



Staff Reports

File #: 373-2020, **Version:** 1

To: Honorable Mayor and Members of City Council

From: Tiffany Carranza, City Clerk

Prepared By: Paulette Cooper, Office Assistant

TITLE:

Parks, Recreation and Trees Advisory Commission Membership

RECOMMENDED ACTION:

Appoint incumbents Tiffany Kenny and Brian D. Bordona and new members, Scott Messenger and Jeffrey M. Richard to the Parks, Recreation and Trees Advisory Commission for a term effective immediately and ending September 30, 2022; and designate Brian D. Bordona, and Scott Messenger as the members who demonstrate experience in one of the following identified fields: urban planning, park planning, park operations, park maintenance, recreation programming, horticulture, or arboriculture.

DISCUSSION:

COMPOSITION AND PURPOSE OF THE COMMISSION

The Parks, Recreation and Tree Advisory Commission is advisory to City Council and the Parks and Recreation Services Director on matters affecting the acquisition, development and maintenance of parks within the city; public recreation; cultural activities of public interest; matters affecting development of privately and publicly landscaped areas within the city; and matters related to trees, tree preservation and arboriculture, including the review of city tree ordinances, policies and programs. The commission is also authorized to act as the decision-making body for specified actions set forth in the Municipal Code, particularly related to appeals of decisions regarding planting and removal of city trees under chapter 12.44 and the consideration of permits for activities affecting significant trees and appeals of determinations regarding activities affecting protected trees pursuant to chapter 12.45.

At least three of the seven voting members shall be a person who demonstrates experience in one of the following identified fields: urban planning, park planning, park operations, park maintenance, recreation programming, horticulture, or arboriculture.

The Commission consists of seven voting members appointed by the City Council. One member is a non-voting high school student in the City of Napa.

NUMBER AND TIMING OF VACANCIES INCLUDING SPECIAL QUALIFICATIONS

There is a total of four seats to be filled due to the term expirations of Chris Hammaker, Tiffany

Kenny, Douglas D. Reeves and Brian D. Bordona on September 30, 2020.

Mr. Reeves and Mr. Bordona served as members who demonstrated experience in an identified field.

RECRUITMENT PROCESS

The City Clerk accepted applications for the Committee from August 7, 2020 through October 2, 2020. Recruitment announcements were published on the City's website, posted at various locations at City Hall, Human Resources, and the Community Services building, and sent to the Napa County Library, Napa Valley College, Napa Chamber of Commerce, Napa Valley Unified School District, Napa County Board of Supervisors, Napa County Administration, Napa County Hispanic Chamber of Commerce, Napa Valley Coalition of Non-Profit Agencies, Napa Valley Community Housing, Puertas Abiertas Community Resource Center, and Leadership Napa Valley.

APPLICATIONS RECEIVED

Four applications were received: Brian D. Bordona, Tiffany Kenny, Scott Messenger, and Jeffrey M. Richard.

Scott Messenger and Jeffrey M. Richard are new applicants.

Incumbents Brian D. Bordona applied for his second term and Tiffany Kenny applied for her fourth term.

Incumbents Chris Hammaker and Douglas D. Reeves did not reapply.

NOMINATION COMMITTEE RECOMMENDATIONS

Councilmembers Alessio and Luros, serving as the Council-appointed Nomination Committee, reviewed the applications that were submitted.

The Committee recommends the appointment of Tiffany Kenny, Brian D. Bordona, Scott Messenger and Jeffrey M. Richard. Designate Brian D. Bordona, and Scott Messenger as the members who demonstrates experience in one of the following identified fields: urban planning, park planning, park operations, park maintenance, recreation programming, horticulture, or arboriculture.

Pursuant to Section 4.7.2 of Policy Resolution 10, the City Council may either approve the nominations from the Committee as submitted or take further action to evaluate the applicants in accordance with Sections 4.5 of Policy Resolution 10.

FINANCIAL IMPACTS:

None.

CEQA:

The City Clerk has determined that the action described in this agenda report is not subject to CEQA, pursuant to CEQA Guidelines Section 15060(c).

DOCUMENTS ATTACHED:

ATCH 1 - Applications

NOTIFICATION:
Applicants