

CITY OF NAPA



User Fee Study Report User Fee Study

January 19, 2026



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Executive Summary

The City of Napa engaged Willdan Financial Services (Willdan) to determine the full costs incurred by the City to support the various activities for which the City charges user fees. Due to the complexity and the breadth of performing a comprehensive review of fees, Willdan employed a variety of fee methodologies to identify the full costs of individual fee and program activities. This report and the appendices herein identify 100% full cost recovery for City services. **Appendix C** details the full cost and suggested fees as determined through discussion with departmental staff. The recommended fees identified herein are either at or less than full cost recovery.

User Fee Background

Background

As part of a general cost recovery strategy, local governments adopt user fees to fund programs and services that provide limited or no direct benefit to the community as a whole (“User Fees”). As cities struggle to maintain levels of service and variability of demand, they have become increasingly aware of subsidies provided by the General Fund and have implemented cost-recovery targets. To the extent that governments use general tax monies to provide individuals with private benefits, and not require them to pay the full cost of the service (and, therefore, receive a subsidy), the government is limiting funds that may be available to provide other community-wide benefits. In effect, the government is using community funds to pay for private benefits. Unlike most revenue sources, cities have more control over the level of user fees they charge to recover costs, or the subsidies they can institute.

Fees in California are required to conform to the statutory requirements of the California Constitution, Proposition 218, Proposition 26, and the California Code of Regulations. The Code also requires that the City Council adopt fees by either ordinance or resolution, and that any fees in excess of the estimated total cost of rendering the related services must be approved by a popular vote of two-thirds of those electors voting because the charge would be considered a tax and not a fee. There are no fees suggested to be set above the cost of service and as such a public vote is not required.

California User Fee History

Before Proposition 13, in times of fiscal shortages, California cities were able to raise property taxes, which funded everything from police and recreation to development-related services. However, this situation changed with the passage of Proposition 13 in 1978.

Proposition 13 established the era of revenue limitation in California local government. In subsequent years, the state saw a series of additional limitations to local government revenues. Proposition 4 (1979) defined the difference between a tax and a fee: a fee can be no greater than the cost of providing the service; and Proposition 218 (1996) further limited the imposition of taxes for certain classes of fees. As a result, cities were required to secure a supermajority vote in order to enact or increase taxes. Due to the thresholds needed to increase local taxes, cities have less control and very few successful options for new revenues. The State of California took a series of actions in the 1990’s and 2000’s to improve the State’s fiscal situation, at the expense of local governments. In 2004-05, the Educational Revenue Augmentation Funds (“ERAF”) take-away of property taxes and the reduction of Vehicle License Fees further reduced local tax revenues.

In addition, on November 2, 2010, California voters approved Proposition 26, the “Stop Hidden Taxes Initiative”, which is aimed at defining “regulatory fees” as a special tax rather than a fee, thus requiring approval by two-thirds vote of local voters. These regulatory fees are typically intended to mitigate the societal and environmental impacts of a business or person’s activities. Proposition 26 contains seven categories of exceptions. The fees analyzed as part of a User Fee study typically fall under categories one through five consisting of charges for specific benefits, government service, regulatory need, for use of government property, or a fine/penalty.

Additional Policy Considerations

State regulations require that municipalities update their fee schedules to reflect the actual costs of certain public services primarily benefiting users. User Fees recover costs associated with the provision of specific services benefiting the user, thereby typically reducing the use of General Fund monies for such purposes.

In addition to collecting the direct cost of labor and materials associated with processing and administering user services, it is common for local governments to recover reasonable support costs. Support costs are those costs relating to a local government's central service departments that are allocable to the local government's operating departments. Central services support was incorporated using the City's existing Cost Allocation Plan. A Cost Allocation Plan identifies the central service functions of the City such as Finance, City Manager, and Human Resources and allocates their cost to the departments and funds of the City that they support. This plan was used in the User Fee study to account for the burden placed upon central services by the operating departments in order to allocate a proportionate share of central service cost through the study.

As labor effort and costs associated with the provision of services fluctuate over time, a significant element in the development of any fee schedule is that it has the flexibility to remain current. Therefore, it is recommended that the City include an inflationary factor in the resolution adopting the fee schedule to allow the City to annually increase or decrease the fees by changes in a pre-approved inflationary index, as described below. However, such inflationary increases shall not exceed the reasonable estimated cost of providing the services each year.

The City may employ many different inflationary factors. The most commonly used inflator is some form of the Consumer Price Index (CPI) as it is widely well known and accepted. A similar inflator is the implicit price deflator for GDP, which is much like the CPI except that while the CPI is based on the same "basket" of goods and services every year, the price deflators' "basket" can change year to year. Since the primary factor for the cost of a City's services is usually the costs of the personnel involved, tying an inflationary factor that connects more directly to the personnel costs can also be suitable if there is a clear method, or current practice of obtaining said factor.

Each City should use an inflator that they believe works the best for their specific situation and needs but cannot rely solely on the CPI increase as it is incumbent upon each agency to ensure the amount of the fees charged does not exceed the reasonable estimated costs of providing the services. It is also recommended that the City perform this internal review annually with a comprehensive review of services and fees performed every five years, which would include adding, amending, or removing fees for programs/services.

Study Objective

As the City of Napa seeks to efficiently manage limited resources and adequately respond to increased service demands, it needs a variety of tools. These tools provide assurance that the City has the best information and the best resources available to make sound decisions, fairly and legitimately set fees, maintain compliance with state law and local policies, and meet the needs of the City administration and its constituency. Given the limitations on raising revenue in local government, the City recognizes that a User Fee Study is a very cost-effective way to understand the total cost of services and identify potential fee deficiencies. Essentially, a User Fee is a payment for a requested service provided by a local government that primarily benefits an individual or group.

The total cost of each service included in this analysis is based on the full cost of providing City services, including direct salaries and benefits of City staff, direct departmental costs, and indirect costs from central service support. This study determines the full cost recovery fee for the City to provide each service; however, each fee is set at the City's discretion, up to 100% of the total cost, as specified in this report.

The principal goal of the study was to help the City determine the full cost of the services that the City provides. In addition, Willdan established a series of additional objectives including:

- Developing a rational basis for setting fees
- Identifying subsidy amount, if applicable, of each fee in the model
- Ensuring compliance with State law
- Developing an updatable and comprehensive list of fees
- Maintaining accordance with City policies and goals

The study results will help the City better understand its true costs of providing services and may serve as a basis for making informed policy decisions regarding the most appropriate fees, if any, to collect from individuals and organizations that require individualized services from the City.

Scope of the Study

The scope of this study encompasses a review and calculation of the user fees charged by the following Napa departments and fee groups:

<ul style="list-style-type: none"> • General and Miscellaneous • Building • Clerk • Code Enforcement • Engineering • Fire • Solid Waste & Recycling 	<ul style="list-style-type: none"> • Parking • Parks and Recreation • Planning • Police • Water • Finance
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The study involved the identification of existing and potential new fees, fee schedule restructuring, data collection and analysis, orientation and consultation, quality control, communication and presentations, and calculation of individual service costs (fees) or program cost recovery levels.



Aim of the Report

The User Fee Study focused on the cost of City services, as City staff currently provides them at existing, known, or reasonably anticipated service and staff levels. This report provides a summary of the study results, and a general description of the approach and methods Willdan and City staff used to determine the recommended fee schedule. The report is not intended to document all of the numerous discussions throughout the process, nor is it intended to provide influential dissertation on the qualities of the utilized tools, techniques, or other approaches.

Project Approach and Methodology

Conceptual Approach

The basic concept of a User Fee Study is to determine the “reasonable cost” of each service provided by the City for which it charges a user fee. The full cost of providing a service may not necessarily become the City’s fee, but it serves as the objective basis as to the maximum amount that may be collected.

The standard fee limitation established in California law for such fees is the “estimated reasonable cost”. In order to maintain compliance with the letter and spirit of this standard, every component of the fee study process included a related review. The use of budget figures, time estimates, and improvement valuation clearly indicates reliance upon estimates for some data.

Fully Burdened Hourly Rates

The total cost of each service included in this analysis is primarily based on the Fully Burdened Hourly Rates (FBHRs) that were determined for City personnel directly involved in providing services. The FBHRs include not only personnel salary and benefits (see [Appendix B](#)), but also any costs that are reasonably ascribable to personnel. The cost elements that are included in the calculation of fully burdened rates are:

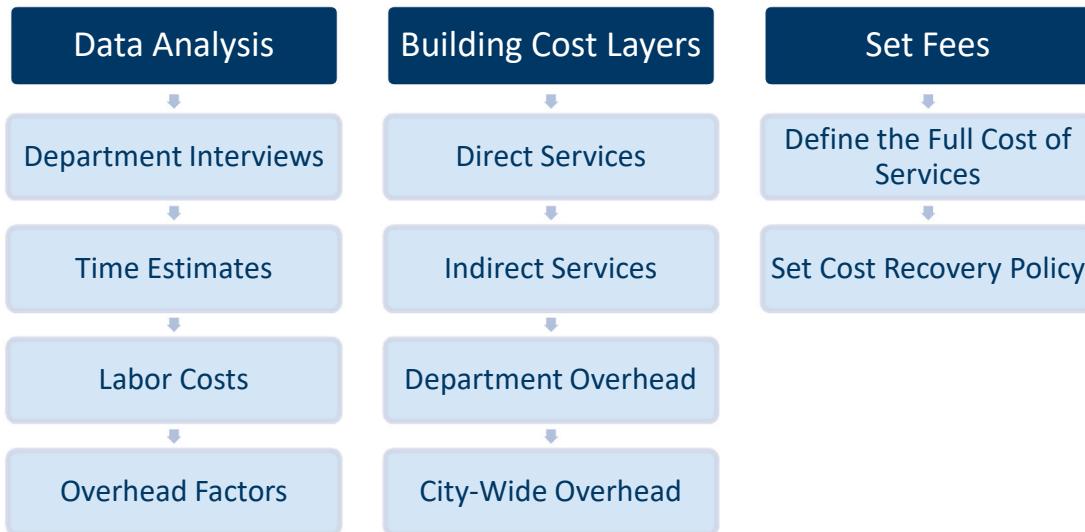
- Salaries & benefits of personnel involved
- Operating costs applicable to fee operations
- Departmental support, supervision, and administration overhead
- Internal Service Costs charged to each department
- Indirect City-wide overhead costs calculated through the Cost Allocation Plan

An important factor in determining the fully burdened rate is in the calculation of productive hours for personnel. This calculation takes the available workable hours in a year of 2,080 and adjusts this figure to 1,695 productive or billable hours to account for calculated or anticipated hours’ employees are involved in non-billable activities such as paid vacation, sick leave, holidays, and other considerations as necessary. Dividing the full cost, including overhead, of a position by the number of productive hours provides the FBHR.

The FBHRs are then used in conjunction with time estimates, when appropriate for how a service is provided, to calculate a fee’s cost based on the personnel and the amount of their time that is involved in providing each service.

Summary Steps of the Study

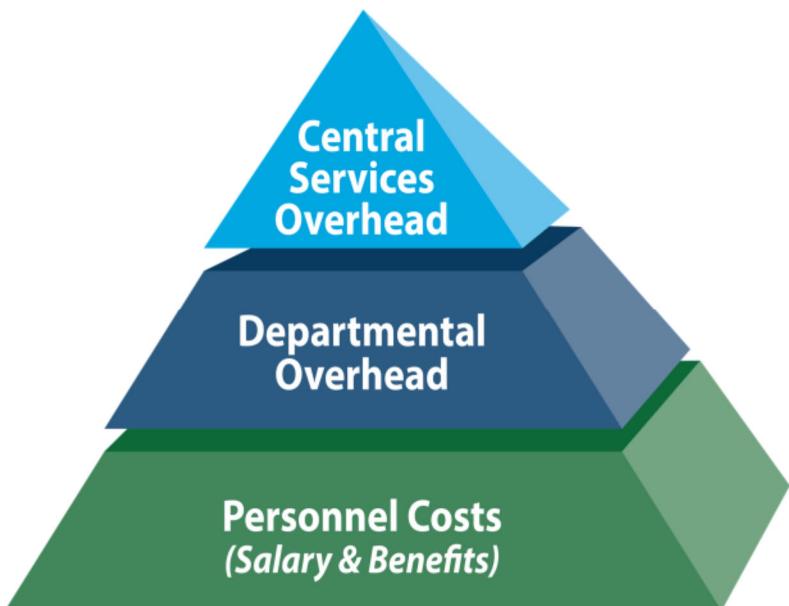
The methodology to evaluate most User Fee levels is straightforward and simple in concept. The following list provides a summary of the study process steps:



Allowable Costs

This report identifies three types of costs that, when combined, constitute the fully burdened cost of a service ([Appendix A](#)). Costs are defined as direct labor, including salary and benefits, departmental overhead costs, and the City's central services overhead, where departmental and central service overhead costs constitute support costs. These cost types are defined as follows:

- **Direct Labor (Personnel Costs):** The costs related to staff salaries for time spent directly on fee-related services.
- **Departmental Overhead:** A proportional allocation of departmental overhead costs, including operation costs such as supplies and materials that are necessary for the department to function.
- **Central Services Overhead:** These costs, detailed in the City's Cost Allocation Plan, represent services provided by those Central Services Departments whose primary function is to support other City departments.



Methodology

The two methods of analysis for calculating fees used in this report are the:

Case Study Method (Standard Unit Cost Build-Up Approach): This approach estimates the actual labor and material costs associated with providing a unit of service to a single user. This analysis is suitable when City staff time requirements do not vary dramatically for a service, or for special projects where the time and cost requirements are easy to identify at the project's outset. Further, the method is effective in instances when a staff member from one department assists on an application, service or permit for another department on an as-needed basis. Costs are estimated based upon interviews with City staff regarding the time typically spent on tasks, a review of available records, and a time and materials analysis.

Program Cost Approach: In some instances, the underlying data is not available or varies widely, leaving a standard unit cost build-up approach impractical. In addition, market factors and policy concerns (as opposed to actual costs) tend to influence rental based fee levels more than other types of services. Willdan employed a different methodology where appropriate to fit a programs' needs and goals. Typical programmatic approach cases are valuation-based fees, Recreation programs, and instances where a program cost is divided over the user base to obtain a per applicant cost for shared cost services.

Quality Control/Quality Assurance

All study components are interrelated, thus flawed data at any step in the process will cause the ultimate results to be inconsistent and unsound. The elements of our Quality Control process for User Fee calculations include:

- Involvement of knowledgeable City staff
- Clear instructions and guidance to City staff
- Reasonableness tests and validation
- Internal and external reviews
- Cross-checking

Reasons for cost increases/decreases over current fees

Within the fee tables in **Appendix C**, the differences are identified between the full costs calculated through the study and the fee levels currently in effect. The reasons for differences between the two can arise from a number of possible factors including:

- Previous fee levels may have been set at levels less than full cost intentionally, based on policy decisions
- Position staffing levels, seniority, and the positions that complete fee and service activity may vary from when the previous costs were calculated
- Personnel and materials costs could have increased at levels that differed from any inflationary factors used to increase fees since the last study
- Changes in processes and procedures within a department, or the City as a whole
- Changes in the demand for services in a City may have also changed the staffing or cost structure of departments over time



City Staff Contributions

As part of the study process, Willdan received tremendous support and cooperation from City staff, which contributed and reviewed a variety of components to the study, including:

- Budget and other cost data
- Staffing structures
- Fee and service structures, organization, and descriptions
- Direct and indirect work hours (billable/non-billable)
- Time estimates to complete work tasks
- Review of draft results and other documentation

A User Fee Study requires significant involvement of the managers and line staff from the departments—on top of their existing workloads and competing priorities. The contributions from City staff were critical to this study. We would like to express our appreciation to the City and its staff for their assistance, professionalism, positive attitudes, helpful suggestions, responsiveness, and overall cooperation.

Napa User Fees

Cost Recovery

The cost recovery models, by department/division fee type, are presented in detail in [Appendix C](#). Full cost recovery is determined by summing the estimated amount of time each position (in increments of minutes or hours) spends to render a service. Time estimates for each service rendered were obtained through interviews conducted with City staff for each department/division fee included in the study. The resulting cost recovery amount represents the total cost of providing each service. The City's current fee being charged for each service, if applicable, is provided in this section, as well, for reference.

It is important to note that the time data used to determine the amount of time each employee spends assisting in the provision of the services listed on the fee schedule is essential in identifying the total cost of providing each service and will differ from City to City depending on staffing, positions involved, experience of staff, the use of consultants, and the policies and procedures in place for each City. Specifically, in providing services, a number of employees are often involved in various aspects of the process, spending anywhere from a few minutes to several hours on the service.

The primary goal of this study was to identify the cost of City services, to provide information to help the City make informed decisions regarding the actual fee levels and charges. The responsibility of determining the final fee levels is a complicated task. City staff must consider many issues in formulating recommendations, and the City Council must consider those same issues and more in making the final decisions.

City staff assumes the responsibility to develop specific fee level recommendations to present to the City Council. Unfortunately, there are no hard and fast rules to guide the City, since many of the considerations are based on the unique characteristics of the City of Napa, and administrative and political discretion. However, in setting the level of full cost recovery for each fee, one should consider whether the service solely benefits one end user or the general community.

Subsidization

Recalling the definition of a user fee helps guide decisions regarding subsidization. The general standard is that individuals (or groups) who receive a wholly private benefit should pay 100% of the full cost of the services. In contrast, services that are simply public benefit should be funded entirely by the general fund's tax dollars. Unfortunately, for the decision makers, some services fall into the range between these two extremes.

Further complicating the decision, opponents of fees often assert that the activities subject to the fees provide economic, cultural, "quality of life," or other community benefits that exceed the costs to the City, but it is important to distinguish the difference between any purported possible benefits that may be conveyed through the result of activities of the service receiver and the direct benefit being conveyed through the City providing the service to the requestor.

It is recommended the City consider such factors during its deliberations regarding appropriate fee levels.

Of course, subsidization can be an effective public policy tool since it can be used to reduce fees to encourage certain activities (such as to ensure public safety) or allow some people to be able to afford to



receive services they otherwise could not at the full cost. In addition, subsidies can be an appropriate and justifiable action, such as to allow citizens to rightfully access services, without overburdensome costs.

Despite the intent, it is important for the City and public to understand that subsidies must be covered by another revenue source, typically the General Fund's other unrestricted funds.

Impact on Demand (Elasticity)

Economic principles of elasticity suggest that increased costs for services (higher fees) will eventually curtail the demand for the services; whereas lower fees may spark an incentive to utilize the services and encourage certain actions. Either of these conditions may be a desirable effect to the City. However, the level of the fees that would cause demand changes is largely unknown. The Cost of Service Study did not attempt to evaluate the economic or behavioral impacts of higher or lower fees; nevertheless, the City should consider the potential impacts of these issues when deciding on fee levels.

Summary

City staff is recommending setting user fees at suggested fee amounts as detailed in **Appendix C**. City and departmental goals, City Council priorities, policy initiatives, past performance, implementation issues, and other internal and external factors should influence staff recommendations and City Council decisions. In this case, the proper identification of additional services (new or existing services) and the update to a consistent and comprehensive fee schedule were the primary objectives of this study. City staff has reviewed the full costs and identified the recommended fee levels for consideration by City Council.

The following sections provide background for each department, division, and fee group and the results of this study's analysis of their fees. For the full list of each fee's analysis, refer to **Appendix C** of this report.

General and Miscellaneous

General and Miscellaneous fees include reproduction work, Police and Fire Reports, Civil Subpoenas, and fines.

Analysis

Willdan individually reviewed the services associated with General and Miscellaneous fees. The review also consisted of an evaluation of existing services in an effort to update the fee schedule.

The services included in General and Miscellaneous are a mixture of fines and user fees. The fines are set to deter the listed activities, and the analysis of the new user fee relied primarily upon a standard unit cost build-up approach, whereby we determined the reasonable cost of each fee occurrence using staff time to recover the direct cost of staff and the pro-rata share of departmental costs, including indirect costs for City Central Services. Willdan then compared the calculated full cost against the current fee amount to determine, if charged, whether the current fee is recovering the costs associated with the requested service. Staff is recommending fees be set at full cost recovery and then apply a 3% annual inflator for years two through five. The suggested fee amounts being recommended are detailed in **Appendix C**. As a result, there would be:

- An increase to 3 fees; and;
- 13 fees would remain as currently set as detailed in **Appendix C**.

Building

The Community Development Department provides community planning and development review, business retention and new business recruitment, wind down of redevelopment programs, building permitting and inspection, safe and clean neighborhoods and downtown parking system management, for the residents of Napa. These services are provided by the Planning, Economic Development, Building, Parking Management and Code Enforcement Divisions. The Department provides significant coordination between property owners, developers and businesses, and other City departments and outside agencies to ensure successful projects and programs. The Department administers and maintains the General Plan and Zoning Ordinance, Specific Plans and prepares studies and documentation to address future planning needs.

The Building Program is part of the Community Development Department and is responsible for regulating the construction and use of buildings and structures through the application of adopted codes and ordinances. The purpose of codes and ordinances is to provide minimum standards to safeguard life or limb, health, property and public welfare by regulating the design, construction, quality of materials, use and occupancy, location and maintenance of all buildings and structures in Napa. The Division reviews construction plans, issues permits, and performs inspections to ensure building projects are built safely and in compliance with state and local codes and regulations helping to create a vibrant, livable, and safe-built community. The Division works closely with other City departments and county-wide agencies, including Public Works, Fire Prevention, Environmental Health, and helps investigate complaints of illegal construction or use of structures in conjunction with the Code Enforcement and Planning Programs. A vital part of the services provided by the Building Division staff is to assist business and homeowners, construction professionals and the general public by explaining requirements and provisions governing development regulations and construction methods.

