



Staff Reports

File #: 31-2020, **Version:** 1

To: Honorable Mayor and Members of City Council

From: Tiffany Carranza, City Clerk

Prepared By: Paulette Cooper, Office Assistant II

TITLE:

Napa County Library Commission Membership

RECOMMENDED ACTION:

Appoint new member, Kate W. Graham, as the City of Napa Representative to the Napa County Library Commission for a term effective immediately and ending January 31, 2023.

DISCUSSION:

COMPOSITION AND PURPOSE OF THE COMMISSION:

The Napa County Library Commission is an advisory commission to the Napa County Board of Supervisors. The Commission reports on matters concerning the Library and serves as a community advocate on behalf of the Library. The Commission is made up of eight members appointed as follows: two appointed by the City of Napa City Council; three appointed by the County Board of Supervisors; one appointed by the Calistoga City Council; one appointed by the American Canyon City Council; and one appointed by the Yountville Town Council. Term of office is for a period of three years. The City of Napa representative to the Napa County Library Commission must be a resident of the City of Napa. Meetings are held the first Thursday of every other month.

NUMBER AND TIMING OF VACANCIES INCLUDING SPECIAL QUALIFICATIONS:

There is one seat to be filled due to the term expiration of Richard Pastcan, whose term expired January 31, 2020. Mr. Pastcan applied for another term and then withdrew his application on January 28, 2020.

RECRUITMENT PROCESS:

The City Clerk accepted applications for the Commission from December 11, 2019 through January 10, 2020. Recruitment announcements were published on the City's website, posted at various locations at City Hall, Human Resources, and the Community Services building, and sent to the Napa County Library, Napa Valley College, Napa Chamber of Commerce, Napa Valley Unified School District, Napa County Board of Supervisors, Napa County Administration, Napa County Hispanic Chamber of Commerce, Napa Valley Coalition of Non-Profit Agencies, Napa Valley Community Housing, Puertas Abiertas Community Resource Center, and Leadership Napa Valley.

APPLICATIONS RECEIVED:

Three applications were received: Richard Pastcan, Kate W. Graham, and Angelina R. Caporale. Copies of the applications have been provided as Attachment 1 for reference.

SPECIAL NOTES:

Angelina R. Caporale withdrew her application on January 23, 2020. Richard Patscan withdrew his application on January 28, 2020.

NOMINATION COMMITTEE RECOMMENDATIONS:

Councilmember Mary Luros and Councilmember Liz Alessio, serving as the Council-appointed Nomination Committee, reviewed the applications that were submitted.

The Committee recommends the appointment of Kate W. Graham.

Pursuant to Section 4.7.2 of Policy Resolution 10, the City Council may either approve the nominations from the Nomination Committee as submitted or take further action to evaluate the applicants in accordance with Sections 4.5 of Policy Resolution 10.

FINANCIAL IMPACTS:

None.

CEQA:

The City Clerk has determined that the action described in this agenda report is not subject to CEQA, pursuant to CEQA Guidelines Section 15060(c).

DOCUMENTS ATTACHED:

ATCH 1- Applications

NOTIFICATION:

Applicant