

RESOLUTION R2025-__

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NAPA, STATE OF CALIFORNIA, APPROVING THE 2026 ANNUAL REPORT, BUDGET AND ADVISORY BOARD FOR THE DOWNTOWN PARKING ASSESSMENT AREA; DECLARING ITS INTENT TO LEVY ASSESSMENTS AND AUTHORIZING THE CITY CLERK TO SCHEDULE A PUBLIC HEARING ON JUNE 17, 2025, TO LEVY THE ASSESSMENTS IN ACCORDANCE WITH NAPA MUNICIPAL CODE CHAPTER 3.30; AND DETERMINING THAT THE ACTIONS AUTHORIZED BY THIS RESOLUTION ARE EXEMPT FROM CEQA

WHEREAS, pursuant to California Streets and Highways Code Section 36500, et seq., as codified in Napa Municipal Code ("NMC") Chapter 3.30, and City Agreement No. 9354 between the City of Napa and the Napa Downtown Association ("NDA"), the City Council reviews the annual report and budget for the Downtown Parking Assessment Area ("DPAA") and authorizes the levying of assessments upon businesses within the DPAA, as identified on Exhibit "B," attached hereto and incorporated herein by reference; and

WHEREAS, the NDA Advisory Board caused to be prepared and submitted to the City the DPAA 2026 Annual Report and Budget, attached hereto as Exhibit "A," and incorporated herein by reference, as well as the boundary map for the DPAA attached hereto as Exhibit "B"; and

WHEREAS, the DPAA 2026 Annual Report and Budget contains a full and detailed description of ongoing maintenance and activities to be provided to the DPAA, the boundaries of the DPAA, and the proposed assessments to be levied upon the businesses in the DPAA; and

WHEREAS, the City Council has considered all information related to this matter, as presented at the public meetings of the City Council identified herein, including any supporting reports by City Staff, and any information provided during public meetings.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Napa, as follows:

1. The City Council hereby finds that the facts set forth in the recitals to this Resolution are true and correct, and establish the factual basis for the City Council's adoption of this Resolution.

2. The City Council hereby determines that the actions authorized by this Resolution are exempt from CEQA, pursuant to CEQA Guidelines Section 15301 (normal operations, repair, and maintenance of existing public facilities).

ATTACHMENT 1

3. The City Council hereby approves the 2026 Annual Report and Budget for the Downtown Parking Assessment Area ("DPAA Annual Report"), as set forth in this Resolution, including Exhibits "A" and "B," attached hereto. As required by California Streets and Highways Code Section 36533, the DPAA Annual Report includes the following information:

(a) Any proposed change in boundary of area or benefit zone, or parcel classification: As identified on Exhibit "B," no changes to boundaries or classifications are proposed.

(b) Improvements and activities to be provided for Fiscal Year July 2025 – June 2026: The maintenance activities include twelve (12) surface parking lots and three (3) parking structures in downtown Napa, including: litter and garbage cleanup, sweeping, repair and cleaning of elevators in the garages, pressure washing, pest control, irrigation, pruning and tree planting, equipment purchasing and rental, monitoring of fire sprinklers, utilities, painting, graffiti removal, signage, electrical materials and janitorial supplies.

(c) Estimated cost to provide the improvements and activities for the year: The estimated cost to implement the DPAA work program is \$315,550 as set forth in Exhibit "A."

(d) Method and basis of levying the assessment in the Downtown Parking Assessment Area: an amount equal to seventy percent (70%) of the business license fee imposed under NMC Section 5.04.370, and consistent with the authority of NMC Section 3.30.040.

(e) Amount of any surplus or deficit revenues to be carried over from previous fiscal year is estimated at: \$281,526.

(f) Amount of any contributions to be made from sources other than assessment revenue levied pursuant to this part: For fiscal year 2026, DPAA Assessment revenues of \$249,000, and investment earnings anticipated at \$1,560 for the year, and a contribution from the DPAA fund balance of up to \$64,990 will provide the balance of funding for the DPAA work program.

4. The City Council hereby declares its intention to levy and collect an assessment upon each business within the DPAA for Fiscal Year 2026 as described in this Resolution.

5. The City Council hereby appoints the NDA Board of Directors as the Advisory Board for the DPAA, and acknowledges the following members of the 2026 Downtown Parking Assessment Area Advisory Board:

ATTACHMENT 1

President – Chrissy Pearce Jeffries, Jeffries General
Vice President – Sara Brooks, Napa River Inn
Treasurer – Tom Finch, Filippi's Pizza Grotto
Bob Magnini - Bazan Cellars
Kimberly McMaster - Blue Water Day Spa
Chuck Meyer – Napa Palisades Saloon
Gabe Carlin – Oxbow Public Market
Faith Ventrello – Folklore Napa
Allison Hallum – Eikos – Napa Noodles
Cassan Macaraig – Winston's Café and Bakery
Adam McClary – Gamling and McDuck
Bill La Liberte - Executive Director

6. The City Council hereby sets the time and date to levy assessments in the Downtown Parking Assessment Area at a public hearing on Tuesday, June 17, 2025, at 3:30 p.m. at City Hall Council Chambers, 955 School Street, Napa, CA, at which time written and oral protests may be made in accordance with California Streets and Highways Code Sections 36524 and 36525.

7. The City Council hereby directs the City Clerk to give notice of the public hearing by publishing said notice once in a newspaper of general circulation in the City not less than seven days before the public hearing.

8. This Resolution shall take effect immediately upon its adoption.

I HEREBY CERTIFY that the foregoing Resolution was duly adopted by the City Council of the City of Napa at a public meeting of said City Council held on the 3rd day of June, 2025, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST: _____

Tiffany Carranza
City Clerk

Approved as to form:

Christopher Diaz
City Attorney