



## Staff Reports

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**File #:** 1647-2018, **Version:** 1

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**To:** Honorable Mayor and Members of City Council

**From:** Lark Ferrell, Housing Mgr; Acting Community Development Director

**Prepared By:** Lark Ferrell, Housing Mgr; Acting Community Development Director

**TITLE:**

Designation of Certifying Officer for the National Environmental Policy Act

**RECOMMENDED ACTION:**

Adopt a resolution designating the Community Development Director as the “Certifying Officer” as defined in 24 C.F.R. Part 58 for the City of Napa for purposes of compliance with the National Environmental Policy Act

**DISCUSSION:**

The City receives federal funding from the United States government, including funds from the United States Department of Housing and Urban Development (HUD). This includes the City’s annual allocation of Community Development Block Grant (CDBG) funds. HUD requires recipients of these federal funds to assume responsibility for conducting environmental reviews for projects and programs in accordance with the National Environmental Policy Act (NEPA). In assuming HUD’s responsibilities under NEPA, HUD requires each jurisdiction to designate an individual to carry out the responsibilities of “certifying officer” as defined in 24 C.F.R. Part 58. Because these environmental reviews are typically completed by the Community Development Department, staff recommends designating the Community Development Director to serve as the City’s Certifying Officer.

**FINANCIAL IMPACTS:**

This action has no financial impact.

**CEQA:**

The Community Development Director has determined that the Recommended Action described in this Agenda Report is not subject to California Environmental Quality Act (CEQA), pursuant to CEQA Guidelines Section 15060(c).

**DOCUMENTS ATTACHED:**

ATCH 1 - Resolution

**NOTIFICATION:**

None