Tiffany Carranza, Deputy City Clerk

TITLE:

City of Napa 2018-2020 Biennial Conflict of Interest Code Update

RECOMMENDED ACTION:

Adopt a resolution approving the 2018-2020 City of Napa Conflict of Interest Code, as required by the Political Reform Act.

DISCUSSION:

The Political Reform Act (Government Code Sections 81000 *et seq.*) requires all cities to adopt a Conflict of Interest Code identifying designated positions that must report financial disclosures.

Requirements for designation to particular "Disclosure Categories" are either contained specifically in the Government Code or in the local agency's Conflict of Interest Code. Biennial updates are required to reflect organizational changes such as the reorganization of departments, creation of new positions, significant changes in duties, or the deletion of job titles/classifications.

Both existing and newly created positions were reviewed in order to update the Code to applicable disclosure categories, and job classifications that have been eliminated over the past two years have been removed. Revisions were reviewed and submitted by City Department Heads.

The City's first Conflict of Interest Code was adopted September 20, 1976 by Resolution 76-227 and has been updated every two years since that time.

FINANCIAL IMPACTS:

None.

CEQA:

The City Clerk has determined that the recommended action described in this agenda report is not subject to CEQA, pursuant to CEQA Guidelines Section 15060(c).

DOCUMENTS ATTACHED:

ATCH 1 - Resolution

EX A and EX B - Conflict of Interest Code

ATCH 2 - Redline Version Exhibits A and B

NOTIFICATION:

None