Analysis

Willdan individually reviewed the services and programs associated with Building. The review also consisted of an evaluation of existing services in an effort to update the fee schedule.

The analysis of Building services relied primarily upon a standard unit cost build-up approach (except for fees related to the Building Permit), whereby we determined the reasonable cost of each fee occurrence using staff time to recover the direct cost of staff and pro-rata share of departmental costs, including indirect costs for City Central Services. The analysis found the current fees are below the cost of providing services. It is recommended that the City increase cost recovery for Building services to the levels shown for each fee as detailed in **Appendix C**. Staff is recommending that fees be increased and then apply a 3% annual inflator for years two through five. The suggested fee amounts being recommended are individually detailed in **Appendix C**. As a result, there would be:

- an increase to 45 fees;
- 2 fees would decrease;
- 15 new fees would be added;
- 6 fees would change from variable based on each occurrence to a flat fee;
- 22 fees would remain as currently set, and;

Exhibit B



- the average estimated fee increase in year one for Building would be at around 7% for flat fee services and 12% for Building Permit services as detailed in **Appendix C**.

Clerk

The City Clerk Department is the primary link between City Council, City staff, and the public, and performs municipal clerk functions as mandated by the Federal and State Constitutions, the California Government and Election Codes, and the City Charter. The Department supports the City Council both administratively and by recording and maintaining the official record and legislative history. The City Clerk indexes the Minutes, Resolutions, and Ordinances adopted by the legislative body, and preserves the record to ensure accuracy and accessibility. City Clerk staff is responsible for a wide array of general services to internal staff, City Council, Board and Commission members, and the public at large.

Analysis

Willdan individually reviewed the services and programs associated with the City Clerk Department. The review also consisted of an evaluation of existing services in an effort to update the fee schedule.

The analysis of the Clerk services relied primarily upon a standard unit cost build-up approach, whereby we determined the reasonable cost of each fee occurrence using staff time to recover the direct cost of staff and the pro-rata share of departmental costs, including indirect costs for City Central Services. Willdan then compared the calculated full cost against the current fee amount to determine, if charged, whether the current fee is recovering the costs associated with the requested service. The analysis determined that the cost of appeals is much higher than the current fee. Staff is recommending that the Appeals to Council fee be increased to 20% recovery of the full cost and then apply a 3% annual inflator on the Appeals to Council fee for years two through five. The suggested fee amounts being recommended are detailed in [Appendix C](#).

As a result, there would be:

- an increase to the Appeals to Council fee, and;
- the 13 other fees would remain as currently set and pertain to Council Chamber and Committee Room use, and campaign related fees.



Code Enforcement

The Code Enforcement division's goal is to abate all nuisances through voluntary compliance. In situations where voluntary compliance is not possible, the Code Enforcement team will work with other City departments to see if additional resources or grants are available to those in need of assistance. For situations where all staff efforts have failed, legal recourse will be sought as a final resort to abate the nuisance.

Analysis

No analysis was done for the Code Enforcement services and fee levels remain unchanged as detailed in **Appendix C**.

Engineering

The Engineering Division provides a full range of engineering support services, including design and management of a variety of engineering related to the capital projects, facilities capital maintenance program, Measure T/U projects, and special projects, general engineering support to field operations. This division also directly supports the Capital Improvement Program (CIP) Program, Streets and Sidewalk Maintenance Programs. Portions of their responsibilities related to these programs are included in those program descriptions.

Analysis

Willdan individually reviewed the services and programs associated with the Engineering Division. The review also consisted of an evaluation of existing services in an effort to update the fee schedule.

The analysis of Engineering Services relied primarily upon a standard unit cost build-up approach, whereby we determined the reasonable cost of each fee occurrence using staff time to recover the direct cost of staff and the pro-rata share of departmental costs, including indirect costs for City Central Services. Willdan then compared the calculated full cost against the current fee amount to determine, if charged, whether the current fee is recovering the costs associated with the requested service. The analysis found that most fees are currently under recovering the cost of service based on the current fee amounts. Staff is recommending that fees be increased and then for a 3% annual inflator be applied for years two through five. The suggested fee amounts being recommended are detailed in **Appendix C**. As a result, there would be:

- an increase to 4 fees;
- 3 fees would decrease;
- 16 fees would remain as currently set, and;
- the average estimated increase for current fees would be around 3% for flat fee services in the first year.

Fire

The Fire Department is a multi-hazard, all risk response agency that provides emergency service to the residents and visitors of the community. Its primary responsibility is to provide an effective and efficient means of protecting life, property and the environment while being a productive member of the municipal team and contributing to the realization of the City's overall goals. The department is divided into three functional divisions: Administration, Operations, and Prevention.

Analysis

Willdan individually reviewed the services and programs associated with the Fire Department. The review also consisted of an evaluation of existing services in an effort to update the fee schedule.

The analysis of Fire services relied primarily upon a standard unit cost build-up approach, whereby we determined the reasonable cost of each fee occurrence using staff time to recover the direct cost of staff and the pro-rata share of departmental costs, including indirect costs for City Central Services. Willdan then compared the calculated full cost against the current fee amount to determine, if charged, whether the current fee is recovering the costs associated with the requested service. The analysis found that most fees are currently under recovering the cost of service based on the current fee amounts. Staff is recommending that fees be increased and then for a 3% annual inflator be applied for years two through five. The suggested fee amounts being recommended are detailed in **Appendix C**. As a result, there would be:

- an increase to 34 fees;
- 3 fees would decrease;
- 76 fees would remain as currently set as;
- 2 new fees would be added, and;
- the average estimated increase for current fees would be around 7% for flat fee services in the first year.



Solid Waste & Recycling

The Solid Waste and Recycling Division administers the City's collection contract with Napa Recycling and Waste Services (NRWS); NRWS is responsible for residential and commercial collection services and billing, as well as the provision of recycling and composting tools and resources.

Analysis

Willdan individually reviewed the services and programs associated with the Solid Waste and Recycling Division. The review also consisted of an evaluation of existing services in an effort to update the fee schedule.

The analysis of Solid Waste and Recycling services relied primarily upon a standard unit cost build-up approach, whereby we determined the reasonable cost of each fee occurrence using staff time to recover the direct cost of staff and the pro-rata share of departmental costs, including indirect costs for City Central Services. Willdan then compared the calculated full cost against the current fee amount to determine, if charged, whether the current fee is recovering the costs associated with the requested service. The analysis found that most fees are currently under recovering the cost of service based on the current fee amounts. Staff is recommending that fees be increased and then apply a 3% annual inflator for years two through five. The suggested fee amounts being recommended are detailed in **Appendix C**. As a result, there would be:

- 3 new fees would be added, and;
- All Gate related fees and services were not addressed as part of this study but are included in the fee table only to list Solid Waste and Recycling related services and to remain unchanged.



Parking

The Parking Program is responsible for the development of a self-sustained parking operation. The Parking Program aims to meet the City's parking needs as the City continues to grow. License plate reading cameras affixed to parking enforcement vehicles allow the Parking Program to run reports on violations and parking space utilization. Data acquired through these solutions will be essential in determining future needs for parking garages, transportation demand management strategies, and other related parking programs.

Analysis

The services included in Parking are a mixture of citations and user fees. A programmatic analysis was performed for the Permit Parking fee whereby the program cost was divided by the number of permits issued to determine a cost per permit. One new fee, EV Charging Electrical Cost, will be added as detailed in [Appendix C](#). 7 parking citations would increase, Tier 3 Permit Parking would decrease, and the remaining fees are recommended to remain at their current amounts.

Parks and Recreation

The Parks and Recreation Services Department provides vital access to parks, trails, open spaces and community gathering spaces. The Department provides high-quality community events and recreational opportunities including sports programs, swimming lessons, enrichment classes, and day camps. The Department is responsible for maintenance and care of all City parks, trails and open spaces, and citywide landscaping and urban forestry. This includes the management of over 35,000 public trees. The department maintains recreational facilities, public rights of way, and landscaping in specific neighborhoods identified by assessment districts.

Analysis

Willdan individually reviewed the services and programs associated with the Parks and Recreation Services Department. The review also consisted of an evaluation of existing services in an effort to update the fee schedule.

The analysis of most Parks and Recreation programs encompassed facility rentals, sports, programs, film permits, and other community services. The fee for use for government owned facilities and property can be set discretionally by the City, typically based on past usage characteristics, policy goals, and surrounding jurisdiction comparison. The cost of capital acquisition, maintenance, repair, and upgrade to the City and subsequently the public is offset through rental or use fees. As such these fees should be set using the knowledge of activity use for the facilities, policy desires of the City, and market factors when desirable. It is generally accepted that some Recreation programs provide a measure of public benefit to the residents and City as a whole, and as such is it common for services to bear significant subsidies. In addition, cities generally want to ensure that their programs and services remain affordable to the community at large, and that the programs remain competitive with surrounding jurisdictions. For a few of the fees in Parks and Recreation a standard cost of service approach was used, but some of the additional cost considerations above were not included as this is an operational cost analysis study that does not include considerations for capital. The analysis found that the current fees for facility use and services are below the cost of providing them. The analysis also included a cost recovery analysis for Parks and Recreation as a whole and it was determined to be operating at around 6% cost recovery. Staff is recommending that some fees be increased and then variable annual inflators for each fee group for years two through five. The suggested fee amounts being recommended are individually detailed in **Appendix C**. As a result, there would be:

- An increase for 44 fees;
- 2 fees would decrease;
- 12 new fees would be added;
- 25 fees would remain as currently set, and;
- the average estimated increase for current fees would be around 13% in the first year.

Planning

The Planning Program provides a full range of planning services to the community. Its primary function is to guide private development in accordance with state law and the City's adopted land use and physical development policies, regulations and guidelines. Major tasks include implementation and administration of land use and development policies and regulations; assisting residents, developers and real estate professionals with land use questions and procedures; and conducting environmental review.

The Program also participates in county-wide and regional planning efforts relating to land use, housing and transportation. The Long Range section implements policy direction by preparing land use studies and revising or develop ordinances.

Analysis

Willdan individually reviewed the services and programs associated with Planning. The review also consisted of an evaluation of existing services in an effort to update the fee schedule.

The analysis of Planning Services relied primarily upon a standard unit cost build-up approach, whereby we determined the reasonable cost of each fee occurrence using staff time to recover the direct cost of staff and the pro-rata share of departmental costs, including indirect costs for City Central Services. Willdan then compared the calculated full cost against the current fee amount to determine, if charged, whether the current fee is recovering the costs associated with the requested service. The analysis found that Planning services are currently being provided well below their cost. It is recommended that the City set Planning Services fees at cost recovery levels as detailed in **Appendix C** for each specific fee, with some fees set to retain some level of subsidy. Staff is recommending that fees be increased and then for a 3% annual inflator be applied for years two through five. The suggested fee amounts being recommended are detailed in **Appendix C**. As a result, there would be:

- an increase to 11 fees;
- 1 fee would decrease;
- 7 fees would remain as currently set, and;
- the average estimated fee increase for Planning would be at around 163% for flat services in the first year.

Police

The Napa Police Department provides policing services to residents and visitors of Napa by enforcing laws and ordinances, crime prevention, maintaining public order, providing emergency response, investigation into criminal activities, community engagement, traffic control and safety, and providing support services to other agencies and community partners. In addition to police services, the department also provides emergency dispatch services for City and County law enforcement, City of Napa Fire Department, American Canyon Fire Protection District and emergency ambulance calls.

Analysis

Willdan individually reviewed the services and programs associated with the Police Department. The review also consisted of an evaluation of existing services in an effort to update the fee schedule.

The services included in Police are a mixture of fines and user fees. Fines are set to deter the listed activities, and the analysis of the user fees relied primarily upon a standard unit cost build-up approach, whereby we determined the reasonable cost of each fee occurrence using staff time to recover the direct cost of staff and the pro-rata share of departmental costs, including indirect costs for City Central Services. Willdan then compared the calculated full cost against the current fee amount to determine, if charged, whether the current fee is recovering the costs associated with the requested service. The analysis found that current fees are currently subsiding the cost of service. Staff is recommending that fees be increased and then 3% annual inflator for years two through five. The suggested fee amounts being recommended are detailed in **Appendix C**. As a result, there would be:

- 9 fees would remain as currently set;
- an increase to 24 fees, and;
- the average fee increase would be 33% in the first year as detailed in **Appendix C**.

Water

The Utilities Department is responsible for delivering core services of drinking water and solid waste/recycling to residents, business and visitors. Both Water and Solid Waste/Recycling (SWR) are Enterprise Funds that rely primarily on customer rates and specific facility fees for funding instead of taxes. The Water Division ensures safe, clean, and reliable water is available at all times. Supply management, capital improvements, investment in infrastructure replacement, watershed management, treatment optimization, long term planning and excellent customer service are key deliverables. SWR Division is responsible for managing the contract with Napa Recycling and Waste Services and managing the City-owned recycling and composting facility to meet or exceed the goal of 75% diversion from landfill disposal. Sustainability, food waste capture, advanced recycling processing to generate the highest return on material sales and excellent customer service are key deliverables.

Analysis

Willdan individually reviewed the services and programs associated with the Water Division. The review also consisted of an evaluation of existing services in an effort to update the fee schedule.

The analysis of Water services relied primarily upon a standard unit cost build-up approach, whereby we determined the reasonable cost of each fee occurrence using staff time to recover the direct cost of staff and the pro-rata share of departmental costs, including indirect costs for City Central Services. Willdan then compared the calculated full cost against the current fee amount to determine, if charged, whether the current fee is recovering the costs associated with the requested service. The analysis found that most fees are currently under recovering the cost of service based on the current fee amounts. Staff is recommending that fees be increased and then 3% annual inflator for years two through five. Section 13.14 Metered Water Rates and Section 13.5 Treat & Wheel Water Rates for Cities already have a 3% annual inflator for years two through three only, but not as a result of this study. The suggested fee amounts being recommended are detailed in [Appendix C](#). As a result, there would be:

- an increase to 27 fees;
- 9 fees would decrease;
- 7 new fees would be added
- 73 fees would remain as currently set;
- All utility rates and property related fees and services were not changed as part of this study. They are only included in the fee table to list all Water related services, and;
- the average estimated increase for current fees would be around 2.37% for flat fee services in the first year.

Finance

The Finance Department consists of the Administration, Accounting & Auditing, Revenue, and Purchasing divisions. The department is responsible for safeguarding public financial resources, providing prompt and courteous service to residents and others having financial dealings with the city, providing the City Council with thoughtful policy analysis and development of financially sound funding options, assisting city departments to implement their programs through budget development and management and reporting the city's financial activity in a clear and understandable manner.

Analysis

Willdan individually reviewed the services and programs associated with the Finance Department. The review also consisted of an evaluation of existing services in an effort to update the fee schedule.

The analysis of Finance services relied primarily upon a standard unit cost build-up approach, whereby we determined the reasonable cost of each fee occurrence using staff time to recover the direct cost of staff and the pro-rata share of departmental costs, including indirect costs for City Central Services. Willdan then compared the calculated full cost against the current fee amount to determine, if charged, whether the current fee is recovering the costs associated with the requested service. The analysis found that most fees are currently under recovering the cost of service based on the current fee amounts. Staff is recommending that fees be modified as recommended and then for a 3% annual inflator be applied for years two through five. The suggested fee amounts being recommended are detailed in **Appendix C**. As a result, there would be:

- an increase to 5 fees;
- 1 fee would decrease;
- 4 fees would remain as currently set as, and;
- 2 fees would change from flat fee to actual cost.

Appendix A – Total Allowable Cost to be Recovered

Below are the total allowable costs that may be recovered through User Fees; however, only a percentage of the total cost is realized as staff doesn't just work on services related to User Fees, but also work on an array of other City functions during the operational hours of the City. The amounts listed below will not reconcile to City budgets as costs that should not be included in overhead for personnel in the application of determining fully burdened hourly rates were excluded. Examples of these costs are capital, debt, monetary transfers, passthrough contract costs, and any other costs that is charged directly to the service requestor.

City of Napa - User Fee Overhead Rate Calculations

Department	Total Salaries & Benefits	Department Operations & Administration	Direct Overhead %	Indirect Allocation	Indirect Allocation %
100: CD Admin	611,811	434,617	71%	-	0%
100: City Attorney	1,634,489	227,261	14%	-	0%
100: City Clerk General Services	772,196	140,061	18%	-	0%
100: City Clerk Rec Mgmt/Optcl Imag	306,615	155,550	51%	-	0%
100: City Council	283,150	88,667	31%	-	0%
100: City Manager Admin	1,412,688	140,722	10%	-	0%
100: City Manager Comm and Outreach	447,751	42,150	9%	-	0%
100: City Manager IT Admin	2,144,651	556,130	26%	-	0%
100: City Manager IT Communication	868,898	453,384	52%	-	0%
100: Community Development	4,595,432	842,969	18%	2,201,460	48%
100: Finance Accounting and Audit	1,523,233	22,700	1%	-	0%
100: Finance Admin	1,876,082	392,324	21%	-	0%
100: Finance Revenue	1,176,959	113,790	10%	-	0%
100: Fire	25,803,917	2,619,170	10%	2,556,139	10%
100: Human Resources	1,691,382	607,021	36%	-	0%
100: Parks and Recreation Services	7,669,091	2,861,838	37%	2,520,443	33%
100: Police	36,586,538	5,712,642	16%	5,344,815	15%
100: Public Works	9,091,065	3,038,311	33%	3,131,583	34%
100: PW Admin	1,470,154	67,500	5%	-	0%
510: Materials Diverson-Operating	1,890,765	1,193,560	63%	1,369,203	72%
530: Water Utility-Operating	14,030,834	9,475,923	68%	3,857,362	27%



Appendix B – Fully Burdened Hourly Rates

Below are fully burdened hourly rates of staff positions that provide for the services detailed in [Appendix C](#). The FBHRs were used to determine the full cost of each service. They include the salary and benefit costs for each position as well as all applicable overhead amounts for each position. For any user fee service request that is outside the scope of the fees detailed in [Appendix C](#), or for services for which there is no fee currently set, the City can charge up to the full cost of the FBHR for personnel involved.

Exhibit B



City of Napa - User Fee

Fully Burdened Hourly Rate Calculation

Department	Position	Fully Burdened Hourly Rate
100: Finance Accounting and Audit	Acct - ACCOUNT CLERK I/II	\$73.58
100: Finance Accounting and Audit	Acct - ACCOUNTANT I/II	\$110.71
100: Finance Accounting and Audit	Acct - ACCOUNTING SUPERVISOR	\$146.14
100: Finance Accounting and Audit	Acct - ACCOUNTING TECHNICIAN FLEX	\$94.24
100: Finance Accounting and Audit	Acct - PAYROLL SPECIALIST	\$99.82
100: Finance Accounting and Audit	Acct - SENIOR ACCOUNTANT	\$126.60
100: City Attorney	CA - ASSISTANT CITY ATTORNEY	\$223.85
100: City Attorney	CA - CITY ATTORNEY	\$240.01
100: City Attorney	CA - DEPUTY CITY ATTORNEY	\$201.41
100: City Attorney	CA - LEGAL ANALYST	\$141.49
100: City Attorney	CA - LEGAL ASSISTANT	\$104.88
100: Community Development	CD - ASSISTANT PLANNER	\$162.48
100: Community Development	CD - ASSOCIATE PLANNER	\$209.98
100: Community Development	CD - BUILDING INSPECTOR I/II	\$201.51
100: Community Development	CD - CHIEF BUILDING OFFICIAL	\$312.79
100: Community Development	CD - CODE ENFORCEMENT OFFICER	\$166.56
100: Community Development	CD - COMPLIANCE PROGRAMS MANAGER	\$280.94
100: Community Development	CD - ECON DEVELOPMENT MGR	\$282.89
100: Community Development	CD - ECONOMIC DEVELOPMENT PROJECT COORDINATOR	\$242.49
100: Community Development	CD - PERMIT TECHNICIAN	\$160.10
100: Community Development	CD - PLANNING AIDE	\$150.94
100: Community Development	CD - PLANNING MANAGER	\$325.52
100: Community Development	CD - PLANS EXAMINER	\$219.73
100: Community Development	CD - SECRETARY	\$131.53
100: Community Development	CD - SENIOR BUILDING INSPECTOR	\$228.47
100: Community Development	CD - SENIOR PERMIT TECHNICIAN	\$181.46
100: Community Development	CD - SENIOR PLANNER	\$239.74
100: CD Admin	CD Admin - COMMUNITY DEVELOPMENT DIRECTOR	\$306.81
100: CD Admin	CD Admin - MANAGEMENT ANALYST I/II	\$195.59
100: CD Admin	CD Admin - OFFICE ASSISTANT I/II	\$108.28
100: City Clerk General Services	Clerk - CITY CLERK	\$173.60
100: City Clerk General Services	Clerk - DEPUTY CITY CLERK	\$143.99
100: City Clerk General Services	Clerk - MANAGEMENT ANALYST I/II	\$146.75
100: City Clerk General Services	Clerk - OFFICE ASSISTANT I/II	\$89.53
100: City Manager Admin	CM - ASSISTANT CITY MANAGER	\$249.79
100: City Manager Admin	CM - CITY MANAGER	\$273.37
100: City Manager Admin	CM - DEPUTY CITY MANAGER	\$227.22
100: City Manager Admin	CM - MANAGEMENT ANALYST I/II	\$142.07
100: City Manager Comm and Outreach	CM Comm - COMMUNITY RELATIONS & MEDIA MANAGER	\$165.56
100: City Manager Comm and Outreach	CM Comm - MANAGEMENT ANALYST I/II	\$135.91
100: City Manager IT Admin	CM IT Admin - GIS COORDINATOR	\$158.26
100: City Manager IT Admin	CM IT Admin - INFORMATION TECHNOLOGY MANAGER	\$212.63
100: City Manager IT Admin	CM IT Admin - MANAGEMENT ANALYST I/II	\$156.43
100: City Manager IT Admin	CM IT Admin - SYSTEMS ADMINISTRATOR	\$171.98
100: City Manager IT Admin	CM IT Admin - SYSTEMS ANALYST	\$153.92
100: Finance Admin	Fin Admin - ADMINISTRATIVE ASSISTANT	\$135.72
100: Finance Admin	Fin Admin - BUDGET ANALYST II	\$156.29

