



CITY OF NAPA

955 School Street
Napa, CA 94559
www.cityofnapa.org

MEETING MINUTES - Draft

CITY COUNCIL OF THE CITY OF NAPA

Mayor Scott Sedgley
Vice Mayor Mary Luros
Councilmember Chris DeNatale
Councilmember Bernie Narvaez
Councilmember Beth Painter

Tuesday, August 5, 2025

3:30 PM

City Hall Council Chambers

3:30 PM Afternoon Session
No Evening Session

3:30 P.M. AFTERNOON SESSION

1. CALL TO ORDER: 3:43 P.M.

1.A. Roll Call:

Present: 5 - Mayor Sedgley, Vice Mayor Luros, Councilmember DeNatale, Councilmember Narvaez, and Councilmember Painter

2. AGENDA REVIEW AND SUPPLEMENTAL REPORTS:

City Clerk Carranza announced there were no supplemental documents.

Mayor Sedgley noted that item 5.H. would be pulled from the agenda.

3. SPECIAL PRESENTATIONS:

3.A. [307-2025](#) Proclamation for Napa Farmers Market Week

Mayor Sedgley and members of Council read the proclamation. Cara Mae Woledge, Napa Farmers Market Executive Director, joined by members of the board, accepted the proclamation and all provided remarks.

4. PUBLIC COMMENT ON NON-AGENDA ITEMS: None.

5. CONSENT CALENDAR:

Approval of the Consent Agenda

Mayor Sedgley announced that Item 5.H. would be removed from the agenda. He stated that the item would be brought back at a future meeting to allow the Council to receive additional information.

A motion was made by Councilmember Narvaez, seconded by Councilmember DeNatale, to approve the Consent Agenda with item 5.H. removed. The motion carried by the following vote:

Aye: 5 - Sedgley, Luros, DeNatale, Narvaez, and Painter

- 5.A.** [319-2025](#) City Council Meeting Minutes

 Approved the minutes from the July 15, 2025 Regular Meeting of the City Council.
- 5.B.** [300-2025](#) City Manager's Office Staffing Plan Updates

 Approved the second reading and final adoption of Ordinance O2025-012 amending Napa Municipal Code Section 2.08.090(A) regarding the designation of appointive officers in the City Manager's Office.

 Enactment No: O2025-012
- 5.C.** [299-2025](#) Mayor and Council Compensation

 Approved the second reading and final adoption of Ordinance O2025-011 amending Section 2.04.110 of the Napa Municipal Code relating to the compensation of the Mayor and Council.

 Enactment No: O2025-011
- 5.D.** [306-2025](#) Appointment of City Treasurer

 Adopted Resolution R2025-087 appointing Finance Director Donna Lee as City Treasurer.

 Enactment No: R2025-087
- 5.E.** [312-2025](#) Amendment No. 2 to Agreement for Interim City Attorney Services

 Approved and authorized the City Manager to execute on behalf of the City Amendment No. 2 to Agreement No. C2024-697 with Best Best & Krieger LLP ("BBK") in the increased amount of \$475,000 for a total contract amount not to exceed \$1,300,000
- 5.F.** [219-2025](#) Lake Park and River Park Estates Maintenance Districts Assessment Rates

 Adopted Resolution R2025-088 authorizing the Lake Park and River Park Maintenance Districts' assessment rates for Fiscal Year 2025/26.

