

RESOLUTION R2025-\_\_

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
NAPA, STATE OF CALIFORNIA, DOCUMENTING THE  
SALARY SCHEDULES FOR FULL-TIME AND PART-TIME  
EXTRA-HELP EMPLOYEES

WHEREAS, California Government Code Section 20636 requires that the calculation of retirement benefits for City employees under CalPERS must be based on publicly available salary schedules; and

WHEREAS, pursuant to Title 2 of the California Code of Regulations Section 570.5 and City Charter Section 79, the City Council is required to publicly approve the salary schedules for all City employees; and

WHEREAS, the City Council has previously approved compensation for all represented City employees, pursuant to publicly approved memoranda of understanding with each recognized employee organization, including: Napa Chief Fire Officers, Napa City Firefighters Association, Napa Police Officers' Association, Police Management Unit, Napa City Employees' Association, and Administrative, Managerial and Professional Employees; and

WHEREAS, the City Council has previously approved compensation for all unrepresented City employees, pursuant to publicly approved resolutions for City Executive Staff, City Unrepresented Management Staff, City Unrepresented Non-Management Staff; and

WHEREAS, the City Council has previously approved compensation for the full-time classification of Assistant Human Resources Director, pursuant to publicly approved resolutions for the adoption of the Fiscal Year 2025/26 and 2026/27 Budget on June 17, 2025; and

WHEREAS, the part-time extra-help classification of Medical Director has been added to the salary schedule for all Part-Time Extra-Help City employees; and

WHEREAS, the salary schedule for all Full-Time City employees (including the represented employees and the unrepresented employees, summarized above), that have been previously approved by City Council, are set forth on the Salary Schedule labeled Exhibit "A," attached hereto and incorporated herein by reference; and

WHEREAS, the salary schedule for all Part-Time Extra-Help City employees are set forth on the Salary Schedule labeled Exhibit "B," attached hereto and incorporated herein by reference; and

WHEREAS, the City Council has considered all information related to this matter, as presented at the public meetings of the City Council identified herein, including any supporting reports by City Staff, and any information provided during public meetings.

## ATTACHMENT 1

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Napa, as follows:

1. The City Council hereby finds that the facts set forth in the recitals to this Resolution are true and correct, and establish the factual basis for the City Council's adoption of this Resolution.
2. The City Council hereby approves the City of Napa Salary Table for Full-Time Employees, as attached herein as "Exhibit A."
3. The City Council hereby approves the City of Napa Salary Table for Part-Time Extra-Help Employees, as attached herein as "Exhibit B."
4. The City Council hereby approves the Assistant Human Resources Director salary range of Step 1 - \$164,582.17, to Step 5 - \$198,826.71. The effective date of the salary range shall be the first day of the pay period following City Council approval.
5. The City Council hereby approves the Medical Director (Part-Time Extra-Help) salary range of \$120.00 – \$200.00 per hour. The effective date of the salary range shall be the first day of the pay period following City Council approval.
6. This Resolution shall take effect immediately upon its adoption.

I HEREBY CERTIFY that the foregoing Resolution was duly adopted by the City Council of the City of Napa at a public meeting of said City Council held on the 5<sup>th</sup> day of August 2025, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST: \_\_\_\_\_  
Tiffany Carranza  
City Clerk

Approved as to form:

\_\_\_\_\_  
Christopher Diaz  
Interim City Attorney