Exhibit B



City of Napa - User Fee

Fully Burdened Hourly Rate Calculation

Department	Position	Fully Burdened Hourly Rate
100: Finance Admin	Fin Admin - BUDGET OFFICER	\$183.49
100: Finance Admin	Fin Admin - DEPUTY FINANCE DIRECTOR	\$205.64
100: Finance Admin	Fin Admin - FINANCE DIRECTOR	\$222.82
100: Finance Admin	Fin Admin - MANAGEMENT ANALYST I/II	\$151.42
100: Finance Admin	Fin Admin - SENIOR BUDGET ANALYST	\$163.52
100: Fire	Fire - ADMINISTRATIVE SECRETARY	\$121.80
100: Fire	Fire - DEPUTY FIRE CHIEF	\$405.82
100: Fire	Fire - EMERGENCY MANAGER	\$189.93
100: Fire	Fire - FIRE BATTALION CHIEF	\$356.61
100: Fire	Fire - FIRE CAPTAIN	\$248.01
100: Fire	Fire - FIRE CHIEF	\$369.87
100: Fire	Fire - FIRE MARSHAL	\$229.14
100: Fire	Fire - FIRE PREVENTION INSPECTOR I/II	\$141.01
100: Fire	Fire - FIRE PREVENTION INSPECTOR II	\$114.77
100: Fire	Fire - FIREFIGHTER	\$202.17
100: Fire	Fire - FIREFIGHTER/PARAMEDIC	\$217.86
100: Fire	Fire - OFFICE ASSISTANT I/II	\$86.46
100: Fire	Fire - PRINCIPAL MANAGEMENT ANALYST	\$177.02
100: Fire	Fire - SECRETARY	\$96.24
100: Fire	Fire - SENIOR FIRE PREVENTION INSPECTOR	\$123.22
100: Human Resources	HR - ASSISTANT HUMAN RESOURCES DIRECTOR	\$260.60
100: Human Resources	HR - HUMAN RESOURCES COORDINATOR	\$116.22
100: Human Resources	HR - HUMAN RESOURCES DIRECTOR	\$268.63
100: Human Resources	HR - HUMAN RESOURCES MANAGER	\$212.05
100: Human Resources	HR - MANAGEMENT ANALYST I/II	\$159.86
100: Human Resources	HR - OFFICE ASSISTANT I/II	\$86.81
100: City Manager IT Communication	IT Comm - SYSTEMS ADMINISTRATOR	\$206.20
100: City Manager IT Communication	IT Comm - TELECOMMUNICATIONS SUPERVISOR	\$189.15
100: City Manager IT Communication	IT Comm - TELECOMMUNICATIONS TECHNICIAN	\$183.93
510: Materials Diverson-Operating	Materials - ASSOCIATE CIVIL ENGINEER	\$385.16
510: Materials Diverson-Operating	Materials - BUYER	\$214.83
510: Materials Diverson-Operating	Materials - DEPUTY UTILITIES DIRECTOR	\$546.62
510: Materials Diverson-Operating	Materials - ENGINEERING ASSISTANT	\$338.35
510: Materials Diverson-Operating	Materials - MANAGEMENT ANALYST I/II	\$329.13
510: Materials Diverson-Operating	Materials - MATERIALS DIVERSION ADMINISTRATOR	\$417.58
510: Materials Diverson-Operating	Materials - OFFICE ASSISTANT I/II	\$180.54
510: Materials Diverson-Operating	Materials - SCALE HOUSE ATTENDANT	\$207.06
510: Materials Diverson-Operating	Materials - SCALE HOUSE SUPERVISOR	\$287.47
510: Materials Diverson-Operating	Materials - SECRETARY	\$262.29
510: Materials Diverson-Operating	Materials - SENIOR CIVIL ENGINEER	\$433.36
510: Materials Diverson-Operating	Materials - UTILITIES DIRECTOR	\$529.09
510: Materials Diverson-Operating	Materials - UTILITIES PROGRAM COMPLIANCE COORDINATOR	\$309.11
510: Materials Diverson-Operating	Materials - WASTE PREVENTION SPECIALIST	\$290.34
100: Parks and Recreation Services	Parks - ADMINISTRATIVE ASSISTANT	\$167.67
100: Parks and Recreation Services	Parks - MAINTENANCE LABORER	\$114.08
100: Parks and Recreation Services	Parks - MANAGEMENT ANALYST I/II	\$208.86
100: Parks and Recreation Services	Parks - PARK MAINTENANCE WORKER I/II	\$154.52

Exhibit B



City of Napa - User Fee

Fully Burdened Hourly Rate Calculation

Department	Position	Fully Burdened Hourly Rate
100: Parks and Recreation Services	Parks - PARK MAINTENANCE WORKER II	\$134.69
100: Parks and Recreation Services	Parks - PARK MAINTENANCE WORKER III	\$180.57
100: Parks and Recreation Services	Parks - PARKS AND RECREATION SERVICES DIRECTOR	\$356.80
100: Parks and Recreation Services	Parks - PARKS URBAN FORESTRY MANAGER	\$331.49
100: Parks and Recreation Services	Parks - PARKS, TREES & FAC SUPERVISOR	\$213.50
100: Parks and Recreation Services	Parks - RECREATION COORDINATOR	\$150.29
100: Parks and Recreation Services	Parks - RECREATION MANAGER	\$274.41
100: Parks and Recreation Services	Parks - RECREATION SUPERVISOR	\$213.56
100: Parks and Recreation Services	Parks - SENIOR OFFICE ASSISTANT	\$165.17
100: Parks and Recreation Services	Parks - SENIOR PARK RANGER	\$154.90
100: Police	Police - ADMINISTRATIVE SECRETARY	\$114.01
100: Police	Police - COMMUNICATIONS MANAGER	\$199.72
100: Police	Police - COMMUNITY SERVICES OFFICER I/II	\$108.17
100: Police	Police - COMMUNITY SERVICES OFFICER I/II (SPECIAL OPERATIONS)	\$102.99
100: Police	Police - HOMELESS INTERVENTION COORDINATOR	\$108.47
100: Police	Police - MANAGEMENT ANALYST I/II	\$170.34
100: Police	Police - MANAGEMENT ANALYST II	\$170.99
100: Police	Police - POLICE CAPTAIN	\$432.44
100: Police	Police - POLICE CHIEF	\$442.00
100: Police	Police - POLICE FORENSIC SPECIALIST	\$135.10
100: Police	Police - POLICE LIEUTENANT	\$335.87
100: Police	Police - POLICE LIEUTENANT (SPECIAL OPERATIONS)	\$353.40
100: Police	Police - POLICE OFFICER	\$257.39
100: Police	Police - POLICE PROPERTY TECHNICIAN	\$122.36
100: Police	Police - POLICE RECORDS BUREAU ADMIN	\$150.28
100: Police	Police - POLICE RECORDS SPECIALIST I/II	\$92.63
100: Police	Police - POLICE RECORDS SPECIALIST II	\$99.18
100: Police	Police - POLICE RECORDS SUPERVISOR	\$142.59
100: Police	Police - POLICE SERGEANT	\$326.72
100: Police	Police - PS DISPATCH CALL TAKER	\$106.14
100: Police	Police - PUB SAFETY DISPATCH SUPERVISOR	\$153.22
100: Police	Police - PUBLIC SAFETY DISPATCHER I/II	\$139.82
100: Police	Police - PUBLIC SAFETY DISPATCHER II	\$128.49
100: Public Works	PW - ASSOCIATE CIVIL ENGINEER	\$247.54
100: Public Works	PW - CONCRETE FINISHER	\$180.50
100: Public Works	PW - CONSTRUCTION INSPECTOR I/II	\$200.66
100: Public Works	PW - CONSTRUCTION MANAGER FLEX	\$259.48
100: Public Works	PW - CUSTODIAN	\$137.01
100: Public Works	PW - ELECTRICAL SUPERVISOR	\$249.71
100: Public Works	PW - ELECTRICIAN I/II	\$219.77
100: Public Works	PW - ELECTRICIAN III	\$229.64
100: Public Works	PW - ENGINEERING ASSISTANT	\$212.04
100: Public Works	PW - HEAVY EQUIPMENT OPERATOR	\$175.39
100: Public Works	PW - JUNIOR/ASSISTANT ENGINEER FLEX	\$215.40
100: Public Works	PW - MAINTENANCE CRAFTSMAN	\$172.65
100: Public Works	PW - MAINTENANCE SUPERINTENDENT	\$244.05
100: Public Works	PW - MANAGEMENT ANALYST I/II	\$188.10

Exhibit B



City of Napa - User Fee

Fully Burdened Hourly Rate Calculation

Department	Position	Fully Burdened Hourly Rate
100: Public Works	PW - OFFICE ASSISTANT I/II	\$120.28
100: Public Works	PW - PUBLIC WORKS DIRECTOR	\$362.19
100: Public Works	PW - PUBLIC WORKS OPERATIONS MGR	\$289.29
100: Public Works	PW - SENIOR CIVIL ENGINEER	\$301.53
100: Public Works	PW - SENIOR CONSTRUCTION INSPECTOR	\$223.77
100: Public Works	PW - SENIOR ENGINEERING AIDE	\$156.92
100: Public Works	PW - SENIOR ENGINEERING AIDE FLEX	\$165.87
100: Public Works	PW - SENIOR OFFICE ASSISTANT	\$154.01
100: Public Works	PW - SENIOR TRAFFIC ENGINEER	\$318.11
100: Public Works	PW - SENIOR TRANSPORTATION PLANNER	\$234.19
100: Public Works	PW - STORMWATER PROGRAM COORDINATOR	\$224.90
100: Public Works	PW - STREET FIELD SUPERVISOR	\$218.55
100: Public Works	PW - STREET MAINT WORKER I/II	\$160.68
100: Public Works	PW - STREET MAINT WORKER II	\$127.23
100: Public Works	PW - STREET MAINT WORKER III	\$189.12
100: Public Works	PW - SUPERVISING ENGINEERING ASSISTANT	\$224.89
100: PW Admin	PW Admin - ADMIN SERVICES MANAGER	\$152.49
100: PW Admin	PW Admin - ADMINISTRATIVE SECRETARY	\$107.24
100: PW Admin	PW Admin - DEPUTY PUB WKS DIRECTOR - ENG	\$215.47
100: PW Admin	PW Admin - MANAGEMENT ANALYST I/II	\$123.59
100: PW Admin	PW Admin - OFFICE ASSISTANT I/II	\$66.53
100: PW Admin	PW Admin - PUBLIC WORKS DIRECTOR	\$211.18
100: City Clerk Rec Mgmt/Optcl Imag	Rec Mgmt - MANAGEMENT ANALYST I/II	\$168.41
100: City Clerk Rec Mgmt/Optcl Imag	Rec Mgmt - OFFICE ASSISTANT I/II	\$114.23
100: Finance Revenue	Revenue - ACCOUNT CLERK I/II	\$76.68
100: Finance Revenue	Revenue - ACCOUNTANT I/II	\$123.29
100: Finance Revenue	Revenue - ACCOUNTING SUPERVISOR	\$163.19
100: Finance Revenue	Revenue - ACCOUNTING TECHNICIAN FLEX	\$97.14
530: Water Utility-Operating	Water - ACCOUNTING SUPERVISOR	\$317.85
530: Water Utility-Operating	Water - ADVANCED WATER TREATMENT OPERATOR	\$281.84
530: Water Utility-Operating	Water - ASSOCIATE CIVIL ENGINEER	\$309.98
530: Water Utility-Operating	Water - BUYER	\$163.15
530: Water Utility-Operating	Water - CONTROL SYSTEMS ANALYST	\$272.36
530: Water Utility-Operating	Water - DEPUTY UTILITIES DIRECTOR	\$415.13
530: Water Utility-Operating	Water - ENGINEERING ASSISTANT	\$253.08
530: Water Utility-Operating	Water - HEAVY EQUIPMENT OPERATOR	\$227.22
530: Water Utility-Operating	Water - MANAGEMENT ANALYST I/II	\$254.35
530: Water Utility-Operating	Water - OFFICE ASSISTANT I/II	\$137.12
530: Water Utility-Operating	Water - PLANT MAINTENANCE ELECTRICIAN	\$254.25
530: Water Utility-Operating	Water - SECRETARY	\$199.19
530: Water Utility-Operating	Water - SENIOR CIVIL ENGINEER	\$326.31
530: Water Utility-Operating	Water - SENIOR ENGINEERING AIDE FLEX	\$224.74
530: Water Utility-Operating	Water - SENIOR WATER LABORATORY ANALYST	\$210.20
530: Water Utility-Operating	Water - SENIOR WATER TREAT FACIL OPERATOR	\$308.21
530: Water Utility-Operating	Water - UTILITIES DIRECTOR	\$401.81
530: Water Utility-Operating	Water - UTILITIES INVENTORY SPECIALIST	\$161.74
530: Water Utility-Operating	Water - WATER CONSERVATION SPECIALIST	\$237.23



City of Napa - User Fee

Fully Burdened Hourly Rate Calculation

Department	Position	Fully Burdened Hourly Rate
530: Water Utility-Operating	Water - WATER CONTROL SYSTEMS ANALYST	\$275.88
530: Water Utility-Operating	Water - WATER CONTROL SYSTEMS SUPERINTENDENT	\$315.95
530: Water Utility-Operating	Water - WATER DISTRIBUTION EQUIP OPTR	\$243.55
530: Water Utility-Operating	Water - WATER DISTRIBUTION EQUIPMENT OPERATOR	\$242.56
530: Water Utility-Operating	Water - WATER DISTRIBUTION MANAGER	\$377.51
530: Water Utility-Operating	Water - WATER DISTRIBUTION OPERATOR I/II	\$202.69
530: Water Utility-Operating	Water - WATER DISTRIBUTION OPERATOR II	\$218.52
530: Water Utility-Operating	Water - WATER DISTRIBUTION OPERATOR III	\$242.31
530: Water Utility-Operating	Water - WATER DISTRIBUTION OPERATOR LEAD	\$231.06
530: Water Utility-Operating	Water - WATER DISTRIBUTION SUPERVISOR	\$271.75
530: Water Utility-Operating	Water - WATER LABORATORY ANALYST	\$233.82
530: Water Utility-Operating	Water - WATER PLANT MAINTENANCE MECHANIC I/II	\$222.68
530: Water Utility-Operating	Water - WATER PLANT MAINTENANCE MECHANIC LEAD	\$241.83
530: Water Utility-Operating	Water - WATER PLANT MAINTENANCE SUPERINTENDENT	\$287.37
530: Water Utility-Operating	Water - WATER QUALITY MANAGER	\$392.37
530: Water Utility-Operating	Water - WATER RESOURCES ANALYST	\$276.09
530: Water Utility-Operating	Water - WATER SERVICES WORKER	\$197.72
530: Water Utility-Operating	Water - WATER TREATMENT MANAGER	\$360.87
530: Water Utility-Operating	Water - WATER TREATMENT OPERATOR	\$269.79
530: Water Utility-Operating	Water - WATERSHED AND FACILITIES MAINTENANCE WORKER	\$228.69
530: Water Utility-Operating	Water - WTRSD FAC MAINT WORKER	\$176.70

Appendix C – Cost Recovery Analysis

The following tables provide the results of the analysis, resulting full cost recovery amount, and recommended fees. For fees, services, and penalties in which the full cost, existing fee and suggested fee is listed as “NA”, the amount or percentage was not calculable based on cost data or variable fee structure. This is most common when either the current or the suggested fee includes a variable component that is not comparable on a one-to-one basis, a full cost was not calculated (for penalties, fines, market-based fees, or items not included in the study), or when there is not a current fee amount to compare against.

All services and fees analyzes as part of this study fall under one or multiple categories one through five of the exemptions defined in Proposition 26. As such a cost analysis was performed to calculate the estimated reasonable full cost of each service, and suggested fees are recommended at or below those amounts. Estimated reasonable full costs were calculated based on City expenditures and time estimates.

To provide a thorough list of all fees and services, the schedules also includes items that were not part of the scope of this study. Examples of such items are utility rates, taxes, in-lieu fees, and developer impact fees.

Exhibit B

General and Miscellaneous Fees

#	Description	Current Fee/Charge	Unit	Notes	Authority
1.1	Reproduction Work				
1.1.1	Paper Copies	0.30	Per page		R2024-124
1.1.2	Scanned documents (25 pages or more)	0.20	Per page		R2024-124
1.1.3	Copies of digital media (CD/DVDs)	40.00	Each		R2024-124
1.1.4	Certification of Documents	30.00	Per document		R2024-124
1.1.5	Preparation of Records requiring Data Compilation, Extraction or Programming to Produce	Full Cost	Per request		R2024-124
1.1.6	Bound Reports and Other Publications	Full Cost	Per request	Most documents available on-line. For requests of bound documents, the actual printing cost will be provided by the department.	R2024-124
1.4	Police & Fire Reports(Accident, Crime & Investigation, etc.)				
1.4.1	Up to 10 Pages	25.00	First 10 pages		R2024-124
1.4.2	Eleventh page and up	0.39	Per page		R2024-124
1.4.3	CAD Printouts	0.39	Per page		R2024-124
1.5	Other Fees				
1.5.1	Other Fees - For services requested of City employee which have no fee listed in this Fee Schedule, the Finance Director or designee shall determine the appropriate fee in writing and present to requestor based on Full Cost. Additionally, the City will pass-through to the requestor any discrete costs incurred from the use of external service providers if required to provide the requested service.	Full Cost	Per request		R2024-124
1.5.2	Emergency City Services in unusual circumstances (see 5.8 Engineering and 6.7 Fire fees for examples)	Full Cost	Per request	See 5.8 in Engineering Section and 6.7 in Fire Section	R2024-124
1.5.3	Civil Subpoena (City employee served to testify in court)	275.00	Per employee	Fee set by code	Government Code Section 68096.1
1.6	Fines				
1.6.1	Fine for first violation of NMC	100.00	Per violation		NMC 1.20.010 and 1.24.060
1.6.2	Fine for second violation of same code section within 12-month period	200.00	Per violation		NMC 1.20.010 and 1.24.060
1.6.3	Fine for each additional violation of the same code section within 12-month period	500.00	Each day		NMC 1.20.010 and 1.24.060
1.6.4	Fine for each violation of a provision of this code specifically identified as a misdemeanor. For the purpose of this chapter, a code violation which would otherwise be an infraction shall be deemed a misdemeanor if, within any 12-month period, a person has twice been determined by a Hearing Officer to be in violation of the same code section.	1,000.00	Each day		NMC 1.20.010 and 1.24.060

Full Cost	Current Subsidy %	Suggested Fee	Suggested Subsidy %	Fee Δ
\$0.30	1%	\$0.30	0%	\$0.00
\$0.20	0%	\$0.20	0%	\$0.00
\$47.97	17%	\$47.00	2%	\$7.00
\$40.42	26%	\$40.00	1%	\$10.00
NA	NA	Full Cost	NA	\$0.00
NA	NA	Full Cost	NA	\$0.00
\$31.00	19%	\$31.00	0%	\$6.00
\$0.39	0%	\$0.39	0%	\$0.00
\$0.39	0%	\$0.39	0%	\$0.00
NA	NA	Full Cost	NA	\$0.00
NA	NA	Full Cost	NA	\$0.00
NA	NA	Full Cost	NA	\$0.00
NA	NA	\$275.00	NA	\$0.00
NA	NA	\$100.00	NA	\$0.00
NA	NA	\$200.00	NA	\$0.00
NA	NA	\$500.00	NA	\$0.00
NA	NA	\$1,000.00	NA	\$0.00

