



## Staff Reports

---

**File #:** 273-2020, **Version:** 1

---

**To:** Honorable Mayor and Members of City Council

**From:** Steve Potter, City Manager

**Prepared By:** Liz Habkirk, Deputy City Manager

**TITLE:**

Proclamation of Local Emergency to Respond to the Coronavirus (COVID-19)

**RECOMMENDED ACTION:**

Continue the Proclamation of Local Emergency authorizing the City Manager to take actions necessary to respond to the Coronavirus (COVID-19); and ratify actions taken by the City Manager in implementation of the Proclamation of Local Emergency.

**DISCUSSION:**

The catastrophic coronavirus pandemic (COVID-19) has severely impacted the community of residents, businesses, property owners, and visitors that are served by the City of Napa; and it has concurrently and similarly severely impacted the operations and services that are provided by the City's governmental organization to the community. Accordingly, on March 15, 2020, the City Manager issued a Proclamation of Local Emergency to Respond to the Coronavirus (Proclamation No. P2020-001), which was ratified by City Council on March 16, 2020. The ongoing impacts of COVID-19 on the community and the City's operations have been documented and described in public reports to support the City Council's continuation of the Local Emergency on March 31, 2020, April 7, 2020, April 21, 2020, May 5, 2020, May 19, 2020, June 2, 2020, June 16 2020, July 21, 2020, August 4, 2020, August 18, 2020, September 1, 2020, September 15, 2020 and October 6, 2020. The City Manager also issued Proclamations No. P2020-002, P2020-003, P2020-004, P2020-005 and P2020-006 in response to specific actions taken to help mitigate the impacts of COVID-19.

Since the last report to the City Council, the City Manager has determined that the conditions of local emergency continue to exist in the City, and the City Manager has taken additional administrative actions in implementation of the Proclamation of Local Emergency. Because the impacts of COVID-19, and the City's actions in response, are evolving so fast and continuously, City staff will provide an update to the status of those impacts and actions during the Council meeting.

Staff recommends that the City Council continue the Proclamation of Local Emergency authorizing the City Manager to take actions necessary to respond to the Coronavirus (COVID-19); and ratify the administrative actions taken by the City Manager in implementation of the Proclamation of Local Emergency, as summarized in this report and as will be presented during the Council meeting on October 6, 2020. Consistent with Napa Municipal Code Section 2.89.060, the City Manager will return to City Council, at least every 21 days, to review the need to continue the local emergency

efforts.

**FINANCIAL IMPACTS:**

The future financial impact is unclear at this time, and so there are no impacts by this action; however, continuation of the emergency will facilitate the ability for the City to request resources including financial support and reimbursement from the State Office of Emergency Services (OES) and Federal Emergency Management Agency (FEMA) for costs incurred as a result of the City's response to COVID-19.

**CEQA:**

The City Manager has determined that the recommended action described in this agenda report is not subject to CEQA, pursuant to CEQA Guidelines Section 15060(c).

**DOCUMENTS ATTACHED:**

None.

**NOTIFICATION:**

None.