



Staff Reports

File #: 1864-2019, **Version:** 1

To: Honorable Chair and Commissioners

From: Vincent Smith, Community Development Director

Prepared By: Andrea Clark, Affordable Housing Representative

TITLE:

Intergovernmental Housing Services Agreement with the City of American Canyon

RECOMMENDED ACTION:

Adopt a resolution authorizing the Deputy Director to execute the Intergovernmental Housing Services Agreement with the City of American Canyon.

DISCUSSION:

Since fiscal year 2007-2008, the Housing Authority has provided a variety of housing services to the City of American Canyon. The Housing Authority has entered into Intergovernmental Housing Services Agreements with American Canyon to provide these services. A portion of the funds paid by American Canyon under the Agreement are passed through the Housing Authority to Abode Services for additional countywide housing services. The current agreement expires on June 30, 2019, and American Canyon wishes to enter into a new two-year agreement. The Housing Authority also has existing two-year services agreements in place with the Cities of St. Helena and Calistoga and the Town of Yountville. Those agreements expire on June 30, 2020.

The services provided to American Canyon will include technical assistance related to a variety of housing functions. Outlined below are the general housing functions provided:

- Administer Section 8 Rental Assistance: 12% of the rental assistance vouchers are provided to households living in American Canyon.
- Represent American Canyon on the Countywide Continuum of Care Committee and secure funding from HUD for the delivery of homelessness services.
- Provide technical assistance to the planning department on a variety of affordable housing issues.
- Provide technical assistance with housing grant applications and/or program implementation and reporting.
- Review affordable housing development applications and draft necessary regulatory agreements.
- Provide annual compliance monitoring of rent restriction and inclusionary agreements for 174 affordable units.
- Provide loan servicing, annual owner occupancy monitoring, and marketing of re-sales for 107 ownership affordable housing units.

- Pass through funds in the amount of \$2,000 per year for countywide rental assistance to Abode Services.

Housing staff met with the American Canyon's management team to review services provided during the previous fiscal year and to discuss the upcoming contract. The proposed agreement will be for a term of two-years, beginning July 1, 2019 and ending June 30, 2021.

FINANCIAL IMPACTS:

The service agreement positively impacts the Local Housing Fund (84601-34101) by \$169,000. The proposed Two-Year Housing Authority budget includes a revenue appropriation for this agreement for FY19/20 and FY20/21.

CEQA:

The Deputy Director has determined that the Recommended Action described in this Agenda Report is not subject to CEQA, pursuant to CEQA Guidelines Section 15060(c).

DOCUMENTS ATTACHED:

ATCH 1 - Resolution

EX A - Intergovernmental Housing Services Agreement

NOTIFICATION:

The City of American Canyon was notified of the agenda item.