Exhibit B

Building					
#	Description	Current Fee/Charge	Unit	Notes	Authority
2.1	Building Permit Fees (Include Plan Review and Inspection)				
	New Construction, Additions and Major Remodels				
2.1.37	Residential Remodels - Bathroom or Kitchen	612.00	Each	remodel only: no added square footage	R2024-124
2.1.38	Residential Repeat/Subsequent Lot Plan Check	807.00	Each		R2024-124
2.1.39	Engineering Plan Check Review	Full Cost	Each		R2024-124
2.2	Other Building Permit Fees (including Mechanical, Plumbing and Electrical)				
2.2.1	Residential Permit Processing (Minimum Fee)	244.00	Each		R2024-124
2.2.2	Plan Review (if required)	244.00	Per hour		R2024-124
2.2.3a	Simple Inspection (up to 3 hours)	280.00	Each		R2024-124
2.2.3b	Complex Inspection (over 3 hours)	560.00	Each		R2024-124
2.2.4	Commercial Other Permit Processing	Minimum fee OR 1% of valuation, whichever is higher	Each	Minimum Fee: 2.2.1	R2024-124
	Foundation only permit	New	Each	Minimum Fee: 2.2.18	
	Trash Enclosure	New			
	Minor Commercial & Residential Improvement Projects				
2.2.5	Canopy	840.00	Per project		R2024-124
2.2.6	Cell Tower / Attached	735.00	Each		R2024-124
2.2.7	Cell Tower / Detached	1,191.00	Each		R2024-124
2.2.8	Cell Tower Equipment Shelter	944.00	Each		R2024-124
2.2.9	Commercial Access Upgrade - First Ramp	788.00	Each		R2024-124
2.2.10	Commercial Access Upgrade - each Additional Ramp	325.00	Each		R2024-124
2.2.11	Commercial Racking Systems	981.00	Per project		R2024-124
2.2.12	Deck Or Patio - first 300 sf	506.00	Per project		R2024-124
2.2.13	Deck Or Patio - each additional 300 sf	261.00	Per project		R2024-124
2.2.14	Dry rot	612.00	Per project		R2024-124
2.2.15	Fence or non-engineered wall	735.00	Per project		R2024-124
2.2.16	Fireplace Retrofit / Chimney Repair	771.00	Per project		R2024-124
2.2.17	Flag, Light or Sign Pole (install/replace)	524.00	Per project		R2024-124
2.2.18	Foundation Repair / Replace (includes piles, piers, or foundation-only systems under existing or partial construction)	735.00	Per project		R2024-124
2.2.19	Minor repairs not otherwise listed, requiring no more than two inspections	661.00	Per project		R2024-124
2.2.20	Modular Installation	981.00	Each		R2024-124
2.2.21	Outsourced Plan review	560.00	Per project		R2024-124
2.2.22	Partition	420.00	Per project		R2024-124
2.2.23	Pool and Spa combo - Commercial	963.00	Per project		R2024-124
2.2.24	Pool - new install - Commercial	963.00	Per project		R2024-124
2.2.25	Pool - Remodel - Commercial	963.00	Per project		R2024-124
2.2.26	Spa - New install - Commercial	963.00	Per project		R2024-124
2.2.27	Pool and Spa combo - Residential	944.00	Per project		R2024-124
2.2.28	Pool - new install - Residential	944.00	Per project		R2024-124
2.2.29	Pool - Remodel - Residential	735.00	Per project		R2024-124
2.2.30	Spa - New install - Residential	858.00	Per project		R2024-124

Exhibit B

Building					
#	Description	Current Fee/Charge	Unit	Notes	Authority
2.2.31a	Reroof (first 20 squares)	383.00	First 20 squares		R2024-124
2.2.31b	Reroof (each additional 10 squares)	173.00	Each additional 10 squares		R2024-124
2.2.32	Retaining Wall	735.00	Per project		R2024-124
2.2.33	Stair Repair / Replace	735.00	Per project		R2024-124
2.2.34	Siding / Stucco	612.00	Per project		R2024-124
2.2.35	Sign (non-illuminated)	506.00	Per project		R2024-124
2.2.36	Sign (illuminated)	629.00	Per project		R2024-124
2.2.37	Sign (Monument)	735.00	Per project		R2024-124
2.2.38	Window / Door - first 10	506.00	Per project		R2024-124
2.2.39	Window / Door - Each additional 10	138.00	Per project		R2024-124
2.2.40	Additional plan check required in excess of standard	Full Cost	Per hour		R2024-124
2.2.41	Additional Inspection required in excess of standard	Full Cost	Per hour		R2024-124
2.2.42	Fire Plan Check Review for Minor Permits (section 2.2 only)	25% of building permit fee	Each		R2024-124
2.2.43	Planning Plan Check Review for Minor Permits (section 2.2. only)	10% of building permit fee	Each		R2024-124
2.2.44	High Performance Building Inspection and Verification	25% of building permit fees (minus building plan check)	Each		NMC 17.52.520 R2024-124
2.2.45	Utilities Administrative/Plan Review Fees				
2.2.45.1	Construction & Demolition Admin Fee	695.00	Per application	See 7.22 in Solid Waste and Recycling section	NMC 17.52.520 R2024-124
2.2.45.2	Residential Multi-Family Water Division Plan Review Fee	New	Per Project Application	see 13.10 in Water section	
2.2.45.3	Residential Multi-Family Solid Waste & Recycling Plan Review Fee	New	Per Project Application	see 7.22 in Solid Waste and Recycling section	
2.2.45.4	Residential Single-Family Water Division Plan Review Fee	New	Per Project Application	see 13.10 in Water section	
2.2.45.5	Commercial Major Project Water Division Plan Review Fee (Project valuation > \$200,000)	New	Per Project Application	see 13.10 in Water section	
2.2.45.6	Commercial Major Project Solid Waste & Recycling Plan Review Fee (Project valuation > \$200,000)	New	Per Project Application	see 7.22 in Solid Waste and Recycling section	
2.2.45.7	Commercial Minor Project Water Division Plan Review Fee (Project valuation < \$200,000)	New	Per Project Application	see 13.10 in Water section	
2.2.45.8	Commercial Minor Project Solid Waste & Recycling Plan Review Fee (Project valuation < \$200,000)	New	Per Project Application	see 7.22 in Solid Waste and Recycling section	
2.2.46	Water Efficient Landscape Review				
2.2.46a	Project with Landscape Area 500 to 2,499 sq ft	225.00	Per project	see 13.6 in Water section	R2024-124
2.2.46b	Project with Landscape Area 2,500 sq ft or greater	400.00	Per project	see 13.6 in Water section	R2024-124

Exhibit B

Building										
#	Description	Current Fee/Charge	Unit	Notes	Authority					
2.2.47	Photovoltaic and Thermal System Permits						CA Code Section 65850.5			
2.2.47a	Residential Photovoltaic System Permit & Inspection up to 15kW	472.00	Per Solar System	Up to 15kW	AB 1132	\$485.53	3%	\$450.00	7%	-\$22
2.2.47b	Residential Photovoltaic System Permit & Inspection above 15kW	New	per kW/kWth	Per kW For Each kW Above 15 kW	AB 1132	NA	NA	\$15.00	NA	NA
2.2.47a	Residential Thermal System Permit & Inspection up to 10kWth	472.00	Per Solar System	Up to 10kWth	AB 1132	\$485.53	3%	\$450.00	7%	-\$22
2.2.47b	Residential Thermal System Permit & Inspection above 10kWth	New	per kW/kWth	Per kWth For Each kWth Above 10 kWth	AB 1132	NA	NA	\$15.00	NA	NA
	Non-Residential (Commercial) Solar Photovoltaic Permit & Inspection Fee up to 50kW	Full Cost	Base Fee	Up to 50 kW	AB 1132	\$1,237.31	NA	\$1,000.00	19%	NA
	Non-Residential (Commercial) Solar Photovoltaic Permit & Inspection Fee between 51kW and 250kW	Full Cost	per kW/kWth	Per kW between 51 kW and 250 kW	AB 1132	NA	NA	\$7.00	NA	NA
	Non-Residential (Commercial) Solar Photovoltaic Permit & Inspection Fee above 250kW	Full Cost	per kW/kWth	Per kW above 250 kW	AB 1132	NA	NA	\$5.00	NA	NA
	Non-Residential (Commercial) Solar Photovoltaic Permit & Inspection Fee up to 30kWth	Full Cost	Base Fee	Up to 30 kWth	AB 1132	\$1,237.31	NA	\$1,000.00	19%	NA
	Non-Residential (Commercial) Solar Photovoltaic Permit & Inspection Fee between 31kWth and 260kWth	Full Cost	per kW/kWth	Per kWth between 31kWth and 260 kWth	AB 1132	NA	NA	\$7.00	NA	NA
	Non-Residential (Commercial) Solar Photovoltaic Permit & Inspection Fee above 260kWth	Full Cost	per kW/kWth	Per kWth Above 260 kWth	AB 1132	NA	NA	\$5.00	NA	NA
	Battery Storage Permit Fee	New				\$485.53	NA	\$450.00	7%	NA
	Solar Plan Review Revision	New				\$269.27	NA	\$269.00	0%	NA
2.3	Miscellaneous Permits									
	Inspection Certification									
2.3.1	Group R-3 occupancies conformed with zoning regulations	Full Cost	Per hour		R2024-124	NA	NA	Full Cost	NA	\$0
2.3.2	Re-inspection fee	Full Cost	Per hour		R2024-124	NA	NA	Full Cost	NA	\$0
2.3.3	Abatement of dangerous structures (can be liened if City is not reimbursed within 30 days from completion)	Full Cost	Per hour		Policy Reso 16	NA	NA	Full Cost	NA	\$0
2.3.4	Demolition permit fee	367.00	Per hour	Equal to Minimum Fee: 2.2.1	R2024-124	\$381.40	4%	\$381.00	0%	\$14
2.3.5	House Moving									
2.3.5a	House Moving Application	244.00	Per application	Equal to Minimum Fee: 2.2.1	R2024-124	\$248.27	98%	\$248.00	0%	\$4
2.3.5b	House moving charges	Full Cost	Per move		R2024-124	NA	NA	Full Cost	NA	\$0
2.4	Miscellaneous Taxes									
	Strong Motion Instrumentation Program (SMIP) Tax									
2.4.1	Residential	0.13	Per \$1000 of valuation	Fee set by PRC	Public Resources Code 2705-2709.1 R2024-124	NA	NA	\$0.13	NA	\$0
2.4.2	Commercial	0.28	Per \$1000 of valuation	Fee set by PRC	Public Resources Code 2705-2709.1 R2024-124	NA	NA	\$0.28	NA	\$0
	Land Development Excise Tax									

Exhibit B

Building										
#	Description	Current Fee/Charge	Unit	Notes	Authority	Full Cost	Current Subsidy %	Suggested Fee	Suggested Subsidy %	Fee Δ
2.4.3	Residential	125.00	Per dwelling unit	Fee set by NMC	NMC 3.24.030 R2024-124	NA	NA	\$125.00	NA	\$0
2.4.4	Commercial	0.01	per square foot of gross floor area	Fee set by NMC	NMC 3.24.030 R2024-124	NA	NA	\$0.01	NA	\$0
2.4.5	Industrial	0.01	per square foot of gross floor area	Fee set by NMC	NMC 3.24.030 R2024-124	NA	NA	\$0.01	NA	\$0
2.4.6	Insulation	Minimum Fee OR \$5 + \$0.01/sq ft of gross floor area; whichever is higher	per square foot of gross floor area	Minimum Fee: 2.2.1	R2024-124	NA	NA	Minimum Fee OR \$5 + \$0.01/sq ft of gross floor area; whichever is higher	NA	\$0
2.5	In-lieu Fees									
2.5.1	Public Art Contribution: For Non-Residential development over \$250,000	1% of the total construction cost	Per project	Fee set by NMC	NMC 15.108 R2024-124	NA	NA	1% of the total construction cost	NA	\$0
2.6	Fines									
2.6.1	Whenever any work for which a permit is required has been commenced without first obtaining said permits, an investigation shall be made and a fee shall be paid up to 10 times the permit cost.	TBD by Building Official based on the factors set forth in NMC Section 1.24.090(A)(2)	Each investigation		CBC Section 109.4 NMC 1.24.090(A)(2)	NA	NA	TBD by Building Official based on the factors set forth in NMC Section 1.24.090(A)(2)	NA	\$0
2.6.2	Penalty for house moving not in conformance with approved permit	250.00	(or fraction thereof) Per hour	Penalty is charged based on the number of hours during which the building or structure is being moved along any city street not on the approved route or not in conformance with the approved permit.	NMC 15.36.160	\$813.85	\$0.31	\$813.00	NA	\$0
Grading Permit										
Grading Permit > 1 acre		New				\$1,111.64	NA	\$1,111.00	0%	NA
Grading Permit < 1 acre		New				\$780.72	NA	\$780.00	0%	NA

Exhibit B

Building Permit Fees (Include Plan Review and Inspection) 2/19/2020 NOTE: Building Permit Fees 2.1.1-2.1.36 include Building Plan Review, Inspection, Fire Plan Check and Planning Plan Check. The Building Plan Review portion of the fee is 33% of the Building Permit Fee, and must be paid as a condition of review of the building permit application, concurrently with the plan check submittal. The remainder of the fee must be paid when the Building Permit is approved.

New Construction, Additions and Major Remodels

Description	Old Construction Fee Schedule			Full Cost Construction Fee Schedule		Year 1 Suggested Fees	
	Min Sq Ft	Max Sq Ft	Current Fee (Base Fee)	Fee for SF (for each additional SF)	Total Cost (Base Fee)	Fee for SF (for each additional SF)	Fee for SF (for each additional SF)
2.1.1 Commercial Uses - Structural	1	500	\$3,562.00	\$4.42	\$3,967.00	\$3,967.00 plus	5.03
2.1.2 (All newly constructed, added, or structurally remodeled space for non-residential occupancies classified as CBC Group A, B, E, F, H, I, M, or other commercial occupancies not specifically addressed elsewhere in this Fee Schedule)	501	2,000	\$5,771.00	\$1.82	\$6,481.00	\$6,481.00 plus	2.03
2.1.3	2,001	5,000	\$8,496.00	\$2.58	\$9,523.00	\$9,523.00 plus	2.91
2.1.4	5,001	10,000	\$16,229.00	\$2.66	\$18,255.00	\$18,255.00 plus	2.99
2.1.5	10,001	25,000	\$29,535.00	\$1.55	\$33,203.00	\$33,203.00 plus	1.74
Residential and Multifamily Uses							
2.1.6 (All newly constructed, added, or structurally remodeled space for residential occupancies classified as CBC Group R (except R-3), or other residential occupancies not specifically addressed elsewhere in this Fee Schedule) **NOTE: For each Affordable and Workforce Housing Unit, as defined by R2021-119, the amount of the Building Permit Fee shall be	1	1,000	\$4,871.00	\$3.95	\$5,423.00	\$5,423.00 plus	4.50
2.1.7	1,001	5,000	\$8,822.00	\$3.48	\$9,921.00	\$9,921.00 plus	3.94
2.1.8	5,001	10,000	\$22,750.00	\$8.20	\$25,662.00	\$25,662.00 plus	9.26
2.1.9	10,001	50,000	\$63,753.00	\$0.97	\$71,963.00	\$71,963.00 plus	1.08
2.1.10	50,001	100,000	\$102,576.00	\$0.72	\$115,087.00	\$115,087.00 plus	0.80
Commercial - Low and Moderate Hazard Storage							
2.1.11	1	500	\$2,253.00	\$2.10	\$2,512.00	\$2,512.00 plus	2.38
2.1.12	501	2,000	\$3,300.00	\$1.57	\$3,703.00	\$3,703.00 plus	1.76
2.1.13 (All newly constructed, added, or structurally remodeled space for storage occupancies classified as CBC Group S, or other storage occupancies not specifically addressed elsewhere in this Fee Schedule)	2,001	5,000	\$5,650.00	\$1.26	\$6,348.00	\$6,348.00 plus	1.41
2.1.14	5,001	10,000	\$9,421.00	\$0.69	\$10,582.00	\$10,582.00 plus	0.77
2.1.15	10,001	25,000	\$12,872.00	\$0.22	\$14,418.71	\$14,418.71 plus	0.24
Shell Buildings for all Commercial Uses							
2.1.16 (The enclosure for all newly constructed, added, or structurally remodeled space for non-residential occupancies classified as CBC Group A, B, E, F, H, I, M, or other commercial occupancies not specifically addressed elsewhere in this Fee Schedule where the interior is not completed or occupiable)	1	500	\$2,136.00	\$3.72	\$2,380.00	\$2,380.00 plus	4.23
2.1.17	501	2,000	\$3,995.00	\$2.35	\$4,497.00	\$4,497.00 plus	2.64
2.1.18	2,001	5,000	\$7,524.00	\$2.04	\$8,464.00	\$8,464.00 plus	2.29
2.1.19	5,001	10,000	\$13,652.00	\$0.68	\$15,343.00	\$15,343.00 plus	0.74
2.1.20	10,001	25,000	\$17,035.00	\$0.12	\$19,048.00	\$19,048.00 plus	0.13
Commercial Tenant Improvement - Non Structural							
2.1.21	1	500	\$2,135.00	\$3.26	\$2,380.00	\$2,380.00 plus	3.70
2.1.22 (Non-structurally remodeled space for non-residential occupancies classified as CBC Group A, B, E, F, H, I, M, or other commercial occupancies not specifically addressed elsewhere in this Fee Schedule where the structure is not altered)	501	2,000	\$3,763.00	\$1.42	\$4,231.00	\$4,231.00 plus	1.59
2.1.23	2,001	5,000	\$5,892.00	\$1.26	\$6,614.00	\$6,614.00 plus	1.41
2.1.24	5,001	10,000	\$9,660.00	\$0.92	\$10,845.00	\$10,845.00 plus	1.03
2.1.25	10,001	25,000	\$14,272.00	\$0.40	\$16,005.00	\$16,005.00 plus	0.44
Single Family Dwellings - Plan Review & Inspection							
2.1.26 (All newly constructed space for residential occupancies classified as CBC Group R-3, or other similar residential occupancies not specifically addressed elsewhere in this Fee Schedule. This category includes the model home or a custom home project) **NOTE: For each Affordable and Workforce Housing Unit, as defined by R2021-119, the amount of the Building Permit Fee shall be 50% of the amount identified in this section.	1	1,000	\$3,086.00	\$2.91	\$3,438.00	\$3,438.00 plus	3.31
2.1.27	1,001	2,500	\$5,991.00	\$2.21	\$6,745.00	\$6,745.00 plus	2.47
2.1.28	2,501	4,000	\$9,313.00	\$2.30	\$10,449.00	\$10,449.00 plus	2.56
2.1.29	4,001	6,000	\$12,757.00	\$1.32	\$14,286.00	\$14,286.00 plus	1.45
2.1.30	6,001	8,000	\$15,389.00	\$1.00	\$17,195.00	\$17,195.00 plus	1.11
Residential Remodels and Additions							
2.1.31	1	200	\$1,647.00	\$0.59	\$1,850.00	\$1,850.00 plus	0.67
2.1.32 (All newly constructed additions to, or structurally remodeled areas of, residential occupancies classified as CBC Group R-3, or other similar residential occupancies not specifically addressed elsewhere in this Fee Schedule)	201	600	\$1,764.00	\$1.77	\$1,983.00	\$1,983.00 plus	1.98
2.1.33	601	1,000	\$2,471.00	\$3.25	\$2,776.00	\$2,776.00 plus	3.64
2.1.34	1,001	1,500	\$3,772.00	\$2.40	\$4,231.00	\$4,231.00 plus	2.65
2.1.35	1,501	2,000	\$4,970.00	\$1.59	\$5,554.00	\$5,554.00 plus	1.76

Exhibit B

Building Permit Fees (Include Plan Review and Inspection) 2/19/2020 NOTE: Building Permit Fees 2.1.1-2.1.36 include Building Plan Review, Inspection, Fire Plan Check and Planning Plan Check. The Building Plan Review portion of the fee is 33% of the Building Permit Fee, and must be paid as a condition of review of the building permit application, concurrently with the plan check submittal. The remainder of the fee must be paid when the Building Permit is approved.