 Enactment No: R2025-088

- 5.G.** [320-2025](#) Monthly Budget and Investment Statements
- Received the Monthly Budget and Investment Statement as of April 30, 2025; and as of May 31, 2025.
- 5.H.** [220-2025](#) Paramedic Tax Rate
- Item was removed from the agenda. No action was taken.
- 5.I.** [318-2025](#) Approval of a Debt Management Policy
- Adopted Resolution R2025-090 approving a Debt Management Policy that would apply to the City and other entities for which the City Council serves as the governing body.**
- Enactment No: R2025-090
- 5.J.** [289-2025](#) Salary Schedules for Full-Time and Part-Time Extra-Help Employees
- Adopted Resolution R2025-091 documenting the salary schedules for Full-Time and Part-Time Extra-Help Employees.**
- Enactment No: R2025-091
- 5.K.** [061-2025](#) Emergency Declaration for 36-inch Asbestos Cement Water Transmission Main Replacement
- Determined there was a need to continue the emergency action to execute and implement contracts for the construction to replace up to 8,200 linear feet of 36-inch asbestos cement water transmission main.**
- 5.L.** [292-2025](#) Emergency Repair of Browns Valley Creek at Tall Grass Drive Bridge
- Determined there was a need to continue the emergency action to execute and implement a contract for the design, permitting, and construction to stabilize the creek bank and adjacent roadway for Browns Valley Creek at Tall Grass Drive, and determine that the actions authorized by this item were exempt from CEQA.**
- 5.M.** [303-2025](#) Water Quality Monitoring Laboratory Analyses
- Approved and authorized the Utilities Director to execute a contract with Vitisystems, Inc., dba Caltest Analytical Laboratory, in an amount not to exceed \$570,000 in Fiscal Year 2026 to perform water quality laboratory analyses**
- 5.N.** [314-2025](#) First Amendment to the Amended and Restated Agreement No. 2024-160 of Purchase and Sale and Joint Escrow Instructions for the sale of a parking lot located at 1051-1099 Pearl Street (APN No. 003-166-008 & 003-166-011).
- Approved and authorized the City Manager to execute the First Amendment to the Amended and Restated Agreement (C2024-160) of Purchase and Sale and Joint Escrow Instructions with Coombs Street, LLC to initiate the sale of a parking lot located at 1051-1099 Pearl Street (APN No. 003-166-008 & 003-166-011.)**

6. ADMINISTRATIVE REPORTS:

- 6.A.** [268-2025](#) Appointment of Retired Annuitant Peter Hangen Pursuant to Government Code Section 7522.56 & 21224

Human Resources Director Heather Ruiz provided the report.

Mayor Sedgley called for public comment; there were no requests to speak.

A motion was made by Councilmember Painter, seconded by Councilmember DeNatale, to adopt Resolution R2025-092 appointing Retired Annuitant Peter Hangen pursuant to Government Code Section 7522.56 & 21224. The motion carried by the following vote:

Aye: 5 - Sedgley, Luros, DeNatale, Narvaez, and Painter

Enactment No: R2025-092

7. COMMENTS BY COUNCIL OR CITY MANAGER:

City Manager Potter recognized and thanked Interim Finance Director Heather Ippoliti for her service and time with the City.

Councilmember Narvaez reminded the public that school would begin the following week and urged drivers to exercise caution on the roads.

Councilmember Painter shared that she had heard a lot of excitement about the striping work underway on Brown's Valley Road. She thanked both City staff and community members involved in the project. She also requested that additional outreach be conducted to inform the public about the lane shifts and how to navigate them safely.

Councilmember DeNatale reported that he attended last weekend's Napa SoFi District Battle of the Bands, and commended the organizers, noting it was a fun event with a great turnout.

8. CLOSED SESSION:

Andreas Booher of the City Attorney's office announced the closed session item.

- 8.A.** [321-2025](#) CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6):
City designated representatives: Steve Potter, Liz Habkirk, Heather Ruiz, MJ Tueros, and Christopher Diaz.
Employee organization: Police Management Unit (PMU).

There were no requests from the public to comment on the closed session item.

The meeting recessed to Closed Session at 4:09 P.M.

The meeting adjourned at 4:39 P.M. There was no reportable action.

9. ADJOURNMENT: 4:39 P.M.

The next regularly scheduled meeting for the City Council of the City of Napa is Tuesday, August 19, 2025.

Submitted by:

Tiffany Carranza, City Clerk