

RESOLUTION R2025-____

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NAPA, STATE OF CALIFORNIA, AMENDING THE CITY CLASSIFICATION PLAN BY APPROVING THE CLASSIFICATION SPECIFICATION REVISIONS FOR COMMUNITY DEVELOPMENT DIRECTOR IN THE COMMUNITY DEVELOPMENT DEPARTMENT; AND AMENDING THE BUDGET STAFFING PLAN BY CHANGING ONE (1) COMMUNITY DEVELOPMENT DIRECTOR POSITION TO ONE (1) COMMUNITY RESOURCES AND DEVELOPMENT DIRECTOR POSITION

WHEREAS, the Human Resources Department and Community Development Department assessed the role of Community Development Director, and determined it was necessary to update the classification specification based on the existing needs of the organization; and

WHEREAS, staff in the Human Resources Department reviewed the duties to be performed and recommends amending the classification specification to better reflect the duties to be performed, including the job title change from Community Development Director to Community Resources and Development Director; and

WHEREAS, the Budget Staffing Plan for the Community Development Department will require a corresponding change to reflect the change of one (1) Community Development Director position to one (1) Community Resources and Development Director position; and

WHEREAS, the Community Resources and Development Director will remain as a member of the City Executive Staff, and the City Council has previously approved the compensation in the form of salaries and benefits, paid to City Executive Staff, pursuant to Resolution R2025-027 (March 18, 2025); and

WHEREAS, the City Council has considered all information related to this matter, as presented at the public meetings of the City Council identified herein, including any supporting reports by City Staff, and any information provided during public meetings.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Napa, as follows:

1. The City Council hereby finds that the facts set forth in the recitals to this Resolution are true and correct, and establish the factual basis for the City Council's adoption of this Resolution.

2. The City Council hereby approves amendments to the City Classification Plan by approving the revised classification specification for the classification of "Community Resources and Development Director" (as described in Exhibit "A" and Exhibit "B")

ATTACHMENT 1

attached hereto, and incorporated herein by reference), which supersedes and replaces the previously titled "Community Development Director" classification. The effective date of the classification revision shall be the first day of the pay period following City Council approval.

3. The City Council hereby amends the Budget Staffing Plan for the Community Development Department to reflect the change of one (1) Community Development Director to one (1) Community Resources and Development Director. The effective date of the change to the Budget Staffing Plan shall be the first day of the pay period following City Council approval.

4. This Resolution shall take effect immediately upon its adoption.

I HEREBY CERTIFY that the foregoing Resolution was duly adopted by the City Council of the City of Napa at a public meeting of said City Council held on the 21st day of October, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST: _____
Tiffany Carranza
City Clerk

Approved as to form:

Christopher Diaz
Interim City Attorney