New Construction, Additions and Major Remodels

Description	Min Sq Ft	Old Construction Fee Schedule			Total Cost (Base Fee)	Full Cost Construction Fee Schedule		Year 1 Suggested Fees
		Max Sq Ft	Current Fee (Base Fee)	Fee for SF (for each additional SF)		Fee for SF (for each additional SF)	Fee for SF (for each additional SF)	
Accessory Dwelling Units and Junior Accessory Dwelling Units (All newly constructed, added, or structurally remodeled space for utility and accessory occupancies classified as CBC Group U, or other utility and accessory occupancies not specifically addressed elsewhere in this Fee Schedule). **NOTE: For each Affordable and Workforce Housing Unit, as defined by R2021-119, the amount of the Building Permit Fee shall be 50% of the amount identified in this section.	1	1,200	\$2,125.00	\$0.00	\$2,380.00	\$2,380.00 plus	\$0.00	\$2,380.00 plus \$0.00

Exhibit B

Clerk

#	Description	Current Fee/Charge	Unit	Notes	Authority
3.1	Appeals to Council (decisions of the Planning Commission or Cultural Heritage Commission)	626.00	Per Appeal		R2024-124
3.2	Government Use of Council Chamber or Committee Room				Policy Res 2
	Council Chambers (2 hour minimum)				
3.2.1	Up to 4 hours	120.00	Per Rental	During regular business hours	R2024-124
3.2.2	Use exceeding 4 hours	36.00	Per Hour	During regular business hours	R2024-124
3.2.3	Cancellation Charge-Upon 72 hours notice	36.00	Flat Fee		R2024-124
	Committee Room (2 hour minimum)				
3.2.5	Up to 4 hours	90.00	Per Rental	During regular business hours	R2024-124
3.2.6	Use exceeding 4 hours	36.00	Per Hour	During regular business hours	R2024-124
3.2.7	Cancellation Charge	36.00	Flat Fee		R2024-124
3.3	Campaign Disclosure reports, Statements of Economic Interest, and any other reports and statements subject to the provisions of GC§81008				Government Code 81008
3.3.1	Per Page	0.10	Per Page		Government Code 81008
3.3.2	Documents 5 or more years old	5.00	Per Document		Government Code 81008
3.4	Preparation of Administrative Records	Full Cost	Per Request		
3.5	Notice of Intent to circulate petition	200.00	Per Request		Election Code 3702(d)
3.6	Preparation of Transcripts - Verbatim Council Minutes	Full Cost	Per Transcript		
3.7	Candidate Statement - English & Spanish	200.00	Per Statement	County fee recovery only	Policy Reso 14
3.8	Candidate Filing Fee	25.00	Per Filing		NMC 1.08.040 Election Code 10228

Full Cost	Current Subsidy %	Suggested Subsidy %	Suggested Fee	Fee Δ
\$4,558.56	86%	80%	\$911.00	\$285
NA	NA	NA	\$120.00	\$0
NA	NA	NA	\$36.00	\$0
NA	NA	NA	\$36.00	\$0
NA	NA	NA	\$90.00	\$0
NA	NA	NA	\$36.00	\$0
NA	NA	NA	\$36.00	\$0
NA	NA	NA	\$0.10	\$0
NA	NA	NA	\$5.00	\$0
NA	NA	NA	Full Cost	\$0
NA	NA	NA	\$200.00	\$0
NA	NA	NA	Full Cost	\$0
NA	NA	NA	\$200.00	\$0
NA	NA	NA	\$25.00	\$0

Exhibit B

Code Enforcement				
#	Description	Current Fee/Charge	Unit	Authority
4.1	Inspection Services	Full Cost	per Inspection	R2014-134
4.2	Enforcement Activities	Full Cost	per Enforcement Activity	R2014-134

Full Cost	Subsidy %	Suggested Fee	Fee Δ
Variable	0%	Full Cost	\$0
Variable	0%	Full Cost	\$0

Exhibit B

Engineering

#	Description	Current Fee/Charge	Unit	Notes	Authority
5.1	Engineering Plan Check Review	Full Cost		see 2.1 in Building section	R2024-124
5.2	Engineering Permit Fees				
5.2.1	Encroachment permit for projects performed under the Sidewalk Cost Share Program	0.00	Each		R2024-124
5.2.2	Excavation and encroachment permits that do not require inspection or traffic control	264.00	Each		NMC 12.12.050 and 12.08.050; R2024-124
5.2.3	Excavation and encroachment permits that require inspection, but no traffic control	450.00	Each		R2024-124
5.2.4	Excavation and encroachment permits that require inspection and traffic control (basic permit)	663.00	Each		R2024-124
5.2.5	Excavation and encroachment permits that require inspection and traffic control (complex permit)	Full Cost (Min Deposit of \$500)	Each		R2024-124
5.2.6	All costs associated with a development project	Full Cost	Each		R2024-124
5.2.8	Right of Way Abandonment (not associated with ENG project)	Full Cost (Min Deposit of \$1000)	Each		NMC 15.92
5.3	Geotechnical testing	Full Cost	Each		R2024-124
5.4	Storm Drain				
5.4.1	Storm Water Pollution Inspection	Full Cost	Each		R2024-124
5.4.2	Storm Drain Markers	18.00	Per marker		R2024-124
5.5	Copies				
5.5.1	Custom Print	Full Cost	Each		R2024-124
5.5.2	Custom Aerial Map	Full Cost	Each		R2024-124
5.5.3	Standard Specifications and Standard Prints	86.00	Each	plus postage	R2024-124
5.5.4	Public Works Monument Book	54.00	Each	plus postage	R2024-124
5.5.5	Capital Improvement Project Plans and Specifications	Full Cost	Each	plus postage	R2024-124
5.5.6	Public Works Street Count book	33.00	Each		R2024-124
5.6	Transportation Permit (overload/oversize)				
5.6.1	Single Trip Permit	16.00	Each	not to exceed CA Dept of Transportation fee amount	VC 35795(b) R2024-124
5.6.2	Limited annual/seasonal permit	90.00	Each	not to exceed CA Dept of Transportation fee amount	VC 35795(b) R2024-124
5.7	Curb Painting or signing for parking restrictions	Full Cost	Each		R2024-124

Full Cost	Current Subsidy %	Suggested Fee	Suggested Subsidy %	Fee Δ
NA	NA	Full Cost	NA	\$0
NA	NA	\$0.00	NA	\$0
\$271.53	3%	\$271.00	0%	\$7
\$472.19	5%	\$472.00	0%	\$22
\$702.33	6%	\$702.00	0%	\$39
NA	NA	Full Cost (Min Deposit of \$500)	NA	\$0
NA	NA	Full Cost	NA	\$0
NA	NA	Full Cost (Min Deposit of \$1000)	NA	\$0
NA	NA	Full Cost	NA	\$0
NA	NA	Full Cost	NA	\$0
NA	NA	Full Cost	NA	\$0
\$19.84	9%	\$19.00	4%	\$1
NA	NA	Full Cost	NA	\$0
NA	NA	Full Cost	NA	\$0
\$76.63	-12%	\$76.00	1%	-\$10
\$46.94	-15%	\$46.00	2%	-\$8
NA	NA	Full Cost	NA	\$0
\$28.63	-15%	\$28.00	2%	-\$5
NA	NA	\$16.00	NA	\$0
NA	NA	\$90.00	NA	\$0
NA	NA	Full Cost	NA	\$0

Exhibit B

Engineering

#	Description	Current Fee/Charge	Unit	Notes	Authority
5.8	Emergency Services in unusual circumstances (i.e. repair of City facilities due to accidents and vandalism, dangerous or hazardous material cleanup, removal of unauthorized construction, or at special request)	Full Cost	Each		R2024-124
5.9	House moving route approval	Full Cost	Each		R2024-124
5.10	In-Lieu Fees				
5.10.1	Public Improvement In-Lieu Fee	Fee based on City Engineer's estimate as set forth in conditions of approval for any building permit	Each		R2024-124

Full Cost	Current Subsidy %	Suggested Fee	Suggested Subsidy %	Fee Δ
NA	NA	Full Cost	NA	\$0
NA	NA	Full Cost	NA	\$0
NA	NA	Fee based on City Engineer's estimate as set forth in conditions of approval for any building permit	NA	\$0

Exhibit B

Fire					
#	Description	Current Fee/Charge	Unit	Notes	Authority
6.1	Project Development Application Review^[9]				
6.1.1	City employee	Full Cost	Per Review		R2024-124
6.1.2	Consultants or Technical Assistance	Full Cost	Per Review		R2024-124
6.2	Fire Plan Check Review and Inspection Services (as required for building permit [1])	12% of building permit fee for basic services. Full Cost for additional service level (review of fire protection plans)	Per Review	Included in Building Fees 2.1.1 - 2.1.36	R2024-124
6.3	Fire and Life-Safety Inspection Fees for Residential Care Facilities [7]				
6.3.1	Fire Clearance Pre-Inspection	Full Cost	Each		R2024-124
6.3.2	Residentially Based Licensed and Non-Licensed Care Facilities	Full Cost	Per Inspection		R2024-124
6.3.3	Annual, Bi-Annual and Five-Year Fire & Life Safety Inspections	Full Cost	Per Inspection		R2024-124
6.4	Inspections for which no fee is specifically indicated	Full Cost	Per Inspection		R2024-124
6.5	Inspections outside of normal business hours	Fully Burdened Overtime Rate	2 hour minimum		R2024-124
6.6	Additional plan review due to changes, additions or revisions to plans	Full Cost	Per Review		R2024-124
6.7	Fire Protection and Emergency Services (i.e. arson, dangerous or hazardous materials, standby services and other circumstances where fire services are required or requested.)	Full Cost	Each		R2024-124
6.8	Fines				
6.8.1	Unauthorized possession, storage, use and sale of fireworks	500.00	Each	Fine not to exceed \$500.	NMC 8.04.010 R2024-124
6.8.2	Malicious or negligent false alarms	595.00	per incident	3 or more alarms within 180 consecutive days	NMC 9.04.040 R2024-124
6.8.3	DUI Response	Direct Cost	Each		Government Code section 53150 R2024-124
6.9	Weed Abatement Program				
6.9.1	Weed Abatement Inspection	Full Cost	Per Inspection		NMC 8.24.070 R2024-124
6.9.2	Weed Abatement Enforcement (subject to collections process)	Full Cost + overhead charge of 10% of removal costs (min \$100)	Each occurrence, Per Parcel		NMC 8.24.070 R2024-124
6.10	Operational Permits				
6.10.1	Additive Manufacturing	Full Cost	Per Permit		CA Fire Code Ch. 1; R2024-124
6.10.2	Aerosol products, aerosol cooking spray products and plastic aerosol 3 products	Full Cost	Per Permit		CA Fire Code Ch. 1; R2024-124
6.10.3	Amusement areas	Full Cost	Per Permit		CA Fire Code Ch. 1; R2024-124

Full Cost	Current Subsidy %	Suggested Fee	Suggested Subsidy %	Fee Δ
NA	NA	Full Cost	NA	\$0
NA	NA	Full Cost	NA	\$0
NA	NA	12% of building permit fee for basic services. Full Cost for additional service level (review of fire protection plans)	NA	\$0
NA	NA	Full Cost	NA	\$0
NA	NA	Full Cost	NA	\$0
NA	NA	Full Cost	NA	\$0
NA	NA	Fully Burdened Overtime Rate	NA	\$0
NA	NA	Full Cost	NA	\$0
NA	NA	Full Cost	NA	\$0
NA	NA	\$500.00	NA	\$0
\$716.16	17%	\$716.00	0%	\$121
NA	NA	Direct Cost	NA	\$0
NA	NA	Full Cost	NA	\$0
NA	NA	Full Cost + overhead charge of 10% of removal costs (min \$100)	NA	\$0
NA	NA	Full Cost	NA	\$0
NA	NA	Full Cost	NA	\$0
NA	NA	Full Cost	NA	\$0

Exhibit B

#	Description	Current Fee/Charge	Unit	Notes	Authority
6.10.4	Aviation facilities	Full Cost	Per Permit		CA Fire Code Ch. 1; R2024-124
6.10.5	Carnivals and fairs	Full Cost	Per Permit		CA Fire Code Ch. 1; R2024-124
6.10.6	Cellulose nitrate film	Full Cost	Per Permit		CA Fire Code Ch. 1; R2024-124
6.10.7	Combustible dust producing operations	Full Cost	Per Permit		CA Fire Code Ch. 1; R2024-124
6.10.8	Combustible fibers	Full Cost	Per Permit		CA Fire Code Ch. 1; R2024-124
6.10.9	Compressed Gasses	Full Cost	Per Permit		CA Fire Code Ch. 1; R2024-124
6.10.10	Covered and open mall buildings	Full Cost	Per Permit		CA Fire Code Ch. 1; R2024-124
6.10.11	Cryogenic fluids	Full Cost	Per Permit		CA Fire Code Ch. 1; R2024-124
6.10.12	Cutting and welding	Full Cost	Per Permit		CA Fire Code Ch. 1; R2024-124
6.10.13	Dry Cleaning	Full Cost	Per Permit		CA Fire Code Ch. 1; R2024-124
6.10.14	Energy storage systems	Full Cost	Per Permit		CA Fire Code Ch. 1; R2024-124
6.10.15	Exhibits and Trade Shows	Full Cost	Per Permit		CA Fire Code Ch. 1; R2024-124
6.10.16	Explosives	Full Cost	Per Permit		CA Fire Code Ch. 1; R2024-124
6.10.17	Fire hydrant and valves	Full Cost	Per Permit		CA Fire Code Ch. 1; R2024-124
6.10.18	Flammable and combustible liquids	Full Cost	Per Permit		CA Fire Code Ch. 1; R2024-124
6.10.19	Floor Finishing	Full Cost	Per Permit		CA Fire Code Ch. 1; R2024-124
6.10.20	Fruit and crop ripening	Full Cost	Per Permit		CA Fire Code Ch. 1; R2024-124
6.10.21	Fumigation and insecticidal fogging	Full Cost	Per Permit		CA Fire Code Ch. 1; R2024-124
6.10.22	Hazardous materials	Full Cost	Per Permit		CA Fire Code Ch. 1; R2024-124
6.10.23	HPM Facilities	Full Cost	Per Permit		CA Fire Code Ch. 1; R2024-124
6.10.24	High-piled storage	Full Cost	Per Permit		CA Fire Code Ch. 1; R2024-124
6.10.25	Hot work operations	Full Cost	Per Permit		CA Fire Code Ch. 1; R2024-124
6.10.26	Indoor plant cultivation	Full Cost	Per Permit		CA Fire Code Ch. 1; R2024-124
6.10.27	Industrial ovens	Full Cost	Per Permit		CA Fire Code Ch. 1; R2024-124
6.10.28	Lumber yards and woodworking plants	Full Cost	Per Permit		CA Fire Code Ch. 1; R2024-124
6.10.29	Liquid or gas fueled vehicles or equipment in assembly buildings	Full Cost	Per Permit		CA Fire Code Ch. 1; R2024-124

Exhibit B

#	Description	Current Fee/Charge	Unit	Notes	Authority
6.10.30	Lithium batteries	Full Cost	Per Permit		CA Fire Code Ch. 1; R2024-124
6.10.31	LP-gas	Full Cost	Per Permit		CA Fire Code Ch. 1; R2024-124
6.10.32	Magnesium	Full Cost	Per Permit		CA Fire Code Ch. 1; R2024-124
6.10.33	Miscellaneous combustible storage	Full Cost	Per Permit		CA Fire Code Ch. 1; R2024-124
6.10.34	Mobile food preparation vehicles	Full Cost	Per Permit		CA Fire Code Ch. 1; R2024-124
6.10.35	Motor fuel-dispensing facilities	Full Cost	Per Permit		CA Fire Code Ch. 1; R2024-124
6.10.36	Open burning	Full Cost	Per Permit		CA Fire Code Ch. 1; R2024-124
6.10.37	Open flames and torches	Full Cost	Per Permit		CA Fire Code Ch. 1; R2024-124
6.10.38	Open flames and candles	Full Cost	Per Permit		CA Fire Code Ch. 1; R2024-124
6.10.39	Organic coatings	Full Cost	Per Permit		CA Fire Code Ch. 1; R2024-124
6.10.40	Outdoor assembly event	Full Cost	Per Permit		CA Fire Code Ch. 1; R2024-124
6.10.41	Places of assembly	Full Cost	Per Permit		CA Fire Code Ch. 1; R2024-124
6.10.42	Plant extraction systems	Full Cost	Per Permit		CA Fire Code Ch. 1; R2024-124
6.10.43	Private fire hydrants	Full Cost	Per Permit		CA Fire Code Ch. 1; R2024-124
6.10.44	Pyrotechnic special effects materials	Full Cost	Per Permit		CA Fire Code Ch. 1; R2024-124
6.10.45	Pyroxylin plastics	Full Cost	Per Permit		CA Fire Code Ch. 1; R2024-124
6.10.46	Refrigeration equipment	Full Cost	Per Permit		CA Fire Code Ch. 1; R2024-124
6.10.47	Repair garages and motor fuel-dispensing facilities	Full Cost	Per Permit		CA Fire Code Ch. 1; R2024-124
6.10.48	Rooftop heliports	Full Cost	Per Permit		CA Fire Code Ch. 1; R2024-124
6.10.49	Spraying and dipping	Full Cost	Per Permit		CA Fire Code Ch. 1; R2024-124
6.10.50	Storage of scrap tires and tire byproducts	Full Cost	Per Permit		CA Fire Code Ch. 1; R2024-124
6.10.51	Temporary membrane structures, special event structures and tents	Full Cost	Per Permit		CA Fire Code Ch. 1; R2024-124
6.10.52	Tire rebuilding plants	Full Cost	Per Permit		CA Fire Code Ch. 1; R2024-124
6.10.53	Waste handling	Full Cost	Per Permit		CA Fire Code Ch. 1; R2024-124
6.10.54	Wood Products	Full Cost	Per Permit		CA Fire Code Ch. 1; R2024-124
6.10.55	Temporary heating or cooking in tents or membrane structures	Full Cost	Per Permit		CA Fire Code Ch. 1; R2024-124

Exhibit B

Fire					
#	Description	Current Fee/Charge	Unit	Notes	Authority
6.10.56	Temporary heating or cooking in wildfire risk areas	Full Cost	Per Permit		CA Fire Code Ch. 1; R2024-124
6.10.57	Temporary heating for construction sites	Full Cost	Per Permit		CA Fire Code Ch. 1; R2024-124
6.10.58	Mobile fueling of hydrogen fueled-vehicles	Full Cost	Per Permit		CA Fire Code Ch. 1; R2024-124
6.10.59	Production Facilities	Full Cost	Per Permit		CA Fire Code Ch. 1; R2024-124
6.10.60	Pyrotechnics and special effects	Full Cost	Per Permit		CA Fire Code Ch. 1; R2024-124
6.10.61	Live audiences	Full Cost	Per Permit		CA Fire Code Ch. 1; R2024-124
6.11	Construction Permits				CA Fire Code Ch. 1; R2024-124
6.11.1	NFPA 13 Fire Sprinkler Systems [2]				CA Fire Code Ch. 1; R2024-124
6.11.1a	New System Installation [first 50 heads]	511.00	First 50 heads per system		CA Fire Code Ch. 1; R2024-124
6.11.1b	New System Installation [each additional 25 heads]	155.00	Each additional 25 heads per system		CA Fire Code Ch. 1; R2024-124
6.11.1c	Alteration or Addition [first 50 heads]	511.00	First 50 heads per system		CA Fire Code Ch. 1; R2024-124
6.11.1d	Alteration or Addition [each additional 25 heads]	201.00	Each additional 25 heads per system		CA Fire Code Ch. 1; R2024-124
6.11.2	NFPA 13R Residential Fire Sprinkler Systems [2]				CA Fire Code Ch. 1; R2024-124
6.11.2a	New System Installation [first 50 heads]	511.00	First 50 heads per system		CA Fire Code Ch. 1; R2024-124
6.11.2b	New System Installation [each additional 25 heads]	155.00	Each additional 25 heads per system		CA Fire Code Ch. 1; R2024-124
6.11.2c	Alteration or Addition [first 50 heads]	511.00	First 50 heads per system		CA Fire Code Ch. 1; R2024-124
6.11.2d	Alteration or Addition [each additional 25 heads]	201.00	Each additional 25 heads per system		CA Fire Code Ch. 1; R2024-124
6.11.3	NFPA 13D Residential Fire Sprinkler System (Single family, duplex, and modular) [2]				CA Fire Code Ch. 1; R2024-124
6.11.3a	NFPA 13D Residential Fire Sprinkler System (Single family, duplex, and modular)	448.00	Per residence		CA Fire Code Ch. 1; R2024-124
6.11.3b	Alteration or addition	417.00	Per system		CA Fire Code Ch. 1; R2024-124
6.11.4	Hood Systems - Alternative Automatic Fire Extinguishing Systems [3]				CA Fire Code Ch. 1; R2024-124
6.11.4a	Alternative Automatic Fire Extinguishing Systems (Hood Systems 1-11 flow points)	478.00	Per system	Includes (1) inspection	CA Fire Code Ch. 1; R2024-124
6.11.4b	Alternative Automatic Fire Extinguishing Systems (Hood Systems 12-22 flow points)	540.00	Per system	Includes (1) inspection	CA Fire Code Ch. 1; R2024-124
6.11.4c	Alternative Automatic Fire Extinguishing Systems (Hood Systems each additional 11 flow points over 22)	446.00	Per system	Includes (1) inspection	CA Fire Code Ch. 1; R2024-124
6.11.4d	Alteration or addition	293.00	Per system	Includes (1) inspection	CA Fire Code Ch. 1; R2024-124
6.11.5	Alarm monitoring equipment and devices for fire protection systems [5]				105.7.1

Exhibit B

Fire					
#	Description	Current Fee/Charge	Unit	Notes	Authority
6.11.5a	New System Installation [first 20 devices]	325.00	First 20 devices per system		CA Fire Code Ch. 1; R2024-124
6.11.5b	New System Installation [each additional 20 devices]	123.00	Each additional 20 devices per system		CA Fire Code Ch. 1; R2024-124
6.11.5c	Alteration or addition (First 20 devices)	325.00	First 20 devices per system		CA Fire Code Ch. 1; R2024-124
6.11.5d	Alteration or addition (Each additional 20 devices)	123.00	Each additional 20 devices per system		CA Fire Code Ch. 1; R2024-124
6.11.6	Underground Fire Service Systems [6]	Per system			CA Fire Code Ch. 1; R2024-124
6.11.6a	Underground Fire Service Per System Plan Review	395.00	Per system		CA Fire Code Ch. 1; R2024-124
6.11.6b	Underground Fire Service Inspection Per System	1,232.00	Per system		CA Fire Code Ch. 1; R2024-124
6.11.6c	Fire Hydrant Flush and Flow Test [10]	245.00	Per hydrant	previously charged under current fee #6.11.5b	CA Fire Code Ch. 1; R2024-124
6.11.7	Additional inspections	Full Cost	Each		R2024-124
6.11.8	Battery systems	325.00	Per review	Includes 1 inspection	CA Fire Code Ch. 1; R2024-124
6.11.9	Compressed Gasses	325.00	Per review	Includes 1 inspection	CA Fire Code Ch. 1; R2024-124
6.11.10	Cryogenic fluids	325.00	Per review	Includes 1 inspection	CA Fire Code Ch. 1; R2024-124
6.11.11	Emergency responder radio coverage system	542.00	Per review	Includes 1 inspection	CA Fire Code Ch. 1; R2024-124
6.11.12	Fire pumps and related equipment [8]	542.00	Per review	Includes 1 inspection	CA Fire Code Ch. 1; R2024-124
6.11.13	Flammable and combustible liquids	325.00	Per review	Includes 1 inspection	CA Fire Code Ch. 1; R2024-124
6.11.14	Hazardous materials	325.00	Per review	Includes 1 inspection	CA Fire Code Ch. 1; R2024-124
6.11.15	Industrial ovens	325.00	Per review	Includes 1 inspection	CA Fire Code Ch. 1; R2024-124
6.11.16	LP-gas	325.00	Per review	Includes 1 inspection	CA Fire Code Ch. 1; R2024-124
6.11.17a	Solar Photovoltaic Power Systems, Commercial - Plan Check Review (This fee is in addition to Building Permit and Inspection Fee 2.2.47)	278.00	Per review	Maximum fee \$450	CA Fire Code Ch. 1; R2024-124
6.11.17b	Solar Photovoltaic Power Systems, Residential - Plan Check Review (This fee is in addition to Building Permit and Inspection Fee 2.2.47)	85.00	Per review	Maximum fee \$450	CA Fire Code Ch. 1; R2024-124
6.11.18	Spraying and dipping	293.00	Per review		CA Fire Code Ch. 1; R2024-124
6.11.19	Standpipe systems [4]	417.00	Per review		CA Fire Code Ch. 1; R2024-124
6.11.20	Temporary membrane structures, tents, canopies	356.00	Per review	Includes 1 inspection	CA Fire Code Ch. 1; R2024-124
6.12	Emergency Medical Service First Responders Fee	347.00	Per response		NMC 9.90

