

RESOLUTION R2026-

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NAPA, STATE OF CALIFORNIA, AUTHORIZING THE CITY MANAGER TO APPROVE AN INTRAFUND BUDGET TRANSFER IN THE AMOUNT OF \$370,000 FROM THE CDD TECHNOLOGY RESERVE TO INFORMATION TECHNOLOGY PROJECTS AS DOCUMENTED IN COUNCIL BUDGET AMENDMENT NO. 4P10

WHEREAS, on November 2, 2021, the City Council approved Resolution No. R2021-106 authorizing the City Manager to execute an amendment to Agreement C2020-058 with Tyler Technologies, Inc. for the provision of Energov software, hardware, and implementation services to upgrade the City's land management and development permitting systems; and

WHEREAS, beginning in 2022, representatives from the City Manager's Office and the Community Development, Public Works, Fire, and Utilities Departments participated in the implementation of the new software. The City also hired a part-time staff member to provide overall project management; and

WHEREAS, while Agreement C2020-058 covered all Tyler services, Amendment No. 7 added recurring SaaS fees and additional permitting and GIS user software licenses for a total not to exceed amount of \$1,515,852. It was then determined that additional funding was required for additional implementation and project management time to allow for a more successful roll-out, increasing the total not-to-exceed amount to \$1,585,852; and

WHEREAS, on March 13, 2025, the City entered into Agreement C2025-037 with Koa Hills for ERP support services in an amount not-to-exceed \$150,000. Subsequently, additional funding was required to continue the work, and on August 19, 2025, the City approved Amendment No. 1, increasing the not-to-exceed amount to \$300,000. The Information Technology Manager determined that more funds were required to continue the work, and Amendment No. 2 increased the total not-to-exceed amount to \$535,000. The agreement remained subject to annual budget appropriations; and

WHEREAS, on December 2, 2025, Council approved a budget transfer in the amount of \$350,660 from the Nonrecurring General Fund (101) to the Information Technology Fund (630). The Enterprise Resource Planning (EERP) project lives in the Information Technology Fund (630) in a sub-fund dedicated to Information Technology projects (63012220). The EERP project is currently the only project within this sub-fund. \$295,000 was transferred to the Enterprise Resource Planning (EERP) project (40LANDMGMT) and \$55,660 was transferred to the Information Technology Fund's fund balance to correct a prior year administrative error; and

ATTACHMENT 1

WHEREAS, The Information Technology Manager has determined that additional budget is necessary to fund previously authorized contracted services, part-time support essential for the successful rollout of the Energov software, and the continued support of the system thereafter; and

WHEREAS, the City Council has considered all information related to this matter, as presented at the public meetings of the City Council identified herein, including any supporting reports by City Staff, and any information provided during public meetings.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Napa, as follows:

1. The City Council hereby finds that the facts set forth in the recitals to this Resolution are true and correct, and establish the factual basis for the City Council’s adoption of this Resolution.
2. The City Council hereby approves an intrafund transfer within the Information Technology Fund (630) between two self balancing organization codes of \$370,000 from CDD Technology Reserve Fund (63012220) to Information Technology Projects (63012210) for the Enterprise Resource Planning (EERP) project (40LANDMGMT).
3. This Resolution shall take effect immediately upon its adoption.

I HEREBY CERTIFY that the foregoing Resolution was duly adopted by the City Council of the City of Napa at a public meeting of said City Council held on the 7th day of April, 2026, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST: _____

Tiffany Carranza
City Clerk

Approved as to form:

Christopher Diaz
Interim City Attorney

ATTACHMENT 1