

RESOLUTION R2026-

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NAPA, STATE OF CALIFORNIA, APPROVING AND AUTHORIZING THE CITY MANAGER TO EXECUTE AN AMENDMENT NO. 3 TO CITY AGREEMENT NO. C2025-037 WITH KOA HILLS CONSULTING LLC, IN THE AMOUNT OF \$167,000 FOR A TOTAL CONTRACT AMOUNT NOT TO EXCEED \$702,000 FOR ON-GOING TECHNICAL AND APPLICATION SUPPORT FOR THE CURRENT TYLER TECHNOLOGIES ENTERPRISE RESOURCE PLANNING SYSTEM

WHEREAS, on March 13, 2025, the City entered into an Agreement, C2025-037, for Enterprise Resource Planning (EERP) Support for services including Enterprise Permitting & Licensing (EPL) Implementation and analyst on demand hours for financial support and project management with Koa Hills in an amount not-to-exceed \$150,000; and

WHEREAS, it was determined that additional dollars were required to continue to perform the services in the agreement and on August 19, 2025, the City entered into Amendment No. 1 in an amount not-to-exceed \$150,000, bringing the total not-to-exceed amount to \$300,000; and

WHEREAS, it was then determined that additional dollars were required to continue to perform the services in the agreement and on December 11, 2025, the City entered into Amendment No. 2 in an amount not-to-exceed \$235,000, bringing the total not-to-exceed amount to \$535,000; and

WHEREAS, the Information Technology Manager has determined that additional dollars are required to continue the Services for an additional not-to-exceed amount of \$167,000; and

WHEREAS, Amendment No. 3 will bring the total not-to-exceed amount to \$702,000; \$150,000 for the original agreement, \$150,000 for Amendment No. 1, \$235,000 for Amendment No. 2, and \$167,000 for this Amendment No. 3 subject to appropriations in any fiscal year; and

WHEREAS, Koa Hills Consulting LLC has consistently demonstrated reliability and professionalism, delivering a high level of technical expertise and responsive support. Their team members are uniquely adept at enhancing the online permitting customer experience.

ATTACHMENT 1

WHEREAS, the City Council has considered all information related to this matter, as presented at the public meetings of the City Council identified herein, including any supporting reports by City Staff, and any information provided during public meetings.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Napa, as follows:

1. The City Council hereby finds that the facts set forth in the recitals to this Resolution are true and correct, and establish the factual basis for the City Council's adoption of this Resolution.
2. The City Council hereby approves and authorizes the City Manager to execute Amendment No. 3 to City Agreement No. C2025-037 with Koa Hills Consulting LLC, in the amount of \$167,000 for a total contract amount not to exceed \$702,000 for on-going technical and application support for the current Tyler Technologies Enterprise Resource Planning system.
3. This Resolution shall take effect immediately upon its adoption.

I HEREBY CERTIFY that the foregoing Resolution was duly adopted by the City Council of the City of Napa at a public meeting of said City Council held on the 2nd day of June, 2026, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST: _____

Tiffany Carranza
City Clerk

Approved as to form:

Christopher Diaz
Interim City Attorney