Full Cost	Current Subsidy %	Suggested Fee	Suggested Subsidy %	Fee Δ
\$340.62	5%	\$340.00	0%	\$15
\$178.12	31%	\$178.00	0%	\$55
\$340.62	5%	\$340.00	0%	\$15
\$178.12	31%	\$178.00	0%	\$55
\$438.12	10%	\$438.00	0%	\$43
\$1,315.62	6%	\$1,315.00	0%	\$83
\$308.12	80%	\$308.00	0%	\$63
NA	NA	Full Cost	NA	\$0
\$340.62	5%	\$340.00	0%	\$15
\$340.62	5%	\$340.00	0%	\$15
\$340.62	5%	\$340.00	0%	\$15
\$568.12	5%	\$568.00	0%	\$26
\$568.12	5%	\$568.00	0%	\$26
\$340.62	5%	\$340.00	0%	\$15
\$340.62	5%	\$340.00	0%	\$15
\$340.62	5%	\$340.00	0%	\$15
\$340.62	5%	\$340.00	0%	\$15
\$340.62	18%	\$340.00	0%	\$62
\$113.12	25%	\$113.00	0%	\$28
\$308.12	5%	\$308.00	0%	\$15
\$438.12	5%	\$438.00	0%	\$21
\$373.12	5%	\$373.00	0%	\$17
\$668.04	48%	\$668.00	0%	\$321

Exhibit B

Fire					
#	Description	Current Fee/Charge	Unit	Notes	Authority
6.13	Security Gate [11]	New	Per review	Includes 1 inspection	CA Fire Code Ch. 1; R2024-124
6.14	Commercial Facility Lift Assist Fee	New	Per response	Commercial Facilities subject to fee: Hospital/24-Hour Medical, Facilities/Institutional, Nursing Home/Assisted Living/Residence with onsite care and support. Minimum of 30 Minutes	

Full Cost	Current Subsidy %	Suggested Fee	Suggested Subsidy %	Fee Δ
\$407.26	NA	\$407.00	0%	NA
NA	NA	Full Cost	NA	NA

ENDNOTES:

[1] - Services related to this fee and conducted by the Fire Plans Examiner and Fire Inspector shall include plan review and (1) final fire inspection. The inspection includes but is not limited to inspection of fire extinguishers, exiting components, signage, emergency plans, utility identification, addressing, key box, gathering emergency contact information, travel time to and from the occupancy, file review, inspection documentation and data entry. If additional inspections are required due to non-compliance or other reasons, payment shall be required for the Full Costs of the additional inspections. The fire inspector shall document all additional inspections, associated fees and ensure payment of said fees before final fire clearance is granted.

[2] - Services related to this fee include per system fire sprinkler inspections. Review, inspection and acceptance testing of associated standpipes (see section 6.11.18 and footnote [4]) are not included in this fee. Fire Sprinkler inspections related to this fee shall include (1) initial rough inspection and (1) final acceptance inspection to verify compliance with the applicable NFPA design standard. If additional inspections are required due to non-compliance or other reasons, payment shall be required for the Full Costs of the additional inspections. The fire inspector shall document all additional inspections, associated fees and ensure payment of said fees before final fire clearance is granted.

[3] - Alternate fire extinguishing system plan reviews include confirmation that system design meets the manufacturer installation requirements. Reviews include equipment specifications, calculating system flow points, review of nozzle locations, mechanical systems and fire alarm requirements. Inspection time reflects the typical time required for one inspection to perform a complete system acceptance test of in accordance with the applicable NFPA standard. If additional inspections are required due to non-compliance, payment shall be made for the Full Costs of the additional inspections.

[4] - Standpipe systems are usually reviewed and installed in combination with NFPA 13 and 13R systems. Inspections related to this fee and specific to standpipe systems include (1) rough inspection and (1) final acceptance inspection to verify compliance with the applicable NFPA design standard. This fee does NOT include the use of fire department equipment or personnel to test flow standpipes. If fire department equipment or personnel are requested and or needed to test flow standpipes, then payment shall be required for the Full Costs of the test flow of the Standpipe(s). If additional tests or inspections are required due to non-compliance or other reasons, payment shall be required for the Full Costs of the additional inspections. The fire inspector shall document all additional tests, inspections, associated fees and ensure payment of said fees before final fire clearance is granted. Definition of standpipe system as per NFPA 14 Standard – An arrangement of piping, valves, hose connections, and associated equipment installed in a building or structure, with the hose connections located in such a manner that water can be discharged in streams or spray patterns through attached hose and nozzles, for the purpose of extinguishing a fire, thereby protecting a building or structure and its contents in addition to protecting the occupants. NFPA 14 Section 7.4 – Separate standpipes shall be provided in each required exit stairway.

[5] - Fire alarm inspections related to this fee shall include (1) initial inspection to confirm device locations, test system function, communication and any other test required by the applicable NFPA design standard and to verify that the installation is in conformance with the approved plan. This fee also includes (1) final inspection to complete additional tests required by the applicable NFPA design standard (i.e. 24 hr. battery test). If additional inspections are required due to non-compliance or other reasons, payment shall be required for the Full Costs of the additional inspections. The fire inspector shall document all additional inspections, associated fees and ensure payment of said fees before final fire clearance is granted.

[6] - Underground piping inspections related to this fee are per system (see definition below) and are required for public and/or private systems serving overhead fire sprinkler and/or fire hydrant systems. Inspections included with this fee are (1) Pre-pour inspection; (1) Thrust block inspection; (1) Hydrostatic test; (1) Flush inspection and (1) Final inspection. This fee(s) does not include flow testing or flushing of fire hydrants (see footnote [10]). If additional inspections are required due to non-compliance or other reasons, payment shall be required for the Full Costs of the additional inspections. The fire inspector shall document all additional inspections, associated fees and ensure payment of said fees before final fire clearance is granted.

DEFINITION OF PRIVATE FIRE SERVICE MAIN – A private fire service main, as used in this NFPA 13 & NFPA 24 Standards, is that pipe and its appurtenances on the [7] - This inspection shall only be conducted after a request in the form of an (STD 850 Form) from the California Department of Social Services (DSS) has been received. After receiving the required form from DSS, the Fire Inspector shall schedule the inspection. The results of the inspection (granted or denied) shall be documented by the Fire Inspector on the form and the form then returned to DSS for processing. If the inspection result is "Fire Clearance Granted" then NO inspection fee shall be charged. If the inspection result is "Fire Clearance Denied" the results shall be documented on the STD 850 form and the form returned to DSS. No further inspections will be conducted until a new request in the form of a new STD 850 form from DSS has been received. The applicant shall be advised of the option to pay for a "Fire Clearance Pre-Inspection" to mitigate issues that may result in fire clearance being denied.

[8] - Inspections related to this fee shall include (1) inspection to verify that the installation is in conformance with the approved plan, the applicable NFPA design standard(s) and to confirm that the fire pump manufacturer / representative performs the functions needed to demonstrate the system meets all acceptance test requirements. If additional inspections are required due to non-compliance or other reasons, payment shall be required for the Full Costs of the additional inspections. The fire inspector shall document all additional inspections, associated fees and ensure payment of said fees before final fire clearance is granted.

Exhibit B

Fire					
#	Description	Current Fee/Charge	Unit	Notes	Authority

[9] – Processes related to this fee include review of plans and issuance of review comments regarding application / plans routed through the Planning Division's Internal Design Review Process and Improvement / Civil plans routed through the Engineering Division.

[10] - Services related to this fee include (1) inspection to flush and flow test individual hydrants on a system. If additional inspections are required due to non-compliance or other reasons, payment shall be required for the Full Costs of the additional inspections. The fire inspector shall document all additional inspections, associated fees and ensure payment of said fees before final fire clearance is granted.

[11] - Services related to this fee include (1) inspection.] If additional inspections are required due to non-compliance or other reasons, payment shall be required for the Full Costs of the additional inspections. The fire inspector shall document all additional inspections, associated fees and ensure payment of said fees before final fire clearance is granted.

Full Cost	Current Subsidy %	Suggested Fee	Suggested Subsidy %	Fee Δ
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Exhibit B

Solid Waste & Recycling Fees					
#	Description	Current Fee/Charge	Unit	Notes	Authority
7.21	Gate Fees				
7.21.1	Appliances & Microwaves	29.00	each		R2024-005
7.21.2	Carpet & Underpadding (Residential and commercial carpet accepted. Must be clean & dry.)	67.00	per ton	Minimum charge \$26.00	R2024-005
7.21.3	Chipped Wood (untreated, pre-chipped trees or branches, less than 2", minimal green material)	53.00	per ton	Minimum charge \$26.00	R2024-005
7.21.4	Concrete and asphalt	32.00	per ton	Minimum charge \$26.00	R2024-005
7.21.5	Electronic waste (Computer equipment and TV's)	No charge	each		R2024-005
7.21.6	Scrap Metal	No charge	each		R2024-005
7.21.7	Drywall	35.00	per ton	Minimum charge \$26.00	R2024-005
7.21.8	Stumps	93.00	per ton	Minimum charge \$26.00	R2024-005
7.21.9	Tires (less than 22 inches)	5.00	per item		R2024-005
7.21.10	Wood (untreated)	77.00	per ton	Minimum charge \$26.00	R2024-005
7.21.11	Yard Trimmings	67.00	per ton	Minimum charge \$26.00	R2024-005
7.21.12	Compostable Food Material (Food Scraps and Soiled Paper)	78.00	per ton	Minimum charge \$26.00	R2024-005
7.21.13	Residential Single-Stream ("Mixed") Recyclable Materials	5.00	per ton		R2025-061
7.21.14	Commercial Single-Stream ("Mixed") Recyclable Materials	50.00	per ton	Minimum charge \$26.00	R2025-061
7.21.15	Residential Recyclable Materials from Napa County	10.00	per ton	Per City Agreement No. 8782	R2025-061
7.21.16	Commercial Recyclable Materials from Napa County	45.00	per ton	Per City Agreement No. 8782	R2025-061
7.21.17	Source-Separated Commercial Green Glass from Napa County	80.00	per ton	Per City Agreement No. 8782	R2025-061
7.21.18	Source-Separated Commercial Clear Glass from Napa County	80.00	per ton	Per City Agreement No. 8782	R2025-061
7.21.19	Packaged Organics (Compostable Food Materials requiring depackaging processing).	101.00	per ton	Minimum charge \$26.00	R2024-005
7.22	Administrative/Plan Review Fees				
7.22.1	Construction & Demolition Admin Fee	695.00	Per Application	See 2.2.45 in Building Section	NMC 15.32.010 R2010-145
7.22.2	Residential Multi-Family Solid Waste & Recycling Plan Review Fee	New	Per Project Application	See 2.2.45 in Building Section	
7.22.3	Commercial Major Project Solid Waste & Recycling Plan Review Fee (Project valuation > \$200,000)	New	Per Project Application	See 2.2.45 in Building Section	
7.22.4	Commercial Minor Project Solid Waste & Recycling Plan Review Fee (Project valuation < \$200,000)	New	Per Project Application	See 2.2.45 in Building Section	

Exhibit B

Parking					
#	Description	Current Fee/Charge	Unit	Notes	Authority
8.1	Tier 1 Permit Parking	30.00	Per Month		
	Tier 2 Permit Parking	30.00	Per Month		
	Tier 3 Permit Parking	30.00	Per Month		
8.2	Permit Parking - restricted areas (Trower/Vintage Area, Franklin St Apts, Oxbow Area)			Ord. No. 4290	
8.2.1	Permit Packet (Includes 2 resident and 2 visitor permits)	5.00	each	5 year permit	R2024-124
8.2.2	Additional Packet	5.00	each		R2024-124
8.3	Bail schedule for parking citations			R2024-124	
8.3.1	Colored curb misuse	88.00	each		NMC 10.36.020 (B)
8.3.2	Improper Parking - Not within marked spaces	33.00	each		NMC 10.36.040
8.3.3	Posted No Parking	88.00	each		NMC 10.36.050
8.3.4	Restricted Parking on City Property When Posted	48.00	each		NMC 10.36.060 (B)
8.3.5	Truck or Bus in Residential Zone (time restrictions)	88.00	each		NMC 10.36.070
8.3.6	Stopping, Standing, Parking in a Parkway	48.00	each		NMC 10.36.080
8.3.7	Parking Exceeding 72 hours	33.00	each		NMC 10.36.090
8.3.8	Display Car For Sale on Street	88.00	each		NMC 10.36.100 (A)
8.3.9	Repairing Car on Street	88.00	each		NMC 10.36.100 (B)
8.3.10	Stop, Standing, Parked in Alley	73.00	each		NMC 10.36.110
8.3.11	Parked Illegally on One-way Roadways	63.00	each		NMC 10.36.120
8.3.12	Parked on Hills	38.00	each		NMC 10.36.170
8.3.13	Overtime Parking on Street	33.00	each		NMC 10.36.220/230
8.3.14	Parked in Garages After Hours	48.00	each		NMC 10.36.250 (A)
8.3.15	Stopped Loading/Unloading Goods Where Posted Not To	113.00	each		NMC 10.36.250 (B)
8.3.16	Restricted Residential Parking Zones	63.00	each	Fine not to exceed \$100	NMC 10.36.260
8.3.17	Restricted Parking by Permit in Garages and City Lots	73.00	each		NMC 10.36.270
8.3.18	Handicap Parking Zone	328.00	each		NMC 10.36.280, VC 22507.8
8.3.19	Compact Space	28.00	each		NMC 10.36.300
8.3.20	Overtime Parking in a City Parking Lot	33.00	each		NMC 10.40.080
8.3.21	Marked Bus Zone	328.00	each		NMC 10.44.070, VC 22500(i)
8.3.22	Restricted Parking on School Grounds	33.00	each		NMC 10.56.020
8.3.23	Restricted Parking by Permit Only on School Grounds	33.00	each		NMC 10.56.030
8.3.24	No Evidence of (Current) Registration	48.00	each		VC 5204
8.3.25	Parked in Bike Lane	88.00	each		VC 21211(b)
8.3.26	Parked in a Crosswalk	88.00	each		VC 22500(b)
8.3.27	Parked Blocking a Driveway	88.00	each		VC 22500(e)

Exhibit B

Parking					
#	Description	Current Fee/Charge	Unit	Notes	Authority
8.3.28	Parked Blocking the Sidewalk	88.00	each		VC 22500(f)
8.3.29	Double Parked	113.00	each		VC 22500(h)
8.3.30	Blocking Handicap Access Ramp (Not Painted Red)	203.00	each		VC 22500(i)
8.3.31	Blocking Handicap Access Ramp (Painted Red)	328.00	each		VC 22522
8.3.32	Parked in Property Marked Fire Lane	113.00	each		VC 22500.1
8.3.33	Parked within 18" of the Curb	48.00	each		VC 22502(a)
8.3.34	Parked within 15' of a Fire Hydrant	113.00	each		VC 22514
8.3.35	Parked within 7.5' of Railroad Crossing	63.00	each		VC 22521
8.3.36	Display of License Plates	48.00	each		VC 5200
8.3.37	Immobilization of scofflaw vehicles (Booting Fee)	218.00	each		VC 22651.7
8.3.38	All Other Parking Violations Not Otherwise Specified or Listed	73.00	each		R2011-23
	EV Charging Fees	New	per Kw		

Full Cost	Suggested Subsidy %	Suggested Fee	Fee Δ
NA	NA	\$88.00	\$0
NA	NA	\$113.00	\$0
NA	NA	\$203.00	\$0
NA	NA	\$328.00	\$0
NA	NA	\$113.00	\$0
NA	NA	\$60.00	\$12
NA	NA	\$113.00	\$0
NA	NA	\$63.00	\$0
NA	NA	\$48.00	\$0
NA	NA	\$218.00	\$0
NA	NA	\$73.00	\$0
\$0.36	2%	\$0.35	NA

Exhibit B

Parks & Recreation

#	Description	Current Fee/Charge	Unit	Notes	Authority
9.1	All Facilities				
9.1.1	Non-Resident Fee - Parks & Picnic Rental	NEW	Flat Rate		R2024-124
9.1.2	Non-Resident Fee - Building Facility Rentals	179.00	Flat Rate		R2024-124
9.1.3	Reservation Changes & Cancellation Fee	30.00	Flat Rate		R2024-124
9.1.4	Employee Services	Full Cost			R2024-124
9.1.5	Security Services	Full Cost	Per Rental		R2024-124
9.1.6	Portable Toilet Use	Full Cost	Per Day	Full cost is based on Parks and Recreation's contracted rate with vendor	R2024-124
9.1.7	Portable Toilets - Additional Cleaning	Full Cost	Per Service	Full cost is based on Parks and Recreation's contracted rate with vendor	R2024-124
9.1.8	Portable Hand Washing Stations	Full Cost	Per Day	Full cost is based on Parks and Recreation's contracted rate with vendor	R2024-124
9.1.9	Portable Picnic Table	30.00	Per Day / Per Table		R2024-124
9.1.10	Facility Rental Excessive Cleaning Fee	308.00			R2024-124
9.2	Pelusi Recreation Building				
9.2.1	Nonprofit/Government	50% of All User Rate	Per Hour	3 hour minimum	R2024-124
9.2.2	All Users				
9.2.3	All users (Monday-Thursday)	71.00	Per Hour	3 hour minimum	R2024-124
9.2.4	All users (Friday-Sunday & Holidays)	92.00	Per Hour	3 hour minimum	R2024-124
9.3	Las Flores Center				
	Gym				
9.3.1	Nonprofit/Government	50% of All User Rate	Per Hour	No minimum hours	R2024-124
9.3.2	All users	56.00	Per Hour	No minimum hours	R2024-124
	Meeting Room				
9.3.3	Nonprofit/Government	50% of All User Rate	Per Hour	No minimum hours	R2024-124
9.3.4	All users	30.00	Per Hour	No minimum hours	R2024-124
9.4	Harvest				
9.4.1	Nonprofit/Government	New	Per Hour	No minimum hours	R2024-124
9.4.2	Small Gymnasium	New	Per Hour	No minimum hours	R2024-124
9.4.3	Large Gymnasium	New	Per Hour	No minimum hours	R2024-124
9.4.4	All-weather Track	New	Per Hour	No minimum hours	R2024-124
9.5	Senior Center				
	Social Hall / Multi-Use Room / Kitchen / Patio				
9.5.1	Nonprofit / Government	50% of All User Rate	Per Hour		R2024-124
9.5.2	All users (Monday-Friday)	87.00	Per Hour		R2024-124
9.5.3	All users (Saturday-Sunday & Holidays)	169.00	Per Hour		R2024-124
	Large Multi-Use Room or Large Annex				

Full Cost	Current Subsidy %	Suggested Fee	Suggested Subsidy %	Fee Δ
NA	NA	\$150.00	NA	NA
NA	NA	\$196.00	NA	\$17
\$56.95	47%	\$35.00	39%	\$5
NA	NA	Full Cost	NA	\$0
NA	NA	Full Cost	NA	\$0
NA	NA	Full Cost	NA	\$0
NA	NA	Full Cost	NA	\$0
NA	NA	Full Cost	NA	\$0
\$38.63	22%	\$30.00	22%	\$0
\$411.04	25%	\$395.00	4%	\$87
NA	NA	50% of All User Rate	NA	\$0
\$109.55	35%	\$93.00	15%	\$22
\$143.80	36%	\$120.00	17%	\$28
NA	NA	50% of All User Rate	NA	\$0
\$88.33	66%	\$33.00	63%	\$3
NA	NA	50% of All User Rate	NA	NA
\$89.00	NA	\$45.00	49%	NA
\$89.00	NA	\$68.00	24%	NA
\$52.69	NA	\$25.00	53%	NA
NA	NA	50% of All User Rate	NA	\$0
\$109.55	21%	\$95.00	13%	\$8
\$217.87	22%	\$185.00	15%	\$16

Exhibit B

Parks & Recreation

#	Description	Current Fee/Charge	Unit	Notes	Authority
9.5.4	Nonprofit / Government	50% of All User Rate	Per Hour		R2024-124
9.5.5	All users (Monday-Friday)	46.00	Per Hour		R2024-124
9.5.6	All users (Saturday-Sunday & Holidays)	87.00	Per Hour		R2024-124
Small Meeting Rooms (Maple & Laurel Rooms)					
9.5.7	Nonprofit / Government	50% of All User Rate	Per Hour		R2024-124
9.5.8	All users (Monday-Friday)	30.00	Per Hour		R2024-124
9.5.9	All users (Saturday-Sunday & Holidays)	46.00	Per Hour		R2024-124
Kitchen / Large Patio					
9.5.10	Nonprofit / Government	50% of All User Rate	Per Hour		R2024-124
9.5.11	All users (Monday-Friday)	30.00	Per Hour		R2024-124
9.5.12	All users (Saturday-Sunday & Holidays)	46.00	Per Hour		R2024-124
Bocce Courts					
9.5.13	Nonprofit / Government	50% of All User Rate	Per Hour	Monday-Sundays - 2 hour minimum; Facility Attendant Fee may be required on rentals during non-business hours	R2024-124
9.5.14	All users	6.00	Per Hour / Per Court	Monday-Sundays - 2 hour minimum; Facility Attendant Fee may be required on rentals during non-business hours	R2024-124
9.6	Rental rates for users who have been granted Senior Service Provider status by the Senior Advisory Commission				
All to all rooms at Senior Center					
9.6.1	Support Groups Use or Group meetings with no membership fees (Type 1)	100% Discount based on the room fee	Per Hour	For Senior Service Providers	R2024-124
9.6.2	Organizational Meetings/Programs (Type 2)	85% Discount based on the room fee	Per Hour		R2024-124
9.6.3	Paid Social Events/Services or Members Only Events Collecting Fees (Type 3)	75% Discount based on the room fee	Per Hour		R2024-124
9.6.4	Bocce leagues or Fundraising events (Type 4)	60% Discount based on the room fee	Per Hour		R2024-124
9.7	Sports Field General				
9.7.1	Sports Field	13.00	Per Hour	2 Hour Minimum	R2024-124
9.7.2	Sports Field with Lights	17.00	Per Hour	2 Hour Minimum	R2024-124
9.7.3	Artificial Turf Field	New	Per Hour	1 Hour Minimum	R2024-124
9.7.4	Security Deposit	250.00	Flat Rate	Refundable	R2024-124
Sports Field Tournaments					
9.7.5	Sports Field Tournaments	205.00	Per Field Per Day	2 Hour Minimum	R2024-124
9.7.6	Field Preparation	87.00	Per Field, Per hour	2 Hour Minimum per field	R2024-124
9.7.7	Sports Field Attendant Fee	35.00	Per Field, Per hour	2 Hour Minimum per field	R2024-124

Full Cost	Current Subsidy %	Suggested Fee	Suggested Subsidy %	Fee Δ
NA	NA	50% of All User Rate	NA	\$0
\$87.36	47%	\$50.00	43%	\$4
\$109.55	21%	\$95.00	13%	\$8
NA	NA	50% of All User Rate	NA	\$0
\$62.57	52%	\$33.00	47%	\$3
\$73.66	38%	\$50.00	32%	\$4
NA	NA	50% of All User Rate	NA	\$0
\$62.57	52%	\$33.00	47%	\$3
\$73.66	38%	\$50.00	32%	\$4
NA	NA	50% of All User Rate	NA	\$0
\$33.73	82%	\$8.00	75%	\$2
NA	NA	100% Discount based on the room fee	NA	\$0
NA	NA	85% Discount based on the room fee	NA	\$0
NA	NA	75% Discount based on the room fee	NA	\$0
NA	NA	60% Discount based on the room fee	NA	\$0
\$76.30	83%	\$14.00	82%	\$1
\$76.30	78%	\$18.00	76%	\$1
\$71.94	NA	\$28.00	61%	NA
NA	NA	\$250.00	NA	\$0
\$394.85	48%	\$210.00	47%	\$5
\$165.19	47%	\$90.00	46%	\$3
\$51.89	33%	\$35.00	33%	\$0

Exhibit B

Parks & Recreation

#	Description	Current Fee/Charge	Unit	Notes	Authority
9.7.8	Security Deposit	250.00	Flat Rate	Refundable	R2024-124
9.8	Balloon Landing Permits				
9.8.1	Annual Landing Permit	388.00	Per Year		R2024-124
9.9	Park and Plaza Rentals				
	Small Areas - All Users				
9.9.1	Monday - Sunday & Holiday Rental	30.00	All day		R2024-124
	Medium Areas - All Users				
9.9.2	Monday - Sunday & Holiday Rental	56.00	All day		R2024-124
	Large Areas - All Users				
9.9.3	Monday - Sunday & Holiday Rental	107.00	All day		R2024-124
	Picnic Pavilion - All Users				
9.9.4	Monday - Sunday & Holiday Rental	159.00	All day		R2024-124
	Plaza/Park Rentals				
9.9.5	Nonprofit/Government	50% off Listed Fee	Per Hour		R2024-124
9.9.6	Dwight Murray & Opera House	30.00	Per Hour		R2024-124
9.9.7	Veterans Park	46.00	Per Hour		R2024-124
9.9.8	Oxbow Commons Park	102.00	Per Hour		R2024-124
	Park Area Rental Fees (Non-sports fields)				
9.9.9	Small Turf Area	15.00	Per hour		R2024-124
9.9.10	Medium Turf Area	30.00	Per hour		R2024-124
9.9.11	Larger Turf Area	56.00	Per hour		R2024-124
9.9.12	Sports Court (Tennis/Pickleball, Outdoor Basketball/Volleyball)	15.00	Per hour		R2024-124
9.10	Vendor Fees - City Sponsored Events				
9.10.1	All city sponsored events	60.00	Per Day		R2024-124
9.11	Tree Service Fees				
9.11.1	Tree Service Applications Processing Fee: Removal	205.00	Per Tree		R2024-124
	Tree Service Applications Processing Fee: Pruning	205.00	Per Tree		R2024-124
	Tree Service Applications Processing Fee: Planting	205.00	Per Tree		R2024-124
9.11.2	Tree/Sidewalk Preventative Program - Removal and Replant 1"-12" DBH	462.00	Per Tree		R2024-124
9.11.3	Tree/Sidewalk Preventative Program - Removal and Replant 13"-25" DBH	2,238.00	Per Tree		R2024-124
9.11.4	Protected Native Tree Application - First Tree	308.00	Flat Rate		R2024-124
9.11.5	Protected Native Tree - each additional tree on application	22.25	Each Additional Tree		R2024-124
9.11.6	Significant Tree Replacement Program - In-lieu fee	300.00	Per 15-gallon Replacement Tree	Ordinance sets fee at \$300.	NMC 12.45.070
9.11.7	Protected Native Tree Replacement Program - In-lieu fee	300.00	Per 15-gallon Replacement Tree		NMC 12.45.100 R2024-124
	Memorial Tree & Bench Program				
9.11.8	Memorial Tree Program	587.00	Per Tree		R2024-124
9.11.9	Memorial Bench Program - Park Bench	2,345.00	Per Bench		R2024-124
9.11.10	Memorial Bench Program - Park Bench (with concrete pad)	New	Per Bench		R2024-124
9.12	Special Event Permits				NMC 12.48.130
9.12.1	Application received 90 or more days prior to event	250.00	Flat Rate		R2024-124

Full Cost	Current Subsidy %	Suggested Fee	Suggested Subsidy %	Fee Δ
NA	NA	\$250.00	NA	\$0
\$438.24	11%	\$407.00	7%	\$19
\$77.26	61%	\$33.00	57%	\$3
\$77.26	28%	\$62.00	20%	\$6
\$154.52	31%	\$115.00	26%	\$8
\$231.78	31%	\$175.00	24%	\$16
NA	NA	50% of All User Rate	NA	\$0
NA	NA	\$33.00	NA	\$3
NA	NA	\$50.00	NA	\$4
NA	NA	\$115.00	NA	\$13
\$38.63	61%	\$17.00	56%	\$2
\$77.26	61%	\$33.00	57%	\$3
\$154.52	64%	\$62.00	60%	\$6
NA	NA	\$17.00	NA	\$2
NA	NA	\$65.00	NA	\$5
\$544.41	62%	\$215.00	61%	\$10
\$83.84	-145%	\$35.00	58%	-\$170
\$83.84	-145%	\$35.00	58%	-\$170
\$1,021.61	55%	\$485.00	53%	\$23
\$2,519.07	11%	\$2,350.00	7%	\$112
\$1,056.81	71%	\$325.00	69%	\$17
\$41.92	47%	\$25.00	NA	\$3
NA	NA	\$300.00	NA	\$0
\$557.88	46%	\$315.00	44%	\$15
\$640.46	8%	\$615.00	4%	\$28
\$3,856.48	39%	\$3,500.00	9%	\$1,155
\$7,002.19	NA	\$5,000.00	29%	NA
\$354.97	30%	\$275.00	23%	\$25

Exhibit B

Parks & Recreation

#	Description	Current Fee/Charge	Unit	Notes	Authority
9.12.2	Application received 89-30 days prior to event	475.00	Flat Rate		R2024-124
9.12.3	Special Event Change Fee	50.00	Per Change / Per Dept		R2024-124
9.12.5	City Services	Full Cost	Per Event		R2024-124
9.13	Film Permit Fees				
9.13.1	Tier 1 - Still Photography Film Permits	New	Per Application		R2024-125
9.13.2	Tier 2 - Small Commercial Video Permits	New	Per Application		R2024-126
9.13.3	Tier 3 - Large Commercial Video Permits (Movies, TV Shows, etc)	New	Per Application		R2024-127
9.14	Commercial Boating Permit				
9.14.1	Annual Permit for Kennedy, Trancas and Riverside Boat Launch	256.00	Per Year		R2024-124
9.15	City Volunteers				
9.15.1	Corporate Volunteer Groups	New		Per Day	R2024-124

Full Cost	Current Subsidy %	Suggested Fee	Suggested Subsidy %	Fee Δ
\$532.45	11%	\$500.00	6%	\$25
NA	NA	\$50.00	NA	\$0
NA	NA	Full Cost	NA	\$0
\$236.58	NA	\$200.00	15%	NA
\$475.60	NA	\$300.00	37%	NA
\$759.00	NA	\$700.00	8%	NA
\$423.11	39%	\$350.00	17%	\$94
\$7,433.58	NA	\$2,000.00	73%	NA

Exhibit B

Planning					
#	Description	Current Fee/Charge	Unit	Notes	Authority
10.1	Preliminary inquiries, where a formal review and written report are prepared for the applicant by the City	Full Cost (Min Deposit of \$1,000)	Each		NMC 15.92 R2024-124
10.2	Petition to the Planning Commission for a land use determination or finding of similar use	Full Cost (Min Deposit of \$1,000)	Each		NMC 15.92 R2024-124
10.3	Major permits requiring Council, Commission, or Committee Review Permits or applications for the processing review or appeal of private development projects such as: Annexation request, building permit site plan review, certificate of compliance, condominium permit application, design review permit, development agreement, environmental review (exclusive of consultant fees), general plan amendment, lot line adjustment, lot merger, parcel map, rezoning application, special residential density, subdivision, use permit, variance, certificate of appropriateness, HRI designations, permit amendments and extensions, zoning amendments, master sign permits, preliminary design review, zoning determinations.	Full Cost (Min Deposit of \$2,500)	Each		NMC 15.92 R2024-124
10.4	Use Permit for Residential Care & Daycare Facilities, Church or other place of worship	907.00	Each		R2024-124
10.5	Consultant reports required for private development projects not prepared by employee	Full Cost (Advance amount determined by Contract)	Each		
10.6	Zoning clearance	66.00	Each		R2024-124
10.7	Plan check required for building permits (collected with the building permit)	5% of Building Permit Fee (2.1.1 - 2.1.36)	Each	Included in Building Fees 2.1.1 - 2.1.36	
10.8	Appeals to Planning Commission or Cultural Heritage Commission (for appeals of vacation rental permits see item 10.17)	626.00	Per Appeal		NMC 17.06.180 R2024-124
10.9	Use Permit for fences over 6 feet	664.00	Each		R2024-124
10.10	Minor Administrative Permit - Staff level design review (i.e. fences, carport side yard encroachments, outdoor dining on public or private property)	957.00	Each		R2024-124
10.11	Major Administrative Permit - Staff level review (i.e. use permit for industrial, design review, lot line adjustments/ mergers, certificate of compliance, use permit or design review amendments and extensions, subdivision amendments, pre-applications, certificate of appropriateness)	Full Cost (Min Deposit of \$1,500)	Each		NMC 15.92 R2024-124
10.12	Vacation Rental Program Fee	674.00	Per year		R2024-124
10.13	Alcohol License - Determination of PCN	1,075.00	Each		R2024-124
10.14	Determination of Legal Non-Conformity (other consistency determination) / Zoning Compliance Letter	Full Cost (\$350.00/deposit)	Each		R2024-124
10.15	Flood Waiver	Full Cost (\$250.00/deposit)	Each		R2024-124
10.16	Sign Permit - Staff level	254.00	Each		R2024-124
10.17	Appeals to Planning Commission of Vacation Rental Permits	207.00	Per Appeal		NMC 17.52.515 R2024-124
10.18	Advanced Planning Fee	5%	Fee attached as a percentage of Building Permit Applications		R2024-124
10.19	Special Event Permit- Private Property	250.00	Each		R2024-124

Exhibit B

Police					
#	Description	Current Fee/Charge	Unit	Notes	Authority
Permit Fees					
11.1	Concealed Weapons Permit				
11.1.1	Civilian-renewal	25.00	Per Permit	Max amount per penal code. Plus California Department of Justice Fee (not included here).	Penal Code Section 12054 R2024-124
11.1.2	Permit Changes (weapon, address, etc.)	10.00	Per Permit	Max amount per penal code.	Penal Code Section 26190 R2024-124
11.1.3	Psychological Examination (if necessary)	150.00	Per Permit	Max amount per penal code.	Penal Code Section 26190 R2024-124
11.1.4	Judicial-renewal	25.00	Per Permit	Max amount per penal code. Plus California Department of Justice Fee (not included here).	Penal Code Section 26190 R2024-124
11.2	Permit Processing Fees for Various Businesses				
11.2.1	Cardroom Dealer Permit (6 month permit)	195.00	Per Permit	Plus California Department of Justice Fee and Rolling Fee (11.2.14) (not included here).	R2024-124
11.2.2	Ice Cream Vendor (Annual)	195.00	Per Permit	Plus California Department of Justice Fee and Rolling Fee (11.2.14) (not included here).	R2024-124
11.2.3	Massage application and technicians (One-time)	195.00	Per Permit	Plus California Department of Justice Fee and Rolling Fee (11.2.14) (not included here).	R2024-124
11.2.4	Fortune Telling (Annual)	195.00	Per Permit	Plus California Department of Justice Fee and Rolling Fee (11.2.14) (not included here).	R2024-124
11.2.5	Taxi Permit (One-time)	195.00	Per Permit	Plus California Department of Justice Fee and Rolling Fee (11.2.14) (not included here).	R2024-124
11.2.6	Solicitor (Annual)	195.00	Per Permit	Plus California Department of Justice Fee and Rolling Fee (11.2.14) (not included here).	R2024-124
11.2.7	Permit Changes	39.00	Per Permit		R2024-124
11.2.8	Renewals for Annual Permits	195.00	Per Permit		R2024-124
11.2.9	Additional services that require more than the normal background check	Full Cost	Per Permit		R2024-124
11.2.10	Tow Truck Operator Permit (One-time)	311.00	Per Permit	Plus California Department of Justice Fee and Rolling Fee (11.2.14) (not included here).	R2024-124
11.2.11	Second-hand dealer license				
11.2.11	Initial-first applicant	175.00	Per License	Plus California Department of Justice Fee and Rolling Fee (11.2.14) (not included here).	R2024-124
11.2.12	Each additional	39.00	Per License	Plus California Department of Justice Fee and Rolling Fee (11.2.14) (not included here).	R2024-124
11.2.13	Renewal	79.00	Per License	Plus California Department of Justice Fee (not included here).	R2024-124
11.2.14	Fingerprinting (each card) or Live Scan -rolling fee only	45.00	each		R2024-124
11.3	Other Fees				
11.3.1	Original Alarm Permit	58.00	Per 3 year permit		R2024-124
11.3.2	Renewal Alarm Permit	58.00	Per 3 year permit		R2024-124
11.3.3	Background Letters, Visa letters, ABC one day liquor license permit	39.00			R2024-124

Full Cost	Current Subsidy %	Suggested Fee	Suggested Subsidy %	Fee Δ
\$397.18	94%	\$100.00	75%	\$75.00
\$23.49	57%	\$23.00	2%	\$13.00
NA	NA	\$150.00	NA	\$0.00
\$397.18	94%	\$100.00	75%	\$75.00
\$257.30	24%	\$257.00	0%	\$62.00
\$257.30	24%	\$257.00	0%	\$62.00
\$257.30	24%	\$257.00	0%	\$62.00
\$257.30	24%	\$257.00	0%	\$62.00
\$257.30	24%	\$257.00	0%	\$62.00
\$257.30	24%	\$257.00	0%	\$62.00
\$257.30	24%	\$257.00	0%	\$62.00
\$46.97	17%	\$46.00	2%	\$7.00
\$257.30	24%	\$257.00	0%	\$62.00
NA	NA	Full Cost	NA	\$0.00
\$420.67	26%	\$420.00	0%	\$109.00
\$233.82	25%	\$233.00	0%	\$58.00
\$46.97	17%	\$46.00	2%	\$7.00
\$93.94	16%	\$93.00	1%	\$14.00
\$48.68	8%	\$48.00	1%	\$3.00
\$70.46	18%	\$70.00	1%	\$12.00
\$70.46	18%	\$70.00	1%	\$12.00
\$46.97	17%	\$46.00	2%	\$7.00

Exhibit B

Police					
#	Description	Current Fee/Charge	Unit	Notes	Authority
11.3.4	Civil Subpoena (City employee served to testify in court)	275.00	Per Employee	fee set by code	Government Code Section 68096.1 R2024-124
11.3.5	Franchise Fee for Towing Police-Generated vehicles	17.00	Per Day		R2024-124
11.3.6	Abatement of dismantled and abandoned vehicles	Full Cost	Each		NMC 10.64.090 R2024-124
11.3.7	Excessive False Alarm Fee				NMC 9.60.120
11.3.7a	Third and fourth false alarm in a calendar year	479.00	Per Occurrence		R2024-124
11.3.7b	In excess of four false alarms in a calendar year	479.00	Per Occurrence		R2024-124
11.3.8	Auto Repossession Fee	15.00	Each	fee set by code	Government Code Section 41612 R2024-124
11.3.9	Vehicle Release Fees	285.00	Each		R2024-124
11.3.10	Firearms Storage Release Fee	133.00	Each		R2024-124
11.3.11	Disturbance Response	Full Cost	Per Response		NMC 9.50
11.3.12	Minor Alcohol Offense/Loud Parties	Full Cost + Fine	Per Response		NMC 9.70 NMC 1.16.050
11.3.13	DUI Response	Direct Cost	Per Response		Government Code section 53150 R2024-124
11.3.14	Fire Arms Dealer Permit (Annual)	195.00	Per Permit	Plus California Department of Justice Fee (not included here).	R2024-124

Full Cost	Current Subsidy %	Suggested Fee	Suggested Subsidy %	Fee Δ
NA	NA	\$275.00	NA	\$0.00
NA	NA	\$17.00	NA	\$0.00
NA	NA	Full Cost	NA	\$0.00
\$666.91	28%	\$666.00	0%	\$187.00
\$666.91	28%	\$666.00	0%	\$187.00
NA	NA	\$15.00	NA	\$0.00
\$392.19	27%	\$392.00	0%	\$107.00
\$189.88	30%	\$189.00	0%	\$56.00
NA	NA	Full Cost	NA	\$0.00
NA	NA	Full Cost + Fine	NA	\$0.00
NA	NA	Direct Cost	NA	\$0.00
\$257.30	24%	\$257.00	0%	\$62.00

Exhibit B

Water

#	Description	Current Fee/Charge	Unit	Notes	Authority
13.1	Service Initiation or Shutoff				NMC 13.04.280
13.1.1	Account initiation/transfer fee	6.00	Each		R2024-124
13.1.1a	Service Initiation Outside Normal Working Hours (weekdays, 2 hour min)	431.00			R2024-124
13.1.1b	Service Initiation Outside Normal Working Hours (weekends, 3 hour min)	625.00			R2024-124
13.1.1c	Service Reconnection Outside Normal Working Hours after Disconnection due to Non-Payment (Residential household income below 200 percent of Federal poverty level)	150.00		SB 998 maximum, with CPI adjustment since 1/1/21	Administrative Regulation No. 5.01.002
13.1.2a	Turn-off Outside Normal Working Hours (weekdays, 2 hour min)	431.00		Except Emergencies	NMC 13.04.290 R2024-124
13.1.2b	Turn-off Outside Normal Working Hours (weekends, 3 hour min)	625.00		Except Emergencies	NMC 13.04.290 R2024-124
13.1.3	Replacement of Cut Water Service Lock	258.00		Padlock only. Facility damage will be at cost.	R2024-124
13.1.4	Replacement of Damaged Curb Stop	Full Cost			R2024-124
13.1.5	Failure to Pay Delinquent Water Bill by 12 Noon on Turn-Off Date	50.00		SB 998 maximum, with CPI adjustment since 1/1/21	R2024-124
13.1.6	Unauthorized Initiation of Water Service	52.00			R2024-124
13.2	Fire Services				NMC 13.04.340
13.2.1	Turn-on During Normal Working Hours for Hydrant or Fire Service turned off due to unauthorized connection or usage	237.00			R2024-124
13.2.2a	Turn-on Outside Normal Working hours for Hydrant or Fire Service turned off due to unauthorized connection or usage (weekday, 2 hour min)	431.00			R2024-124
13.2.2b	Turn-on Outside Normal Working hours for Hydrant or Fire Service turned off due to unauthorized connection or usage (weekend, 3 hour min)	625.00			R2024-124
13.2.3	Estimated Water Usage, Quantity Charge (\$/unit)	200% of Current Outside the City Commercial Rate	1,000 gal		R2024-124
13.2.4a	Bimonthly Fire Hydrant Benefit Zone Fee	1.00	Connection	Properties outside the City limits benefiting	R2024-124

Full Cost	Current Subsidy %	Suggested Fee	Suggested Subsidy %	Fee Δ
\$15.54	61%	\$15.00	3%	\$9
\$538.22	20%	\$538.00	0%	\$107
\$799.56	22%	\$799.00	0%	\$174
\$177.25	15%	\$177.00	0%	\$27
\$538.22	20%	\$538.00	0%	\$107
\$799.56	22%	\$799.00	0%	\$174
\$341.58	24%	\$341.00	0%	\$83
NA	NA	Full Cost	NA	\$0
\$59.08	15%	\$59.00	0%	\$9
NA	NA	\$52.00	NA	\$0
\$276.88	14%	\$276.00	0%	\$39
\$538.22	20%	\$538.00	0%	\$107
\$799.56	22%	\$799.00	0%	\$174
NA	NA	200% of Current Outside the City Commercial Rate	NA	\$0
NA	NA	\$1.00	NA	\$0

Exhibit B

Water

#	Description	Current Fee/Charge	Unit	Notes	Authority
13.2.4b		0.50	Additional Living Unit	from City fire hydrant.	R2024-124
13.3	Water for Construction Purposes				NMC 13.04.350
13.3.1	Hydrant Meter and Backflow Device Deposit	1,750.00	Meter	Refunded upon meter removal by City	R2024-124
13.3.2	Hydrant Meter and Backflow Device Set Fee	140.00	Meter		R2024-124
13.3.3	Moving Hydrant Meter and Backflow Device within Same Project	334.00	Meter		R2024-124
13.3.4	Water Usage, Quantity Charge (\$/unit)	Current Outside the City Commercial Rate	1,000 gal	Outside the City Commercial Rate - see 13.14.19	R2024-125
13.3.5	Service Charge	230.00	Monthly	Partial month shall be prorated.	
13.3.6	Replace Cut Hydrant Lock	258.00	Lock	Padlock only. Facility damage will be at cost.	R2024-125
13.3.7	Water drawn from hydrant at City Corporation Yard - Minimum Fee	25.00	Monthly	Applied only if monthly Water Usage Charge in 13.3.4 is less than \$25.	NMC 13.04.050 R2024-124
13.3.8	Unauthorized Initiation of Water Service by Builder	2,500.00			NMC 13.04.270
13.4	Service Connections				NMC 13.04.160
	Meter Set				
13.4.1	Service Size: $\frac{3}{4}$ "	1,104.00			R2024-124
13.4.2	Service Size: 1"	1,244.00			R2024-124
13.4.3	Service Size: 1" on undersized service	2,057.00			R2024-124
13.4.4	Service Size: $1\frac{1}{2}$ "	1,807.00			R2024-124
13.4.5	Service Size: 2"	1,924.00			R2024-124
13.4.6	Service Size: 3"	4,077.00			R2024-124
13.4.7	Service Size: 4"	5,594.00			R2024-124
13.4.8	Service Size: 6"	8,347.00			R2024-124
13.4.9	Service Size: 8"	10,706.00			R2024-124
13.4.10	Service Size: 10"	Full Cost			R2024-124
13.4.11	Service Size: 12"	Full Cost			R2024-124
13.4.12	Hot Tap (less excavation): Excludes excavating, backfilling and materials for backfilling, paving, traffic control, trench shoring, or encroachment permit. Alternative for developers who hire a private contractor to perform excavation and install.	3,147.00			R2024-124

Full Cost	Current Subsidy %	Suggested Fee	Suggested Subsidy %	Fee Δ
NA	NA	\$0.50	NA	\$0
NA	NA	\$1,750.00	NA	\$0
NA	NA	\$140.00	NA	\$0
\$438.63	24%	\$438.00	0%	\$104
NA	NA	Current Outside the City Commercial Rate	NA	\$0
NA	NA	\$230.00	NA	\$0
\$341.58	24%	\$341.00	0%	\$83
NA	NA	\$25.00	NA	\$0
NA	NA	\$2,500.00	NA	\$0
\$1,072.34	-3%	\$1,072.00	0%	-\$32
\$1,176.76	-6%	\$1,176.00	0%	-\$68
\$2,336.06	12%	\$2,336.00	0%	\$279
\$1,691.11	-7%	\$1,691.00	0%	-\$116
\$1,978.34	3%	\$1,978.00	0%	\$54
\$3,425.17	-19%	\$3,425.00	0%	-\$652
\$4,955.32	-13%	\$4,955.00	0%	-\$639
\$6,556.26	-27%	\$6,556.00	0%	-\$1,791
\$7,392.41	-45%	\$7,392.00	0%	-\$3,314
NA	NA	Full Cost	NA	\$0
NA	NA	Full Cost	NA	\$0
\$3,031.87	-4%	\$3,031.00	0%	-\$116

Exhibit B

Water

#	Description	Current Fee/Charge	Unit	Notes	Authority
13.4.13	Service Size: 1"	3,147.00			R2024-124
13.4.14	Service Size: 1½"	3,220.00			R2024-124
13.4.15	Service Size: 2"	3,220.00			R2024-124
13.4.16	Service Size: 3"	4,883.00			R2024-124
13.4.17	Service Size: 4"	4,883.00			R2024-124
13.4.18	Service Size: 6"	5,190.00			R2024-124
13.4.19	Service Size: 8"	6,223.00			R2024-124
13.4.20	Service Size: 10"	Full Cost			R2024-124
13.4.21	Service Size: 12"	Full Cost			R2024-124
13.4.22	Standard Service Pipe/Hot Tap Fees for the following streets, and other areas requiring nighttime, extensive work, or main size greater than 12": Big Ranch Rd, Browns Valley Rd, California Blvd, Caltrans Right-of-Way, First St (Laurel to Soscol), Jefferson St, Lincoln Ave, Main Street (Lincoln to Fifth), Old Sonoma Rd, Pearl St (Franklin to Soscol), Public Water Easements within Private Property, Redwood Rd, Second St (California to Soscol), Solano Ave, Soscol Ave, Third St (Jefferson to Silverado Trail), Trancas St, Trower Ave.	Full Cost			R2024-124
	Water Capacity Fees				
13.4.23	Service Size: ¼"	6,296.00			R2024-124
13.4.24	Service Size: 1"** - for fire sprinkler operation	6,296.00			R2024-124
13.4.25	Service Size: 1"	10,438.00			R2024-124
13.4.26	Service Size: 1½"	20,792.00			R2024-124
13.4.27	Service Size: 2"	33,216.00			R2024-124
13.4.28	Service Size: 3"	62,207.00			R2024-124
13.4.29	Service Size: 4"	103,623.00			R2024-124
13.4.30	Service Size: 6"	207,162.00			R2024-124
13.4.31	Service Size: 8"	331,410.00			R2024-124
13.4.32	Service Size: 10"	476,365.00			R2024-124
13.4.33	Service Size: 12"	890,522.00			R2024-124
13.4.34	Fire Service Capacity Fee	10% of Water Capacity Fee		By Service Size	R2024-124
13.5	Backflow Prevention				NMC 13.08
13.5.1	Backflow Prevention Device Testing ¼" and 1"	239.00	Test	Fee for City to test device during normal working hours. Does not include repair or replacement.	R2024-032
13.5.2	Backflow Prevention Device Testing 1½" and larger	259.00	Test		R2024-032

Full Cost	Current Subsidy %	Suggested Fee	Suggested Subsidy %	Fee Δ
\$3,031.87	-4%	\$3,031.00	0%	-\$116
\$4,207.70	23%	\$4,207.00	0%	\$987
\$4,207.70	23%	\$4,207.00	0%	\$987
\$6,752.97	28%	\$6,752.00	0%	\$1,869
\$6,752.97	28%	\$6,752.00	0%	\$1,869
\$7,321.13	29%	\$7,321.00	0%	\$2,131
\$8,694.81	28%	\$8,694.00	0%	\$2,471
NA	NA	Full Cost	NA	\$0
NA	NA	Full Cost	NA	\$0
NA	NA	Full Cost	NA	\$0
NA	NA	\$6,296.00	NA	\$0
NA	NA	\$6,296.00	NA	\$0
NA	NA	\$10,438.00	NA	\$0
NA	NA	\$20,792.00	NA	\$0
NA	NA	\$33,216.00	NA	\$0
NA	NA	\$62,207.00	NA	\$0
NA	NA	\$103,623.00	NA	\$0
NA	NA	\$207,162.00	NA	\$0
NA	NA	\$331,410.00	NA	\$0
NA	NA	\$476,365.00	NA	\$0
NA	NA	\$890,522.00	NA	\$0
NA	NA	10% of Water Capacity Fee	NA	\$0
\$388.86	39%	\$388.00	0%	\$149
\$408.86	37%	\$408.00	0%	\$149

Exhibit B

Water

#	Description	Current Fee/Charge	Unit	Notes	Authority
13.5.3	Turn-on During Normal Working Hours for Service turned off due to Backflow Prevention Policy violation	New			NMC 13.08.110
13.5.4	Turn-on Outside Normal Working hours for Service turned off due to Backflow Prevention Policy violation (weekday, 2 hour min)	New			NMC 13.08.110
13.5.5	Turn-on Outside Normal Working hours for Service turned off due to Backflow Prevention Policy violation (weekend, 3 hour min)	New			NMC 13.08.110
13.6	Water Efficient Landscape Review				NMC 17.52.520
13.6.1	Project with Landscape Area 500 to 2,499 sq ft	225.00	Per Project	see 2.2.46 in Building section	R2024-124
13.6.2	Project with Landscape Area 2,500 sq ft or greater	400.00	Per Project	see 2.2.46 in Building section	R2024-124
13.7	Deposits for Service				NMC 13.04.220
13.7.1	Inside the City	100.00	Deposit	Refundable upon discontinuance of service	R2024-124
13.7.2	Outside the City	150.00	Deposit	Refundable upon discontinuance of service	R2024-124
13.8	Late Charge	The greater of \$10 or 10% of total bill			R2024-124
13.9	Meter Testing Deposit	50.00	Test	Forfeited if meter passes	R2024-124
13.10	Administrative/Plan Review Fees				
13.10.1	Outside Water Service Application Fee	1,231.00	Per Application		R2024-124
13.10.2	LAFCO Process with Council Action	1,692.00	Each		R2024-124
13.10.3	Residential Multi-Family Water Division Plan Review Fee	New	Per Project Application	see 2.2.45 in Building section	
13.10.4	Residential Single-Family Water Division Plan Review Fee	New	Per Project Application	see 2.2.45 in Building section	
13.10.5	Commercial Major Project Water Division Plan Review Fee (Project valuation > \$200,000)	New	Per Project Application	see 2.2.45 in Building section	
13.10.6	Commercial Minor Project Water Division Plan Review Fee (Project valuation < \$200,000):	New	Per Project Application	see 2.2.45 in Building section	
13.11	Meter Box Trim				
13.11.1	Inside City	334.00	Each		R2024-124
13.11.2	Outside City	528.00	Each		R2024-124
13.12	Payback Fees				
13.12.1	Foster Road	324.35			Policy Reso 16

Full Cost	Current Subsidy %	Suggested Fee	Suggested Subsidy %	Fee Δ
\$276.88	NA	\$276.00	0%	NA
\$538.22	NA	\$538.00	0%	NA
\$799.56	NA	\$799.00	0%	NA
NA	NA	\$225.00	NA	\$0
NA	NA	\$400.00	NA	\$0
NA	NA	\$100.00	NA	\$0
NA	NA	\$150.00	NA	\$0
NA	NA	The greater of \$10 or 10% of total bill	NA	\$0
NA	NA	\$50.00	NA	\$0
\$1,383.02	11%	\$1,383.00	0%	\$152
\$3,138.81	46%	\$3,138.00	0%	\$1,446
\$334.65	NA	\$334.00	0%	NA
\$208.12	NA	\$208.00	0%	NA
\$334.65	NA	\$334.00	0%	NA
\$208.12	NA	\$208.00	0%	NA
\$407.55	18%	\$407.00	0%	\$73
\$668.89	21%	\$668.00	0%	\$140
NA	NA	\$324.35	NA	\$0

Exhibit B

Water

#	Description	Current Fee/Charge	Unit	Notes	Authority
13.12.2	Grandview/Hilton	\$2,980.52 + 8% annual interest compounded from 1/1/82			Policy Reso 16
13.13	Lake Hennessey Fees				
13.13.1a	Boat Launching	4.00	Daily		Policy Reso 16; R2024-124
13.13.1b		25.00	Annual		Policy Reso 16; R2024-124
13.13.2a	Fishing Permit	1.00	Daily		Policy Reso 16; R2024-124
13.13.2b		5.00	Annual		Policy Reso 16; R2024-124
13.14	Metered Water Rates				
	Bimonthly Fixed Service Charges, All Customer Classes (excluding Fire Services)				
13.14.1	Service Size: 3/4" meter	63.53	bimonthly fixed rate		R2023-127
13.14.2	Service Size: 1" meter	63.53	bimonthly fixed rate		R2023-127
13.14.3	Service Size: 1½" meter	121.51	bimonthly fixed rate		R2023-127
13.14.4	Service Size: 2" meter	191.07	bimonthly fixed rate		R2023-127
13.14.5	Service Size: 3" meter	376.56	bimonthly fixed rate		R2023-127
13.14.6	Service Size: 4" meter	585.24	bimonthly fixed rate		R2023-127
13.14.7	Service Size: 6" meter	1,164.91	bimonthly fixed rate		R2023-127
13.14.8	Service Size: 8" meter	2,092.39	bimonthly fixed rate		R2023-127
	Inside the City, Single-Family Residential				
13.14.9	Quantity Charge 0-14 units (\$/unit)	6.67	1,000 gal		R2023-127
13.14.10	Quantity Charge 15-27 units (\$/unit)	9.82	1,000 gal		R2023-127
13.14.11	Quantity Charge 28+ units (\$/unit)	11.92	1,000 gal		R2023-127
	Inside the City, Multi-Family Residential				
13.14.12	Quantity Charge (\$/unit)	9.27	1,000 gal		R2023-127
	Inside the City, Commercial				
13.14.13	Quantity Charge (\$/unit)	9.25	1,000 gal		R2023-127
	Inside the City, Irrigation				
13.14.14	Quantity Charge (\$/unit)	9.34	1,000 gal		R2023-127
	Outside the City, Single-Family Residential				
13.14.15	Quantity Charge 0-14 units (\$/unit)	9.85	1,000 gal		R2023-127

Full Cost	Current Subsidy %	Suggested Fee	Suggested Subsidy %	Fee Δ
NA	NA	\$2,980.52 + 8% annual interest compounded from 1/1/82	NA	\$0
NA	NA	\$4.00	NA	\$0
NA	NA	\$25.00	NA	\$0
NA	NA	\$1.00	NA	\$0
NA	NA	\$5.00	NA	\$0
		10/1/2025		
NA	NA	\$63.53	NA	\$0
NA	NA	\$63.53	NA	\$0
NA	NA	\$121.51	NA	\$0
NA	NA	\$191.07	NA	\$0
NA	NA	\$376.56	NA	\$0
NA	NA	\$585.24	NA	\$0
NA	NA	\$1,164.91	NA	\$0
NA	NA	\$2,092.39	NA	\$0
NA	NA	\$6.67	NA	\$0
NA	NA	\$9.82	NA	\$0
NA	NA	\$11.92	NA	\$0
NA	NA	\$9.27	NA	\$0
NA	NA	\$9.25	NA	\$0
NA	NA	\$9.34	NA	\$0
NA	NA	\$9.85	NA	\$0

Exhibit B

Water

#	Description	Current Fee/Charge	Unit	Notes	Authority
13.14.16	Quantity Charge 15-27 units (\$/unit)	14.08	1,000 gal		R2023-127
13.14.17	Quantity Charge 28+ units (\$/unit)	15.53	1,000 gal		R2023-127
Outside the City, Multi-Family Residential					
13.14.18	Quantity Charge (\$/unit)	13.64	1,000 gal		R2023-127
Outside the City, Commercial					
13.14.19	Quantity Charge (\$/unit)	13.55	1,000 gal		R2023-127
Outside the City, Irrigation					
13.14.20	Quantity Charge (\$/unit)	13.76	1,000 gal		R2023-127
Pumped Zone Surcharge					
13.14.21	Quantity Charge (\$/unit)	3.00	1,000 gal		R2023-127
Fire Service Bimonthly Standby Charges: Rates Effective 10/1/2025, will change 10/1/2026, 10/1/2027.					
13.14.22	Service Size: 1½"	41.49	bimonthly fixed rate		R2023-127
13.14.23	Service Size: 2"	63.04	bimonthly fixed rate		R2023-127
13.14.24	Service Size: 2½"	91.82	bimonthly fixed rate		R2023-127
13.14.25	Service Size: 3"	120.53	bimonthly fixed rate		R2023-127
13.14.26	Service Size: 4"	185.20	bimonthly fixed rate		R2023-127
13.14.27	Service Size: 6"	364.81	bimonthly fixed rate		R2023-127
13.14.28	Service Size: 8"	652.21	bimonthly fixed rate		R2023-127
13.14.29	Service Size: 10"	867.76	bimonthly fixed rate		R2023-127
13.14.30	Service Size: 12"	1,218.02	bimonthly fixed rate		R2023-127
13.15	Treat & Wheel Water Rates for Cities: Rates Effective 7/1/2025, will change 7/1/2026, 7/1/2027.				
13.15.1	Quantity Charge (\$/unit)	6.19	1,000 gal	Per Cost of Service calculation	R2023-127
13.16	Interruptible-Surplus Agricultural Water Service				
13.16.1	Monthly Fixed Service Charge	50% of Current Bimonthly Fixed Service Charge	monthly fixed rate		O2023-007
13.16.2	Quantity Charge (\$/unit)	Current Outside the City Irrigation Rate	1,000 gal	Outside the City Irrigation Rate - see 13.14.20	O2023-007

Full Cost	Current Subsidy %	Suggested Fee	Suggested Subsidy %	Fee Δ
NA	NA	\$14.08	NA	\$0
NA	NA	\$15.53	NA	\$0
NA	NA	\$13.64	NA	\$0
NA	NA	\$13.55	NA	\$0
NA	NA	\$13.76	NA	\$0
NA	NA	\$3.00	NA	\$0
NA	NA	\$41.49	NA	\$0
NA	NA	\$63.04	NA	\$0
NA	NA	\$91.82	NA	\$0
NA	NA	\$120.53	NA	\$0
NA	NA	\$185.20	NA	\$0
NA	NA	\$364.81	NA	\$0
NA	NA	\$652.21	NA	\$0
NA	NA	\$867.76	NA	\$0
NA	NA	\$1,218.02	NA	\$0
NA	NA	\$6.19	NA	\$0
NA	NA	50% of Current Bimonthly Fixed Service Charge	NA	\$0
NA	NA	Current Outside the City Irrigation Rate	NA	\$0

Exhibit B

Finance					
#	Description	Current Fee/Charge	Unit	Notes	Authority
14.1	Administrative fee applied on all City generated invoices (except where indicated otherwise)	17.00	Per Invoice		R2024-124
14.2	Late charge applied on all City generated invoices not paid within net 30 days	17.00	Per Invoice		R2024-124
14.3	Income withholding order for child support	1.50	Per Garnishment, Per Payroll check	Amount set by State	CA Family Code Sec 5235 R2024-124
14.4	Wage Garnishment Administrative Fee (except for child support)	19.00	Per Garnishment, Per Payroll check		R2024-124
14.5	Return Check Fee	25.00	Per Check	Max amount set by CA Civil Code Section 1719 (a)(1)	NMC 2.32.040B R2024-124
14.6	Business License Applications and Permits				
	Regular Applications				
14.6.1	Finance Application Fee	10.00	Per Application	Amount set by NMC	Refer to fee schedule
14.6.1a	Disability Access Fee	4.00	Per Application	Amount set by State	SB1186; AB1379
14.6.2	Building Inspection	104.00	Per Application		R2024-124
14.6.3	Planning Zoning Compliance	96.00	Per Application		R2024-124
14.6.4	Fire Code Compliance	229.00	Per Application		R2024-124
	Home Occupancy Applications				
14.6.5	Finance Application Fee	10.00	Per Application	Amount set by NMC	Refer to fee schedule
14.6.6	Planning Zoning Compliance	96.00	Per Application		R2024-124

Full Cost	Current Subsidy %	Suggested Fee	Suggested Subsidy %	Fee Δ
\$20.98	19%	\$20.00	5%	\$3.00
\$20.98	19%	\$20.00	5%	\$3.00
NA	NA	\$1.50	NA	\$0.00
\$21.05	10%	\$21.00	0%	\$2.00
NA	NA	\$25.00	NA	\$0.00
NA	NA	Actual Cost	NA	NA
NA	NA	\$4.00	NA	\$0.00
\$104.12	0%	\$104.00	0%	\$0.00
\$101.44	5%	\$101.00	0%	\$5.00
\$81.34	-182%	\$81.00	0%	-\$148.00
NA	NA	Actual Cost	NA	NA
\$101.44	5%	\$101.00	0%	\$5.00

Exhibit B



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